

**Minutes of the Board of Public Works Meeting
Thursday, July 19, 2023 at 11:30 a.m.**

MEMBERS PRESENT: Mayor Lang, Director of Finance Rasmussen, Director of Public Works Kaiser, Director of Community Development & Assessment Haese Aldermen Lendrum and Hillstrom. City Attorney Rashid was absent.

ALSO PRESENT: City Clerk Nagel, Marge Bates, and Forrest Bates.

CALL TO ORDER: Mayor Lang called the meeting to order at 11:34 a.m.

I. Approval of the minutes of the June 29, 2023 meeting. (Minutes can be found on the City web site)
MSC Hillstrom/Lendrum to approve the meeting minutes as presented, all voting aye.

II. Appearances.
None.

III. Unfinished Business.
None.

IV. New Business.

A. Water Utility

1. Change Order No. 3 Contract 11A-22 Water Service Replacement Reddin Avenue & Zemlock Avenue, Donald Hietpas & Sons Inc., Little Chute, WI, final quantity adjustments, in the amount of (-\$14,684.10). (Attachment)

MSC Haese/Rasmussen to approve Change Order No. 3 Contract 11A-22 to Donald Hietpas & Sons, Inc. in the amount of (-\$14,684.10), all voting aye.

Discussion: The pay request is a final quantity adjustment on lead service replacement grant, there is no city money involved. The grant is reimbursable and the quantity adjustment is made for final payment.

2. Final Pay Request Contract 11A-22 Water Service Replacement Reddin Avenue & Zemlock Avenue, Donald Hietpas & Sons Inc., Little Chute, WI, in the amount of \$11,381.65. (Attachment)

MSC Lendrum/Hillstrom to recommend Council approve Final Pay Request Contract 11A-22 Water Service Replacement Reddin Avenue & Zemlock Avenue, Donald Hietpas & Sons Inc., Little Chute, WI, in the amount of \$11,381.65, all voting aye.

Discussion: This final payment is for the lead service replacement grant which is a reimbursable grant.

3. Change Order No. 4 Contract 11B-22 Water Service Replacement Hunt Avenue, Madison Street and Nicolet Boulevard, Carl Bowers & Sons Construction Co., Kaukauna, WI, final quantity adjustments, in the amount of (-\$178,411.00). (Attachment)

MSC Kaiser/Hillstrom to approve Change Order No. 4 Contract 11B-22 Water Carl Bowers & Sons Construction Co., Kaukauna, WI, final quantity adjustments, in the amount of (-\$178,411.00), all voting aye.

Discussion: Included in the project were some homes that were not able to be completed because accessing the pipes would have caused substantial damage to the home. Several contractors were given the opportunity to give an estimate on these homes but declined the work. There were also homes that did not have lead pipes that were thought to have them at bid time.

Info. Only

Report Council

Info. Only

The pay request is a final quantity adjustment on lead service replacement grant, there is no city money involved. The grant is reimbursable and the quantity adjustment is made for final payment.

Report
Council

4. Final Pay Request Contract 11B-22 Water Service Replacement Hunt Avenue, Madison Street and Nicolet Boulevard, Carl Bowers & Sons Construction Co., Kaukauna, WI, in the amount of \$36,416.00. (Attachment)
MSC Haese/Kaiser to recommend Council approve Final Pay Request Contract 11B-22 Water Service Replacement Hunt Avenue, Madison Street and Nicolet Boulevard, Carl Bowers & Sons Construction Co., Kaukauna, WI, in the amount of \$36,416.00, all voting aye.

Discussion: This final payment is for the lead service replacement grant which is a reimbursable grant.

5. Recommendation to Water Commission to Award Contract 2-23W Water Booster Station Building Construction. (Memo and Bid Tab Distributed at Meeting)
MSC Haese/Rasmussen to recommend Water Commission Award Contract 2-23W Water Booster Station Building Construction, all voting aye.

Discussion: Two bids were received, and both were evaluated. The low bid was submitted by RJM Construction, LLC of Black Creek, WI.

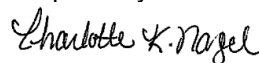
The budgeted amount for the complete Booster Station \$1,300,000. The engineer estimate for the construction of the building was between \$500,000 and \$550,000 in which the bid falls within estimate range.

The booster station itself is a split face block system which will be long lasting and aesthetically pleasing. The booster station will be located on Woodenshoe Road south of Breezewood Lane.

Report Water
Commission

- IV. Any announcements/questions for the Board.
None.
- V. Adjournment.
MSC Kaiser/Hillstrom to adjourn, all voting aye. Meeting adjourned at 11:47 a.m.

Respectfully Submitted,



Charlotte Nagel
City Clerk



Neenah Water Utility

211 Walnut St. PO Box 426 Neenah, WI 54957-0426
Office: (920) 886-6182 Cell: (920) 858-6300
Email: amach@ci.neenah.wi.us

Anthony L. Mach

Director of Neenah Water Utility

MEMORANDUM

DATE: July 18, 2023
TO: Board of Public Works and the Neenah Waterworks Commission
FROM: Anthony L. Mach
RE: Award Contract 2-23W West Side Booster Station Building

On July 18, 2023, Water Utility staff in conjunction with staff from McMahon Group opened and read aloud sealed bids for the West Side Booster Station Building project. Two bids were received, and both were evaluated. Attached is the bid tabulation. The low bid of \$501,150.00 was submitted by RJM Construction LLC of Black Creek, WI.

The budgeted amount for the complete Booster Station project is \$1,300,000. The Engineer's estimate for the construction of the building was between \$500,000 and \$550,000.

Staff recommends making a recommendation of award for Contract 2-23W West Side Booster Station Building to RJM Construction LLC of Black Creek, WI in the amount of \$501,150.00 to the Waterworks Commission.



July 18, 2023

Neenah Water Utility
211 Walnut Street
Neenah, WI 54956

Re: Neenah Water Utility
Water Booster Station Building Construction
Letter of Recommendation
McM. No. N0002-09-22-00496-A

On July 18, 2023, bids were received via QuestCND online bidding services for the above referenced project. Two (2) bids were received, ranging in price from \$501,150.00 to \$733,843.00 (bid tabulation enclosed).

Based upon the bids received, we recommend awarding Contract N0002-09-22-00496-A to the low bidder, RJM Construction, LLC, in the amount of \$501,150.00.

If you agree with our recommendation, please date and sign the enclosed Notices of Award, and return all copies to our office for incorporation into the Contract Documents.

If you have any questions, please feel free to contact me.

Respectfully,

McMahon Associates, Inc.

A handwritten signature in black ink, appearing to read "A. Kappell".

Anthony S. Kappell, P.E.
Associate / Senior Water & Wastewater Engineer

ASK:jlh

Enclosures: Notice of Awards (3 copies each)
Bid Tabulation



BID TABULATION

Owner:	Neenah Water Utility
Project Name:	Water Booster Station Building Construction
Contract No.	N0002-09-22-00496-A
Bid Date:	Tuesday, July 18, 2023
Bid Time:	Received until 11:00 a.m., local time
Project Manager:	Anthony S. Kappell, P.E.

Contract No. N0002-09-22-00496-A	RJM CONSTRUCTION, LLC 601 W. Forest Street Black Creek, WI 54106	MIRON CONSTRUCTION CO., INC. 1471 McMahan Drive / PO Box 509 Neenah, WI 54956 / 54957-0509
BASE BID	\$501,150.00	\$733,843.00
Bid Security - 5%	Yes	Yes
Addenda - #1	Yes	Yes