

**MINUTES OF THE NEENAH WATER WORKS COMMISSION
AND
STORM WATER CITIZEN ADVISORY BOARD MEETING**
Regular Meeting – December 15, 2025
Hauser Room – City Hall, 211 Walnut Street, Neenah, WI

Present: President Schmeichel; Commissioners: Lang, Steiner (via phone), Bauman, and Hemes; and Director Mach.

Also Present: Alderperson Pollnow and Business Manager Barlow

President Schmeichel called the meeting to order at 4:31 p.m.

Approve Regular Meeting Minutes for November 17, 2025 – Following discussion, **M.S.C. Hemes/Bauman to approve the November 17, 2025 Regular Meeting Minutes.** All voting aye.

Approve Closed Session Meeting Minutes for November 17, 2025 – Following discussion, **M.S.C. Bauman/Schmeichel to approve the November 17, 2025 Closed Session Meeting Minutes.** All voting aye.

Approve the Invoices for November 2025 – Commissioners ask about the read invoices from Landis+Gyr and Badger Meter, Inc. Director Mach noted that both systems will be in use for the time being until all residential Badger endpoints are replaced. Staff have placed a few Badger Cellular endpoints in service within large industrial buildings.

Following discussion, **M.S.C. Schmeichel/Hemes approve the November 2025 invoices.** All voting aye.

Appearances – None.

Old Business/New Business

Approve Final Payment for Contract 4-24 S. Park Avenue Easement & Bayview Services – Commissioners requested that Director Mach detail what work was completed in this contract. Director Mach noted that the water main and services were replaced along the area between S. Park Avenue and the lakeshore. These properties are known as the “S. Park Easement” properties as the main lies along several easements within this corridor.

Following discussion, **M.S.C. Hemes/Bauman to approve the final payment request for \$65,569.50 for Contract 4-24 S. Park Avenue Easement & Bayview Services to Scott Lamers Construction and recommend the final payment to the Common Council for approval.** All voting aye.

Award Chemical Bids for 2026 – Director Mach presented the bids for providing water treatment chemicals for 2026. The Utility again participated with the City of Appleton and City of Menasha to bid as a consortium. Director Mach noted that the total estimated cost of chemicals will be slightly lower in 2026.

Following discussion, **M.S.C. Schmeichel/Bauman to award the 2026 Chemical Bids to the low bidders as provided in the memo.** All voting aye.

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Director's Report –

1. Water Loss Report – Staff have discovered and repaired several leaks since the first snowfall.
2. The following applicable items were approved at the November 13, 2025 Board of Public Works meeting:
 - Final Payment, Contract 1-25, Street and Utility Construction, Alexander Drive, Forest Manor Drive, Bruce Street, Lexington Court, and Southfield Plat, to Don Hietpas & Sons, Inc., in the amount of \$406,821.61. The total amount for Water is \$24,449.84.
3. The following applicable items were approved at the December 11, 2025 Board of Public Works meeting:
 - Change Order No.2, Contract 4-24, Sanitary and Water Main Replacement, S. Park Avenue, to Scott Lamers Construction, in the amount of \$5,330.00. The total amount attributable to Water is \$5,330.00.
 - Final Pay Request, Contract 4-24, Sanitary and Water Main Replacement, S. Park Avenue, to Scott Lamers Construction, in the amount of \$65,569.50. The total amount for Water is \$30,406.55.
4. Solar Installation Update – The array is working well.
5. The updated Organization Chart is attached to this Report.
6. The next regular Waterworks Commission meeting is scheduled for Monday, January 19, 2026.

Any Other Business That May Legally Come Before the Commission – Director Mach noted that all outstanding comp time will need to be paid out for all employees due to updated IRS reporting rules. Director Mach wanted to inform the Commission that staff were looking into replacing the existing shoring. This item is not in the 2026 CIP.

Adjournment – **M.S.C. Hemes/Bauman to adjourn at 4:54 p.m.** All voting aye.

Respectfully submitted,



Anthony L. Mach
Director, Neenah Water Utility

Neenah Water Utility Estimated Annual Cost Tabulations

Vendor	Powdered Activated Carbon (lbs) (Est. 40,000 lbs)	Ferric Sulfate 60% (lbs) (Est. 400,000 lbs)	Sodium Hypochlorite 12.5% (lbs) (Est. 220,000 lbs)	Hydrated Lime (lbs) (Est. 1,900,000 lbs)	Hydrofluorosilic Acid Fluoride 23% (lbs) (Est. 15,000 lbs)	Liquid Carbon Dioxide CO2 (lbs) (Est. 280,000 lbs)	Polymer C-308P (lbs) (Est. 70,000 lbs)	Totals
NWU 2018-2019 Prices / Vendor	\$0.545/500 Jacobi the Carbon Co.	\$0.089 Kemira	\$0.0897 Olin	\$0.079 Graymont	\$0.255 Hawkins	\$0.0495 Airgas	\$0.74 PolyDyne	
NWU 2020-2021 Prices / Vendor	\$0.590/500 Jacobi the Carbon Co.	\$0.126 Kemira	\$0.0853 Milport	\$0.080 Graymont	\$0.280 Hawkins	\$0.049 Airgas	\$0.74 + Fuel Sur. PolyDyne	
NWU 2022 Prices / Vendor	\$1.10/500 Donau Carbon	\$0.145 Kemira	\$0.144 Alexander Chemical	\$0.082 Graymont	\$0.400 Hawkins	\$0.0645 Airgas	\$0.870 PolyDyne	
NWU 2023 Prices / Vendor	\$1.23/500 \$1.25/800 Norit	\$0.192 Kemira	\$0.225 Hydrite (Thru 6/30)	\$0.1064 Graymont	\$0.45 Hawkins	\$0.08 Airgas	\$0.945 Aqua-Pure (AF4120)	
NWU 2024 Prices / Vendor	\$0.987/500 \$1.375/800 Donau	\$0.190 Chemtrade	\$0.180 Hydrite	\$0.1210 Graymont	\$0.465 Hawkins	\$0.086 Airgas	\$0.840 PolyDyne	
NWU 2025 Prices / Vendor	\$0.79/500 \$1.04/800 Donau	\$0.1725 Chemtrade	\$0.1749 Hydrite	\$0.1285 Graymont	\$0.4594 Hawkins	\$0.089 Airgas	\$0.750 PolyDyne	
NWU 2026 Prices / Vendor	\$1.05/800 Calgon	\$0.1915 Chemtrade	\$0.1599 Hydrite	\$0.1170 MLC	\$0.640 Hawkins	\$0.089 Airgas	\$0.750 PolyDyne	
Estimated Bid Chemicals Cost 2018-2019	\$21,800.00	\$35,600.00	\$19,734.00	\$150,100.00	\$3,825.00	\$13,860.00	\$51,800.00	\$296,719.00
Estimated Bid Chemicals Cost 2020-2021	\$23,600.00	\$50,400.00	\$18,766.00	\$152,000.00	\$4,200.00	\$13,720.00	\$51,800.00	\$314,486.00
Estimated Bid Chemicals Cost 2022	\$44,000.00	\$58,000.00	\$31,680.00	\$155,800.00	\$6,000.00	\$18,060.00	\$60,900.00	\$374,440.00
Estimated Bid Chemicals Cost 2023	\$49,200.00	\$76,800.00	\$49,500.00	\$202,160.00	\$6,750.00	\$22,400.00	\$66,150.00	\$472,960.00
Estimated Bid Chemicals Cost 2024	\$39,480.00	\$76,000.00	\$39,600.00	\$229,900.00	\$6,975.00	\$24,080.00	\$58,800.00	\$474,835.00
Estimated Bid Chemicals Cost 2025	\$41,600.00	\$69,000.00	\$38,478.00	\$244,150.00	\$6,891.00	\$24,920.00	\$52,500.00	\$477,539.00
Estimated Bid Chemicals Cost 2026	\$42,000.00	\$76,600.00	\$35,178.00	\$222,300.00	\$9,600.00	\$24,920.00	\$52,500.00	\$463,098.00