

**MINUTES OF THE NEENAH WATER WORKS COMMISSION  
AND  
STORM WATER CITIZEN ADVISORY BOARD MEETING**  
Regular Meeting – April 20, 2026  
Hauser Room – City Hall, 211 Walnut Street, Neenah, WI

**Present:** President Schmeichel; Commissioners: Lang, Bauman, Steiner, and Hemes; and Director Mach.

**Also Present:** Mayor-Elect Borchardt, Alderman Pollnow, Human Resources and Safety Director Barber; Deputy Director of Human Resources & Safety Schott; Compensation Director Cristy Reetz from MRA (via Zoom), Water Distribution Manager Jens; Water Treatment Manager Gorges; Filter Plant Mechanical Technician Patton, Water Utility Business Manager Barlow, Finance Director Rasmussen, Water Distribution Tech I Maynard; and Relief Operator Preissner

Call to Order - President Schmeichel called the meeting to order at 4:30 p.m.

Public Appearances – None.

Approve Special Meeting Minutes for April 6, 2026 – Following discussion, **M.S.C. Hemes/Bauman to approve the April 6, 2026 Special Meeting Minutes**. All voting aye.

Approve Closed Session Meeting Minutes for April 6, 2026 – Following discussion, **M.S.C. Bauman/Hemes to approve the April 6, 2026 Closed Session Meeting Minutes**. All voting aye.

Unfinished Business – None.

Approve the Invoices for March 2026 – Commissioners had no questions about charges or invoices.

Following discussion, **M.S.C. Schmeichel/Steiner approve the March 2026 invoices**. All voting aye.

Approval of Draft Water Quality Report – Director Mach briefly explained the contents of the Water Quality Report. Commissioners had questions regarding the frequency of PFAS testing. Director Mach noted that the results listed are from EPA UCMR5 and future PFAS testing rounds will be completed in the future.

Following discussion, **M.S.C. Lang/Hemes to approve the Draft Water Quality Report for 2025**. All voting aye.

Salary Plan Presentation from MRA – Ms. Cristy Reetz presented salary information as generated by MRA. She explained that MRA uses a midpoint-to-midpoint method to make comparisons. She noted that the range-spread in Neenah was 43% and noted peer data range-spreads were close to 30%. Commissioners asked whether she was able to match roles “apples-to-apples” within utilities and how many description matches were considered a minimum. Ms. Reetz noted that she sent out a survey – some entities responded and she was able to find some data online. She also noted that a minimum of five matches were needed for validity.

Following discussion, **Informational only. No action required**.

Storm Water Report – None.

Director’s Report –

1. Water Loss Report – The utility has been experiencing some recent main breaks due to excessive rains and shifting ground.

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2. The following applicable items were approved at the April 16, 2026 Board of Public Works meeting:
  - Award Contract 4-26, Concrete Pavement and Sidewalk Repair, to Jim Fischer, Inc., in the amount of \$251,505.00. The total amount attributable to Water is \$11,323.25.
  - Award Contract 5-26, HMA Pavement Repair, to MCC, Inc., in the amount of \$189,910.62. The total amount attributable to Water is \$21,511.11.
3. Solar Installation Update – The array is performing well.
4. Graef has indicated that ESRI will no longer be licensing some of the components required to support our GIS in the future. Staff are working with Graef, ESRI, VertiGIS, and Neenah staff to develop a plan to transition to City servers.
5. The next regular Waterworks Commission meeting is scheduled for Monday, May 18, 2026.

Closed Session – Following discussion, **M.S.C. Hemes/Bauman convene into closed session pursuant to Wis. Stats §19.85 (1)(e) for considering compensation of a public employee over which the governmental body has jurisdiction or exercises responsibility.** All voting aye.

The Commission convened into closed session at 5:04 p.m.

Adjournment – **M.S.C. Hemes/Bauman to adjourn in closed session at 6:42 p.m.** All voting aye.

Respectfully submitted,



Anthony L. Mach  
Director, Neenah Water Utility