

**Minutes of the Board of Public Works Meeting
Tuesday, December 19, 2023 at 10:00 AM**

MEMBERS PRESENT: Mayor Lang, Director of Community Development & Assessment Haese, Public Works Director Kaiser, City Attorney Rashid, and Aldermen Hillstrom and Lendrum. Director of Finance Rasmussen was excused.

ALSO PRESENT: City Clerk Nagel.

CALL TO ORDER: Mayor Lang called the meeting to order at 10:05 AM.

I. Approval of the minutes of the November 28, 2023 meeting. (Minutes can be found on the city website)
MSC Hillstrom/Rashid to approve the meeting minutes as presented, all voting aye.

II. Appearances.
None.

III. Unfinished Business.
None.

IV. New Business.

A. Public Works

1. Final Pay Request, Contract 5-23, Street, Curb & Gutter, Sidewalks, and Apron Construction for Arthur Plat, Cardinal Plat, Integrity Acres, and Liberty Heights, to MCC, Inc., in the amount of \$752,615.65.

MSC Kaiser/Haese to recommend Council approve Final Pay Request, Contract 5-23 as presented, all voting aye.

Discussion: The project came in below contract. The main reason was the level of excavation was less than what was expected in the new subdivision. The special assessments will be affected due to the cost savings.

2. Final Pay Request, Contract 11-23, Street Construction on Brookwood Dr., Fairwood Dr., Hunt Ave, to Northeast Asphalt, Inc., in the amount of \$71,239.02.

MSC Kaiser/Lendrum to recommend Council approve Final Pay Request, Contract 11-23 as presented, all voting aye.

Discussion: The project came under the contract amount mainly because the subgrade was in better condition than expected and less replacement of curb and sidewalk was required. The city engineer inspects the road pavement with the assistance city crew to determine what areas need to be replaced. Do to the inspection results, less areas needed to be replaced than originally thought. The same process is used for curb and gutter.

V. Any announcements/questions for the Board.
Special assessment calculations will be complete and mailed in the next couple of weeks. First payment will be due on the 2024 taxes.

VI. Adjournment.

MSC Hillstrom/Kaiser to adjourn, all voting aye. Meeting adjourned at 10:13 AM.

Respectfully Submitted,

Charlotte K. Nagel

Charlotte Nagel
City Clerk

Report

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