

Neenah Public Library Board of Trustee Meeting Minutes – September 18, 2024

The meeting of the Neenah Public Library Board of Trustees held on September 18, 2024, in the Shattuck Community Room, was called to order by Koller at 4:03 p.m.

Members present: Carol Codner, Tami Erickson (Aldermanic representative), Randy Fieldhack, Lisa Hemes, Beth Irish, Michael Koller (president), Jenn McMahon (Neenah Joint School District representative), Pat Rickman, and Harrison Flint (teen representative).

Members excused: Joshua Kutney, George Scherck (Winnebago County representative), and Alivia Haller (teen representative).

Also present: Nicole Hardina-Wilhelm, director; Nancy Baird, circulation services manager; Mehta Hess, adult services manager; Katrina Wulff, youth services manager; Holly Engelman, City communications specialist; Hannah Duchesne and Heidi Strand (Blue Door Consulting); Bridget O'Connor and Michelle Dejno (O'Connor Connective).

Minutes

On motion of Erickson, seconded by Codner, the Board unanimously approved the Library Board meeting minutes of August 21, 2024.

Director's and Technical Services Report

Director Hardina-Wilhelm noted that while August was quieter, September is ramping up with numerous programs and activities bringing in more patrons. The library will be closed on Friday, September 20th for staff training. She also mentioned that the speed puzzling tournament this fall will be held on November 9th.

Department Reports

Adult Services Department

Hess shared the adult summer reading summary of 454 participants and noted several upcoming programs that are sure to be popular, including a new True Crime series. First Friday concerts also resume Oct 4th.

Circulation Services Department

Baird noted that the Neenah-Menasha Food Drive will be held November 2-10th and the Volunteer Appreciation Event will be on November 2nd. She also announced that Eric Seyler has been recognized in the City's Nice Work, Neenah! Employee Recognition program for his outstanding customer service at the circulation desk.

Youth Services Department

Wulff highlighted several programs, including a very popular School Supplies program held in August, the resumption of the Wild Child Adventure Storytimes this fall, and how staff is looking ahead to plan next summer's programs.

Bills for consideration

On the motion of Fieldhack, seconded by Rickman, the Board unanimously approved payment of the September bills.

Presentations

From 4:15-4:55 p.m. representatives from Blue Door Consulting presented their method of approach for the rebranding process and addressed questions from library board members regarding their proposal. They left the meeting at 4:55 p.m.

Harrison left the meeting at 5:00 p.m.

From 5:00-5:40 p.m. representatives from O'Connor Connective, LLC presented their approach to the rebranding proposal and addressed questions from library board members. They left the meeting afterwards.

Erickson left the meeting at 5:36 p.m.

Discussion of the two presentations followed, with a consensus for Board members to complete the rubric, reflect, and then vote for their choice at the October Library Board meeting.

Next regularly scheduled meeting

Wednesday, October 16, 2024, at 4:00 p.m. in the Shattuck Community Room.

Adjournment

On motion of Koller, seconded by Fieldhack, the Library Board adjourned at 6:06 p.m.

Respectfully submitted,

A handwritten signature in blue ink that reads "Nancy Baird". The signature is written in a cursive, flowing style.

Nancy Baird