

**Minutes of the Board of Public Works Meeting
Wednesday, October 31, 2023 at 1:00pm**

MEMBERS PRESENT: Director of Finance Rasmussen, Director of Public Works Kaiser, Director of Community Development & Assessment Haese, City Attorney Rashid, and Aldermen Hillstrom and Lendrum. Mayor Lang was excused.

ALSO PRESENT: City Clerk Nagel.

CALL TO ORDER: Vice President Hillstrom called the meeting to order at 1:00pm.

I. Approval of the minutes of the October 10, 2023 meeting. (Minutes can be found on the City web site)
MSC Haese/Kaiser to approve the meeting minutes as presented, all voting aye.

II. Appearances.
None.

III. Unfinished Business.
None.

IV. New Business.

A. Public Works

1. Change Order No.1, Neenah Creek Bridge, for additional rebar, clearing, grubbing, pile steel, and silt screen, to Pheifer Brothers, in an amount of \$10,281.34.
(Attachment)

Info. Only

MSC Kaiser/Haese to approve Change Order No. 1 on the Neenah Creek Bridge Project as presented, all voting aye.

Discussion: The Change Order makes adjustments to quantities used on the project based on changes in the field and actual installed items on the project. There was discussion on grubbing vs. clearing. Grubbing is removing unwanted vegetation from underground, clearing is removing unwanted surface material. There was a limited amount of grubbing and clearing with this contract. Additional grubbing and clearing will be done by the city crew if deemed necessary.

2. Pay Request No.1, Neenah Creek Bridge, to Pheifer Brothers, in an amount of \$222,046.22. (Attachment)

Info. Only

MSC Kaiser/Lendrum to approve Pay Request No. 1 on the Neenah Creek Bridge Project as presented, all voting aye.

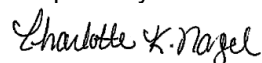
Discussion: The overall project is progressing well. Estimated completion is May 2024. The project is slightly behind schedule but should be able to make up time over winter. The goal is to have the parapet installed, curb, and asphalt, complete before winter. Barriers will be left up over the winter months for safety reasons.

V. Any announcements/questions for the Board.
None.

VI. Adjournment.

MSC Rasmussen/Kaiser to adjourn, all voting aye. Meeting adjourned at 1:09pm.

Respectfully Submitted,



Charlotte Nagel
City Clerk