



City of Neenah
Special Finance & Personnel Committee Minutes
Monday, September 28, 2026 at 5:00 PM
Neenah City Hall – 211 Walnut Street
Council Chambers

- I. Call to order
Meeting called to order by Chairman Erickson at 5:00 PM

- II. Roll Call

Members Present: Chairman Erickson, Vice-Chair Ellis, Council President Steiner, Aldermen Bruno and Neuman.

Also Present: Finance Deputy Director Kahl, City Attorney Rashid, Human Resources Director Barber, Human Resources Deputy Director Schott, Interim Public Works Director Rohloff, Mayor Borchardt, and Alderman Pollnow.

Excused: None.

- III. Public Appearances
A. None.

- IV. Approval of Minutes
A. Approval of Minutes from the [September 14, 2026](#) Special Meeting. (Minutes can be found on the city website)
Motion by Ellis, seconded by Neuman to approve the minutes as presented. No discussion.
Motion carried in a voice vote, 5-0.

- V. New Business
A. Recommend Council approve the Library Fire Alarm System upgrade to be initially funded from the Facilities Capital Fund balance, with those funds subsequently reimbursed through the 2027 CIP borrowing, as the project is an approved 2027 CIP project.
Motion by Ellis, seconded by Neuman to recommend Council approve the Library Alarm System upgrade as presented by staff. Motion carried in a voice vote, 5-0.

Director Hardina-Willhelm advised the smoke duct detectors are malfunctioning causing them to trigger the fire alarm. Since Council already approved the replacement of the Library Fire Alarm System as part of the 2027 Capital Improvement Plan (CIP), it is recommended to replace the system now using Facilities Capital Fund balance and reimburse the funding with the 2027 CIP borrowing.

- B. Recommend Council to reallocate \$53,161.80 in budgeted wages to current staff by eliminating a Streets Tech II position.
Motion by Ellis, seconded by Bruno to recommend Council the reallocation of \$53,161.80 in budgeted wages to current Streets and Sanitation staff by eliminating a Streets Tech II position effective October 19, 2026. Motion carried in a voice vote, 5-0.

Report

Report

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Director Barber explained her memo to the Committee. By eliminating one Streets Tech II position, it will increase the wages of current Streets and Sanitation workers in an effort to help correct wage discrepancies as a result of not implementing the Council approved salary plan for laborers in 2023. Committee members were concerned this would cause a staff shortage. However, Superintendent Beyer assured the Committee that in the past they would pull laborers from other departments to assist with larger tasks such as snowplowing. It is Superintendent Beyer's intention to implement this workload strategy, allowing this position to be eliminated and funds reallocated.

Director Barber made it clear that this reallocation is completely separate from the recommendations that will be made by the salary plan consultant in November.

- C. Recommend Council approve Resolution 2026-09 Designating the "Neenah News" the City's Official Newspaper.
Motion by Ellis, seconded by Neuman recommends Council approve Resolution 2026-09 Designating the "Neenah News" the City's Official Newspaper.

City Attorney Rashid explained the city's history of newspaper publication in the city. This issue is controlled by state statutes which requires a qualified paper that's published in the City proper must be designated as the City's official newspaper.

Neither City Attorney Rashid nor City Clerk Nagel are in favor of the change because it is going to change the way city business because it is a weekly paper vs the Post Crescent being a daily paper. Whether or not the staff is in favor of this designation is irrelevant as this is statutory requirement.

- D. Recommend Council approve Resolution 2026-10: Declaring Official Intent to Reimburse Expenditures from Proceeds of Borrowing.
Motion by Ellis, seconded by Neuman recommends Council approve Resolution 2026-10: Declaring Official Intent to Reimburse Expenditures from Proceeds of Borrowing.

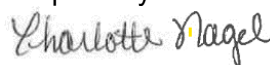
This resolution Neenah Menasha Sewerage Commission is planning for the phosphorus removal at the treatment plant, in response to DNR and EPA mandates. Each of the participating municipalities agrees to reimburse their portion of the costs. Deputy Director Kahl advised that the resolution is a preliminary requirement for bonding purposes.

Alderman Pollnow questioned if the \$13,500,000 would be enough to cover the costs.

- VI. City Attorney Report
A. No Report

- VII. Adjournment
Motion by Neuman, seconded by Bruno to adjourn. No further discussion. Motion carried in a voice vote, 5-0. Meeting adjourned at 5:29 PM.

Respectfully submitted,



Charlotte Nagel
City Clerk

Action taken at
Special Meeting