

**Minutes of the Board of Public Works Meeting  
Wednesday, July 27, 2022, 12:00 p.m.**

**MEMBERS PRESENT:** Mayor Lang, Director of Community Development Haese, Director of Finance Easker, Director of Public Works Kaiser, and Alderpersons Lendrum and Hillstrom.

**ALSO PRESENT:** Director of Neenah Water Utility Mach and City Clerk Nagel.

**CALL TO ORDER:** Mayor Lang called the meeting to order at 12:02 p.m.

I. Approval of the minutes of the June 30, 2022 meeting. (Minutes can be found on the City web site)  
**MSC Hillstrom/Lendrum to approve the meeting minutes as written, all voting aye.**

II. Appearances.  
None.

III. Unfinished Business.  
None.

IV. New Business.

A. Public Works

Info. Only

1. Pay Request No. 3, Contract 2-22, Sanitary, Water Services and Street Construction on Dieckhoff Street and Grove Street, to Donald Hietpas & Sons, Inc., Little Chute, in an amount of \$47,323.78.  
**MSC Kaiser/Haese approve Pay Request No. 3, Contract 2-22 as presented, all voting aye.**

Discussion: This pay request is mostly for sewer and lateral work.

Info. Only

2. Pay Request No.1, Contract 3-22, Street Construction, Apple Blossom Drive, Fredrick Drive, Green Acres Lane, Honeysuckle Lane, Meadow Lane, Primrose Lane, Wild Rose Lane, Blueberry Lane, Cherry Lane and Farm Ridge Drive, to Northeast Asphalt, Inc., Greenville, in amount of \$219,107.43.  
**MSC Kaiser/Lendrum approve Pay Request No. 1, Contract 3-22 as presented, all voting aye.**

Discussion: This pay request is for a thin asphalt overlay of concrete pavement and curb and gutter repair on Byrd Avenue.

Info. Only

3. Change Order No.1, Contract 3-22, Street Construction, Apple Blossom Drive, Fredrick Drive, Green Acres Lane, Honeysuckle Lane, Meadow Lane, Primrose Lane, Wild Rose Lane, Blueberry Lane, Cherry Lane and Farm Ridge Drive, for Northeast Asphalt, Inc., Greenville for adding the paving of Shootingstar Drive and Armstrong Street, fine grade existing gravel on Armstrong Street and traffic control, in an amount of \$47,675.70.

**MSC Kaiser/Haese approve Change Order No.1, Contract 3-22 as presented, all voting aye.**

Discussion: This change order shifts the paving of Shootingstar and Armstrong Street to Northeast Asphalt on contract 3-22. There is an increase costs due to the timing of when the contract was bid and when the work was complete. The increase is reflective of current industry pricing.

Info. Only

4. Change Order No. 2, Contract 3-22, Street Construction, Apple Blossom Drive, Fredrick Drive, Green Acres Lane, Honeysuckle Lane, Meadow Lane, Primrose Lane, Wild Rose Lane, Blueberry Lane, Cherry Lane and Farm Ridge Drive, to Northeast Asphalt, Inc., Greenville for mix design to include polymer to extend life and reflective cracking in an amount of \$6,792.50.

**MSC Kaiser/Hillstrom to approve Change Order No. 2, Contract 3 as presented, all voting aye.**

Discussion: This change order reflects the use of a palmer in the asphalt mix. The palmer makes the asphalt more flexible to prevent premature cracking of the thin layer of asphalt overlay on Cherry Lane, Blueberry Lane, and Farm Ridge Drive.

Info. Only

5. Change Order No.1, Contract 1-22, Water Main and Sewer Construction on Apple Blossom Drive, Fredrick Drive, Green Acres Lane, Honeysuckle Lane, Meadow Lane, Primrose Lane and Wild Rose Lane for storm sewer repair on Primrose Lane, Sanitary Sewer Lateral Repair at 1021 Fredrick Drive and Final Quantity Adjustments, to Kruczek Construction, Inc., Green Bay, in an amount of \$71,893.00.

**MSC Kaiser/Lendrum to approve Change Order No.1, Contract 1-22 as presented, all voting aye.**

Discussion: This change order is reconcile quantities used on the project. The largest quantity increase is the number of catch basins replaced or repaired due to old construction material failure.

6. Final Payment , Contract 1-22, Water Main and Sewer Construction on Apple Blossom Drive, Fredrick Drive, Green Acres Lane,

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Honeysuckle Lane, Meadow Lane, Primrose Lane and Wild Rose Lane to Kruczek Construction, Inc., Green Bay, in an amount of \$99,154.29.

**MSC Kaiser/Lendrum recommend Council approve Final Payment , Contract 1-22, Water Main and Sewer Construction on Apple Blossom Drive, Fredrick Drive, Green Acres Lane, Honeysuckle Lane, Meadow Lane, Primrose Lane and Wild Rose Lane to Kruczek Construction, Inc., Green Bay, in an amount of \$99,154.29, all voting aye.**

Discussion: Final payment includes the change order approved in item 5 above.

Info. Only

7. Change Order No. 1, Contract 3-20, HMA Street Construction on Van Street, Monroe Street, Gillingham Road, Shootingstar Drive, Cavalry Lane, Cardinal Plat, and Armstrong Street, for removal of the HMA Paving for Armstrong Street and Shootingstar Drive, to Sommers Construction, Shiocton, in credit amount of (\$38,808.55).

**MSC Kaiser/Haese approve Change Order No. 1, Contract 3-20 as presented, all voting aye.**

Discussion: This is a deduct change order removing the HMA paving for Armstrong Street and Shootingstar Drive to contract 3-22 as approved in item 3 above.

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8. Final Payment, Contract 3-20, HMA Street Construction on Van Street, Monroe Street, Gillingham Road, Shootingstar Drive, Cavalry Lane, Cardinal Plat, and Armstrong Street, to Sommers Construction, Shiocton, in an amount of \$22,369.08.

**MSC Kaiser/Haese recommend Council approve Final Payment, Contract 3-20, HMA Street Construction on Van Street, Monroe Street, Gillingham Road, Shootingstar Drive, Cavalry Lane, Cardinal Plat, and Armstrong Street, to Sommers Construction, Shiocton, in an amount of \$22,369.08, all voting aye.**

Discussion: The final payment includes change order no. 1 approved in item 7 above.

Info. Only

9. Change Order No.1, Contract 6-21, Concrete Pavement and Sidewalk Repairs, Jim Fischer, Inc., Appleton, for additional concrete patch repairs on Bell Street and Cecil Street, in an amount of \$40,692.82.

**MSC Kaiser/Lendrum to approve Change Order No.1, Contract 6-21 as presented, all voting aye.**

Discussion: The change order is for additional concrete patch repairs to Bell Street and Cecil Street.

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10. Final Payment for Contract 6-21, Concrete Pavement and Sidewalk Repairs, Jim Fischer, Inc., Appleton, in an amount of \$77,414.74.  
**MSC Kaiser/Lendrum to recommend council approve Final Payment for Contract 6-21, Concrete Pavement and Sidewalk Repairs, Jim Fischer, Inc., Appleton, in an amount of \$77,414.74, all voting aye.**

Discussion: The final payment includes the change order no. 1 approved in item 9 above.

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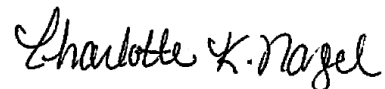
11. Final Payment for Contract 4-21, Epoxy Pavement Markings, Brickline, Inc., Madison, in the amount of \$18,536.20.  
**MSC Kaiser/Easker recommend Council to approve Final Payment for Contract 4-21, Epoxy Pavement Markings, Brickline, Inc., Madison, in the amount of \$18,536.20.**

Discussion: This is carry-over work from 2021 which was completed earlier this summer.

- V. Any announcements/questions for the Board.  
A. None.

- VI. Adjournment.  
**MSC Hillstrom/Easker to adjourn, all voting aye. Meeting adjourned t 12:21 p.m.**

Respectfully Submitted,



Charlotte K. Nagel, City Clerk