

**CITY OF NEENAH  
COMMITTEE OF THE WHOLE  
2022-2026 Capital Improvements Program  
Workshop/Study Session  
Monday, July 25, 2022 - 6:00 p.m.  
Council Chambers, Neenah City Administration Building  
211 Walnut Street, Neenah, Wisconsin**

**Present:** Aldermen Borchardt, Boyette, Erickson, Hillstrom, Lendrum, S kyrms, Steiner, Stevenson and Weber.

**Others Present:** Mayor Lang, Director of Finance Easker, Deputy Director of Finance Kahl, Bergstrom Mahler Director Amy Moorefield and Assistant Director John Timmer, Library Director Raab, City Clerk Nagel, Director of Information Systems Wenninger, Director of Parks and Recreation Kading, Park Commissioner Galloway, Director of Community Development and Assessment Haese, Deputy Director of Community Development Schmidt, Deputy Fire Chief Krueger, Deputy Fire Chief Voss, Police Chief Olson, Deputy Police Chief Bernice, Police Captain Van Sambeek, Director of Water Utility Mach, Director of Public Works Kaiser, Public Works Superintendent Radtke.

Workshop – Study Session Procedures/Opportunity for Public Comment on the 2022-2026 portion of the Capital Improvements Program.

Discussion took place regarding the protocol for potential amendments to the plan. By consensus, committee agreed that no motions to refer the plan to Council or to amend the plan will take place at this workshop session, but instead would take place directly at the August 3 Council meeting.

Discussion took place on the following 2022-2026 CIP items:

**Bergstrom-Mahler Museum:** Committee was provided a detailed summary of uses of the 2022 allocation and 2023 anticipated request.

**Library:** Director Raab provided a summary of the 2022-2026 Library CIP. Facility and equipment issues discussed included the carpeting replacement project and the request to replace the A/C Chiller in 2024..

**DOLAS:** Items discussed included the expedited timing of the purchase of the election equipment proposed from 2022-24.

### **Information Systems**

**Equipment:** Director Wenninger provided a summary of the 2022-2026 Information Systems CIP. Items discussed included the status of ERP projects and funding, a pending request to expedite the implementation of Microsoft 365 to 2022 and push back switch upgrades to 2023, the Smart Cities Initiative and an update and broad discussion about cyber security.

### **Parks & Recreation/Cemetery**

**Facilities:** Director Kading provided a summary of the 2022-2026 Park and Recreation CIP. Proposed facility and equipment items discussed included an update on Arrowhead Park, the status of improvements to the Dog Park, the status of Island Park, the Carpenter Preserve study in 2023 and project proposed for 2025-26, a discussion on the Comprehensive Outdoor Rec Plan in 2026 and an update on the Cemetery chimney project.

**Equipment:** Items discussed included the need for 1-ton dump truck proposed for 2025, including a broader discussion on the sharing of equipment between departments, the carryforward of RecTrac

upgrade funds, the need to replace the Recreation Van in 2023 and a discussion on the potential of purchasing electric vehicles in the future.

### **Community Development/Assessment**

TIF/Carryforwards: Director Haese provided a summary of the 2022-2026 TIF/Community Development CIP. Proposed items discussed included The potential uses of the I-41 Sign carryforward in TIF 9, the status of Jewelers Drive Trail/Bridgewood Redevelopment carryforward funds, an update on the City's relationship with the Fox Cities Regional Partnership, an update on the pending closure of TIF 5 and a broad discussion on the proposed TIF 12 budget, projects and boundaries.

**Potential amendment proposed by Alderman Stevenson to add funding of \$15,000 per year for 2022-2026 for Planning/Marketing/Project Support in TIF 12.**

Equipment: Discussion on computer hardware planned for 2023 and Inspection vehicles planned for 2023 and 2025.

### **Fire/Rescue**

Facilities/Equipment: Deputy Fire Chief Krueger provided a summary of the 2022-2026 Fire/Rescue CIP. Proposed facility items discussed included an extensive discussion of the potential renovation or replacement of Station 31, including potential uses for the existing building if a new station is constructed.

Proposed equipment items discussed included a look at future fire truck replacement and the proposed update of the off road mule vehicle in 2025.

### **Police**

Facilities/Equipment/Carryforwards: Chief Olson provided a summary of the 2022-2026 Police CIP.

Proposed facility items included an update on the 2022 budget for the police station expansion, the carryforward of funds for ADA required improvements and LED lighting fixtures and the location of exhaust fans for \$20,000 proposed for 2023.

**Potential amendment suggested by Chief Olson to use the proposed \$300,000 of funding for the upgrade of locker rooms in 2023 to instead be used to assist in the funding of the 2022 building addition, with funding the locker room upgrade then proposed for 2025 or 2026.**

Proposed equipment items discussed included a discussion on the leveling out of cost for vehicle purchases and current squad usage, the benefits and uses of the Night Vision Drone, future costs and funding for the Flock security cameras and the cost of tasers.

### **Public Works/Sanitary/Storm**

Facilities: Administration Building items discussed included the proposed HVAC, elevator and Houser Room projects not in previous CIP's, window replacement proposed for 2025 and the status of the building security upgrades.

**Equipment:** Proposed equipment items included the addition of a sixth automated solid waste truck in 2022 and proposed replacement of three others in 2024-26 and the Vacuum Sweeper replacement in 2025.

**Carryforwards:** Items discussed included the timing of the purchase of two plow trucks.

**Streets/Pedestrian Routes/Traffic Control/Sanitary Sewer/Storm Water/Water:** Director Kaiser provided a summary of the 2022-2026 Public Works and Utilities CIP. Proposed Streets/Pedestrian Routes/Traffic Control items discussed included the decision to forego the difference between resurfacing and reconstructing streets, the rationale for the Chestnut/Elm/Reed/Lauden projects proposed for 2023, the broad discussion on potential improvements to the Oak Street Bridge, the status of potential improvement coordination on Nicolet Blvd with the City of Menasha, the rationale for prioritizing street and utility projects, potential ADA improvement for traffic signals and the proposed Library Bumpout on Wisconsin Avenue in 2023.

**Water:** Along with proposed items discussed that are included in the Public Works discussion, other items discussed included a discussion on the identification and removal of lead services and a potential project to use hangers on the Oak Street Bridge for water distribution to Doty island.

**Potential amendment suggested by Director Kaiser to add the cost of improvements to the Oak Street Bridge that includes bridge painting and lighting in 2025.**

**Potential amendment proposed by Alderman Lendrum to remove funding of \$40,000 for the proposed Library Bumpout project on Wisconsin Avenue in 2023.**

**Potential amendment suggested by Director Kaiser to add \$20,000 for the cost of ADA improvements to two traffic signals on Bell Street intersections.**

**Motion/Second/Carried Borchardt/Hillstrom to adjourn at 9:35 pm. All voting aye.**

Respectfully submitted,



Michael K. Easker, CPA  
Director of Finance