

CITY OF NEENAH
SPECIAL PUBLIC SERVICES AND SAFETY COMMITTEE MEETING MINUTES
Wednesday, February 15, 2023 - 6:00 PM

Present: Alderpersons Lendrum, Borchardt, Hillstrom, Stevenson, and Weber

Also Present: Mayor Lang, Director of Public Works Kaiser, City Attorney Rashid, City Clerk Nagel

Excused: None

Public Appearances: None

Approve the Amended Special Assessment Report – Installation of Street, Curb/Gutter, and Sidewalk for New Subdivision Streets

Cardinal Plat: Director Kaiser reviewed his memo of February 10, 2023, noting a correction needed to the assessment report previously approved by Committee. He noted that the project cost should have spread over 17 lots instead of 20 lots as was listed in the previous report. This increases the estimated assessment per lot from \$15,090 to \$17,760. Committee discussed the amended report and the resident notification process. Director Kaiser noted that a mailer was sent in December to property owners on streets included in the capital improvement program. Following approval of the assessment report, residents in this subdivision will receive a letter inviting them to the public hearing for this project.

Following Discussion: Motion/Second/Carried by Stevenson/Borchardt to authorize the Chairman to sign the amended assessment report for Preliminary Resolution 2022-26 for installation of curb, gutter and pavement for properties in the Cardinal Plat. All voting aye.

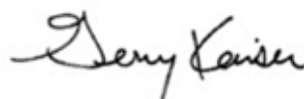
Integrity Acres/1st Addition to Integrity Acres: Director Kaiser noted that the assessment report was amended to include property abutting the west side of Honor Street that is currently in the Town of Vinland. It was projected that, in the future, there will be seven lots abutting the west side of Honor Street, which increases the lot count for assessment calculation purposes from 37 to 44 and reduces the estimated assessment from \$16,580 to \$13,950 per lot. The assessment charges for the area west of Honor Street will be held as a deferred assessment to be collected upon annexation of that property.

Following Discussion: Motion/Second/Carried by Hillstrom/Weber to authorize the Chairman to sign the amended assessment report for Preliminary Resolution 2022-24 for installation of curb, gutter and pavement for properties in the Integrity Acres and 1st Addition to Integrity Acres Plats. All voting aye.

Committee discussed the public hearing schedule for these projects. Director Kaiser stated that the public hearings have been scheduled for the Council meeting on March 15.

Adjournment: **Motion/Second/Carried Hillstrom/Borchardt to adjourn at 6:10 p.m.** All voting aye.

Respectfully submitted,



Gerry Kaiser, PE
Director of Public Works