

**CITY OF NEENAH
FINANCE AND PERSONNEL COMMITTEE MEETING
Monday, December 9, 2024– 5:30 p.m.
Hauser Room, Neenah City Administration Building
211 Walnut Street, Neenah, Wisconsin**

MINUTES

The meeting was called to order by Chairman Erickson at 5:30 pm.

Present: Chairman Erickson, Vice-Chair Boyette, Council President Borchardt, and Alderman Steiner, Deputy Director of Finance Kahl, and City Clerk Nagel.

Also present: Mayor Lang, Aldermen Lendrum and Pollnow Jr., Citizens Flo Bruno and Frank Cuthbert.

Absent/Excused: Alderman Ellis and Finance Director Rasmussen.

1. **Public Appearances:**

- A. Alderman Pollnow, questioned the assessment process for annexation 237, and when the assessment is applied to the property. Deputy Director Kahl advised that assessments are applied to properties as they are on January 1 of that assessment year.
- B. Frank Cuthbert, 1533 Fallow Drive – Introduced himself as a candidate for Aldermanic District 3 for the upcoming April 1, 2025 Election.

2. **Minutes: Motion/Second/Carried Steiner/Borchardt to approve the minutes from the November 25, 2024 regular meeting as written.** All voting aye.

3. **Liability Insurance Fund Transfer (Attachment) (Rasmussen/Kahl)**

Motion/Second/Carried Borchardt/Boyette for Council to approve the budget transfer of \$55,000 from the City Attorney’s Outside Legal Services account in the general fund to the Liability Insurance fund.

Deputy Kahl advised that \$70,000 was reallocated from the liability insurance fund to the temporary legal service fund earlier this year to cover interim attorney to provide legal services. Director Rasmussen is requesting the unused remaining \$55,000 be transferred back to the liability insurance fund.

4. **Annexation 237, Town of Neenah, 1241 Winneconne Ave (Attachments) (Rasmussen/Kahl)**

Motion/Second/Carried Steiner/Boyette to recommend Council approve annexation 237, Ordinance #2024-26, all voting aye.

5. **City Attorney Report (see item #6 on closed session below) (Rashid)**

Clerk Nagel advised the Attorney Rashid was attending to a family matter and could not be at tonight’s meeting.

Report

Report

Motion/Second/Carried Borchardt/Steiner to table this item to a special meeting on December 18, 2024, all voting aye.

The committee did not go into closed session.

6. **The Committee may convene in closed session pursuant to Wis. Stat. Sec. 19.85(1)(g) to confer with City Attorney who will render advice concerning strategies with respect to pending or impending litigation involving the City, specifically regarding possible settlement with Walmart over multiple years' tax appeals suits.**
7. **The Committee may reconvene into open session to consider action on the City Attorney's report of pending or threatened litigation.**
8. **Adjournment**
Motion/Second/Carried Boyette/Borchardt to adjourn the meeting 5:35 pm. All voting aye.

Respectfully submitted,



Charlotte Nagel
City Clerk