



## PARK & RECREATION COMMISSION MINUTES

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REGULAR MEETING – September 17, 2026

### Members Present

|   |               |   |                    |   |              |
|---|---------------|---|--------------------|---|--------------|
| X | Jim Wise      |   | Kate Hancock-Cooke |   | Gary Lawell  |
| X | Peter Kelly   |   | Eric Maggio        |   | Ted Galloway |
| X | Lee Hillstrom | X | Ashley Ondresky    | X | Scott Weber  |

### Staff Present

X Michael T. Kading, Director of Parks & Recreation  
Kristine Butteris, Superintendent of Recreation  
Trevor Fink, Superintendent of Parks  
Megan Thompson, Recreation Supervisor  
Clinton Williams, Parks Supervisor

Others Present: Frank Cuthbert, Becky Heidke-Kwiatkowski, Mark Neuman, Bill Pollnow, Andrew Leonard, Gloria Smedema

MEETING CALLED TO ORDER BY Commissioner Ondresky at 4:30 P.M.

### Correspondence

None

### Appearances

Bill Pollnow inquired about the process and purpose of the Carpenter Preserve Task Force and further inquired about the Neenah Marina Market Analysis. Both items will be taken up during new business.

### Minutes

MSC Hillstrom/Wise to approve the minutes of the August 20, 2026, Commission Meeting. All voting aye.

### Bill Vouchers

Commission President Ondresky reviewed the vouchers for September and found them to be in order.

### Mission Action Report

The report was distributed earlier. The following items were discussed:

- Commission President Ondresky stated that she appreciated the summer program and pool information.
  - Commissioner Kelly questioned how fall/winter registration was going now that we are not printing a guide. The 2026-2027 Fall/Winter Activity Guide was printed. It is the 2027-2028 Fall/Winter Activity Guide that will not be printed.
  - Director Kading provided a summary of the report, noting the upcoming special events, and the Kimberly Point shoreline permit application and groundbreaking.
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## **BUSINESS FOR CONSIDERATION**

### **NEW BUSINESS ITEM #1: Carpenter Preserve Task Force**

Commission President Ondresky provided a summary of the purpose and reason for developing a task force, further stating the draft mission of the task force is dedicated to fostering open, transparent, and respectful communication between the Parks & Rec Commission and Carpenter Preserve neighboring residents. Our mission is to create meaningful opportunities for dialogue, share timely and accurate information, listen to community concerns, and work collaboratively to build understanding and trust while supporting the long-term success of the preserve.

Recommended appointees are Scott Weber, Frank Cuthbert, Gerry Andrews, and Paul Weinaug.

All meetings will be open to the public.

**Action:** MSC Wise/Hillstrom to accept the Carpenter Preserve Task Force with appointed members including Scott Weber, Frank Cuthbert, Gerry Andrews, and Paul Weinaug. Motion carried.

### **BUSINESS ITEM #2: Neenah Marina Facility**

Director Kading provided a brief overview and asked the Commission to provide guidance moving forward. The cost to improve does not seem warranted.

#### **The Commission requested the following:**

- Rough estimate to complete demo
- Contact with the Menasha Dock Association and verification of numbers
- Need to prioritize maintenance if any is necessary
- Can we remove middle sections to enlarge the bays?
- Contact Neenah Boat and Dock Club regarding leasing/future operations
- User survey suggested

**Action:** No action was taken.

### **BUSINESS ITEM #3: 2026 CIP Review**

Current status was reviewed.

### **BUSINESS ITEM #4: Announcements and Future Agenda Items**

Doty Cabin Facility Study/Report  
Tree Plan

#### **Liaison Reports**

- Plans Commission: No report
- Harbor Committee: Director Kading noted that the harbor will be closed October 10-11.
- CORP: Will be finishing up soon

Adjourned at 5:16 P.M.

Recorded for the Commission by Michael T. Kading, CPRP