

**Common Council Minutes**  
**Wednesday, February 19, 2025 at 7:00 PM**

The Common Council of the City of Neenah, Winnebago County, Wisconsin, met in regular session at 7:00 PM, February 19, 2025, in the Council Chambers of Neenah City Hall.

Mayor Lang is the chair.

Present: Aldermen Erickson, Hillstrom, Lendrum, Weber, Pollnow, Steiner, Ellis, and Council President Borchardt. Alderman Boyette was excused. Staff present Director of Finance Rasmussen, Director of Community Development & Assessment Haese, Director of Public Works Kaiser, City Attorney Rashid, and City Clerk Nagel.

Also Present: Fire Chief Tisch and those listed on the attached Attendance Sheets.

Mayor Lang called the meeting to order at 7: 01 pm.

- I. The Mayor/Aldermen recorded their attendance on the RollCall-Pro System as the Clerk called the roll. Director Haese led the Pledge of Allegiance.
- II. Introduction and Confirmation of Mayor's Appointment(s)
  - A. None.
- III. Approval of Council Proceedings
  - A. [Approval of the Council Minutes and Proceedings of February 5, 2025 regular session.](#)  
**(UC)**  
**There being no objections, the Council Minutes and Proceedings were ordered approved as written by unanimous consent.**
- IV. [Public Hearings \(Speakers should give their name and street address\)](#)
  - A. Consider special assessments for benefits conferred upon property by constructing and installing improvements on Southfield Court (Bruce to Terminus) and Bruce Street (Castle Oak to Maple Grove).  
Mayor Lang opened the public hearing at 7:06 pm. After three calls for public comments, there were no appearances. Mayor Lang closed the public hearing at 7:07 pm.
  - B. Consider special assessments for benefits conferred upon property by constructing and installing improvements on Caroline Street (Lake to Terminus), Douglas Street (Henry to Commercial Street), Elm Street (Division to Wisconsin Ave), and Hickory Lane (Cecil to Baldwin Street).  
Mayor Lang opened the public hearing at 7:07 pm. After three calls for public comments, there were no appearances. Mayor Lang closed the public hearing at 7:08 pm.
- V. Public Forum
  - A. Speakers should give their name and residential address (not mailing address) and are allowed five minutes to speak on any topic.  
Mayor Lang opened the public forum at 7:08 pm. After three calls for public comments, there were no appearances. Mayor Lang closed the public forum at 7:09 pm.
- VI. Mayor/Council consideration of public forum issues
  - A. None.

VII. Consent Agenda

- A. Temporary Class "B" (Picnic) License Application to St. Gabriel Parish, 900 Geiger Street, Neenah, for Friday Fish Fries, to be held on March 14, 21, 28, 2025, and April 4, 11, 2025. **There being no objections, the Consent Agenda was ordered approved as written by unanimous consent.**

VIII. Reports of standing committees

- A. [Regular Public Services and Safety Committee meeting of February 11, 2025](#): (Chairman Lendrum/Vice Chairman Hillstrom) (Minutes can be found on the city website)

1. Committee recommends Council approve the purchase of a new 2025 International Single Axle Chassis in the amount of \$113,174.80 from Packer City International, Appleton, equipment package in the amount of \$133,323.00 from Monroe Truck Company, De Pere, and a new 2-Way radio and additional safety equipment not to exceed \$1,000.00 with 2025 Capital Equipment funds.

**(RollCall-Pro)**

**MSCR Lendrum/Weber to approve the purchase of a new 2025 International Single Axle Chassis as recommended by the Public Services and Safety Committee, all voting aye.**

2. Committee recommends Council approve the purchase of a 2025 International Tandem Axle Chassis for \$126,539.25 from Packer City International, Appleton, and equipment package in the amount of \$231,614.00 from Monroe Truck Company, De Pere, and a new 2-Way radio and additional safety equipment not to exceed \$1,000.00 with \$315,000.00 in 2025 Capital Equipment funds and \$44,153.25 from the Capital Equipment fund balance.

**(RollCall-Pro)**

**MSCR Lendrum/Hillstrom to approve the purchase of a 2025 International Tandem Axle Chassis as recommended by the Public Services and Safety Committee, all voting aye.**

Alderman Lendrum clarified the total amount requested is \$359,153.30. The budgeted amount is \$315,000.00 in the 2025 Capital Budget and the additional \$44,153.30 will come from the Capital Equipment Fund Balance.

3. Committee recommends Council authorize the appropriate city officials to sign the Intergovernmental Cooperation Agreement for the Roundabout Feasibility Analysis at Nicolet Boulevard and Commercial Street. **(RollCall-Pro)**

**MSCR Lendrum/Weber to authorize the appropriate city officials to sign the Intergovernmental Cooperation Agreement for the Roundabout Feasibility Analysis at Nicolet Boulevard and Commercial Street as recommended by the Public Services and Safety Committee, all voting aye.**

Alderman Pollnow questioned the no dollar amount in the agreement. Since this is a 50/50 cost share agreement with the City of Menasha, did the City of Menasha include this agreement in their budget.

Director Kaiser went through the proposal process. The proposal process which is consultants provide a proposal and if the cost is over what is budgeted, then the agreement comes back to both Councils for approval. The agreement states Neenah makes the call on the consultant with Menasha's input. Regardless of the cost of the proposal, there will be collaborative discussions with both cities to see if we want to proceed.

4. Committee recommends Council approve Alfred Benesch & Company provide professional services for the design of repairs to the N. Commercial Street Bridge at an amount not to exceed \$16,500.00. **(RollCall-Pro)**  
**MSCRP Lendrum/Borchardt to approve Alfred Benesch & Company to provide professional services for the design of repairs to the N. Commercial Street Bridge as recommended by the Public Services and Safety Committee, all voting aye.**
  5. Committee recommends Council approve City Hall Second Floor VAV control upgrade proposal from Energy Control & Design in the amount of \$76,914.00 using 2025 budgeted funds and funds from the deferral of the 2025 windowsill purchase. **(RollCall-Pro)**  
**MSCRP Lendrum/Weber to approve City Hall Second Floor VAV control upgrade proposal as recommended by the Public Services and Safety Committee, all voting aye.**
  - B. [Regular Finance and Personnel Committee meeting of February 10, 2025:](#) Chairman Erickson/Vice Chairman Boyette) (Minutes can be found on the city website)
    1. Meeting cancelled, no report.
  - C. [NMFR Joint Finance & Personnel Committee meeting of February 12, 2025:](#) (Alderman Boyette) (Minutes can be found on the city website)
    1. Informational only items, no report.
- IX. Reports of special committees and liaisons and various special projects committees
- A. [Regular Plan Commission meeting of February 11, 2025:](#) (Council Rep Steiner) (Minutes can be found on the city website)
    1. Meeting cancelled, no report.
  - B. [Board of Public Works meeting of February 11, 2025:](#) (Vice Chairman Hillstrom) (Minutes can be found on the city website)
    1. Informational only items, no report.
  - C. [Business Improvement District Board \(BID Board\) Meeting February 18, 2025](#) – Alderman Ellis
    1. There is nothing new to report; there should be reports for the next meeting.
  - D. [Library Board Meeting of February 19, 2025](#) – Alderman Erickson
    1. Alderman Erickson gave a year in review report from the library that consisted of programming last year had 38,176 attendees, a total of 240,855 library visits, and total checkouts of 604,646.
    2. George Schneider received the Volunteer of the Year award with working 9-11 am Monday-Thursday every week past year.
  - E. [Neenah Arts Council Meeting of February 12, 2025](#) – Alderman Erickson
    1. Meeting cancelled, no report.
  - F. [Landmarks Commission February 12, 2025](#) – Alderman Weber
    1. Discussion was held on the Doty Island History Walk at the end of June.
    2. Time was spent on information to review the Landmarks brochure. The Commission plans on finalizing the information for the brochure at the next meeting.
- X. Presentation of petitions
- A. Any other petition received by the City Clerk's Office after distribution of the agenda.
    1. No petitions.

XI. Council Directives  
A. None.

XII. Unfinished Business

- A. Alderman Pollnow questioned the process of the housing study. The data phase of the study is complete. What are the next steps for housing study. Director Haese responded the next steps would be to go to Plan Commission for their review and endorsement, then a presentation to Council with recommendations. Implementation would be the final phase. Much like the comprehensive plan or any other plan, it is to be used as a guide to determine the appropriate next steps. Those determinations could take anywhere from 30-days to several months. Director Haese would expect a plan here in the next 30 days or so.
- B. Alderman Erickson asked Alderman Weber about the Park Commission reporting back to the Council on the Carpenter Preserve. There are no current updates, but Alderman Weber will follow up at the next meeting.

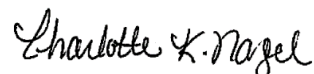
XIII. New Business

- A. Any announcements/questions that may legally come before the Council.
1. Mayor Lang called attention to the fact that Director Haese is set to retire soon, and as such, tonight is his last Council Meeting. Mayor Lang recognized and honored Director Haese for his 34 years of service to the City of Neenah. He has certainly left his thumbprint on the city as well as the lives of all the residents he has serves.
  2. Aldermen Lendrum and Ellis gave wonderful accolades to Director Haese, reflecting on his passion, vision, and sense of excellence he brought to the city which helps shape the community it is today and has set city up for future growth.
  3. Director Hase made appreciative remarks, honored his wife and family for all the sacrifices they endured while Director Haese poured his time, talent, and knowlege into developing the city. One of his aspirations was to adjourn a meeting, and tonight Mayor Lang allowed Director Haese to do just that.

XIV. Adjournment

**Motion by Director Haese/Ellis to adjourn, all voting aye. Meeting adjourned at 7:33 PM.**

Respectfully submitted,



Charlotte Nagel, City Clerk

**CITY OF NEENAH – COMMON COUNCIL MEETING  
TUESDAY, FEBRUARY 19, 2025  
ATTENDANCE SHEET**

NAME	ADDRESS
1. <del>Tom Fath</del>	467 Fairwood Dr
2. FIO BRUNO	1002 E FOREST AV
3. Frank Cuthbert	1533 Fallow Dr.
4. Terry + Eleanor Sherman	1318 Blueberry Ln
5. G & Hawk	512 Elm Street
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