

**MINUTES OF THE NEENAH PLAN COMMISSION**  
**Tuesday, April 25, 2023**  
**4:15 p.m.**

**Present:**

Mayor Jane Lang, Chairperson	PRESENT	Gerry Kaiser, Director of Public Works	PRESENT	Sarah Moore-Nokes	PRESENT
Kate Hancock-Cooke	ABSENT	Karen Genett	PRESENT	Betsy Ellenberger	ABSENT
Gerry Andrews	PRESENT	Ald. Dan Steiner	PRESENT		

**Also Present:**

Brad Schmidt, Deputy Director of Community Development	Kayla Kubat, Administrative Assistant	
---	---------------------------------------	--

**Minutes:** MSC Genett/Andrews the Plan Commission to approve the April 11, 2023 meeting minutes. All aye. Motion passed.

**Public Appearances:** Chairperson Mayor Lang opened public appearances to topics not related to the agenda.

No one from public in attendance. Chairperson Mayor Lang closed public appearances.

**Public Hearings:** None

**Action Items:**

- a. **CSM - 1495 Breezewood Lane – 2 Lots**

The CSM proposes to divide the parcel located at 1495 Breezewood Lane into two separate lots. The parcel is zoned R-1, Single-Family Residence District. The subject property, located on the northwest corner of Breezewood Lane and Alpine Lane, includes a single-family residence, several outbuildings, and open space. Lot 1 of the proposed CSM would include the existing buildings, while Lot 2 would include undeveloped portion of the property. Lot 2 can be further subdivided into three or four lots. If that occurs, sewer, water, and storm laterals will have to be installed on Alpine Lane.

Member Kaiser asked about the positioning of the property lines on the CSM.

The depth is consistent with the surrounding neighborhood and would allow for further subdivision.

Member Andrews asked about Lot 2 and why it was not initially set up into subdivided lots.

Deputy Director Schmidt said it would give a future buyer flexibility in how Lot 2 could be further subdivided, 2, 3 or 4 lots..

Member Genett asked about the dead trees along Alpine Ln and who would take care of getting rid of them.

Plan Commission Minutes

April 25, 2023

Page 2

Deputy Director Schmidt said the trees are on private property and would most likely be removed if and when the lot is built on.

MSC Kaiser/Andrews, the Plan Commission to approve the 2 lot CSM for the property located at 1495 Breezewood Lane subject the CSM review letter. All voting aye. Motion passed.

**Discussion Items:** None

**Announcements and Future Agenda Items:** Next meeting is May 9, 2023

Update to the concept plan for the Homes at Freedom Meadows and Freedom Acres may be ready for review.

**Adjournment:** The Commission adjourned its meeting at 4:25. MSC Andrews/Kaiser. All Aye. Motion passed.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Kayla Kubat".

Kayla Kubat

Administrative Assistant, Community Development