



City of Neenah
Finance & Personnel Committee Agenda
Monday, August 10, 2026 at 5:00 PM
Neenah City Hall – 211 Walnut Street
Hauser Room

- I. Call to Order
Meeting called to order by Chairman Erickson at 5:00 PM

- II. Roll Call

Members Present: Chairman Erickson, Vice-Chair Ellis, and Alderman Neuman.

Also Present: Finance Director Rasmussen, City Attorney Rashid, Community Development Director Nieforth, Mayor Borchardt Alderman Pollnow, and citizen Scott Becher.

Excused: Council President Steiner and Alderman Bruno.

- III. Public Appearances – None.

- IV. Approval of Minutes

- A. Approval of Minutes from [August 5 Special Meeting](#).
Motion by Ellis, seconded by Neuman to approve the minutes as presented. No discussion. Motion carried in a voice vote, 3-0.

- V. New Business

- A. Recommend Council approve the award of the independent audit services contract to Baker Tilly for the fiscal years ending December 31, 2026 through December 31, 2029, including preparation of the Annual Comprehensive Financial Report (ACFR). (Attachments)
Motion by Ellis, seconded by Neuman to recommend Council award of the independent audit services contract to Baker Tilly for the fiscal years ending December 31, 2026 through December 31, 2029, including preparation of the Annual Comprehensive Financial Report (ACFR). Motion carried in a voice vote, 3-0.

Report

Director Rasmussen discussed the RFP (Request for Proposal) process for auditing services which took place over the last four months. Three proposals were received; Baker Tilly, Clifton Larson Allen, and Whitley. She explained the evaluation criteria and scores, highlighting Baker Tilly as the top choice for the next four years. Baker Tilly is currently in a contract extension for 2025, and is currently the city's contracted auditor.

Report

- B. Recommend Council adopt the Utility Rate Review Policy to the Common Council. Establishing this policy will help ensure the City's utility rates are evaluated on a regular basis, promote long-term financial sustainability of the utilities, and implement the direction previously provided by the Common Council. (Attachments)

Motion by Neuman, seconded by Ellis to recommend Council adopt the Utility Rate Review Policy to the Common Council. Establishing this policy will help ensure the City's utility rates are evaluated on a regular basis, promote long-term financial sustainability of the utilities, and implement the direction previously provided by the Common Council. Motion carried in a voice vote, 3-0.

Director Rasmussen explained the responsibility of the council, finance, and public works had in the revaluation process. The sanitary sewer rate increased by 20% this year, which is the first increase in about 20 years. Had the city kept up with the CPI (Consumer Price Index) over those 20 years, the city would be in a much better position than it is currently. Storm water has kept pace but sanitary sewer had not. Therefore, staff wanted to get a policy in place to keep pace with the CPI. Director Rasmussen emphasized the importance of regular rate reviews to avoid drastic jumps and maintain financial stability. There was discussion on the need for clear communication with the community about the rate increase.

Report

- C. Recommend Council approve the Addendum to the Maintenance Assessment Services Contract for 2027 Interim Market Update Revaluation with Associated Appraisal Consultants, Inc, for an additional \$13,750 annually for the next four years of the existing contract for maintenance and revaluation assessment services. (Attachment)

Motion by Neuman, seconded by Ellis for Council approve the Addendum to the Maintenance Assessment Services Contract for 2027 Interim Market Update Revaluation with Associated Appraisal Consultants, Inc, for an additional \$13,750 annually for the next four years of the existing contract for maintenance and revaluation assessment services. Motion carried in a voice vote, 3-0.

Director Nieforth confirms the state's requirement for the revaluation and the potential consequences for non-compliance. She discussed the importance of public communication about the revaluation process to avoid confusion. She is planning on presenting information to the Council in September or October to prepare talking points for public communication.

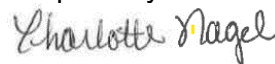
VI. City Attorney Report

- A. No Report

VII. Adjournment

Motion by Neuman, seconded by Ellis to adjourn. No further discussion. Motion carried in a voice vote, 3-0. Meeting adjourned at

Respectfully submitted,



Charlotte Nagel
City Clerk