City of Neenah

Finance & Personnel Committee Special Minutes

Wednesday, August 5, 2026 at 5:30 PM
Neenah City Hall – 211 Walnut Street
Hauser Room

I. Call to Order.
The meeting was called to order by Chairman Erickson at 5:30 PM.

II. Roll Call

Members Present: Chairman Erickson, Vice-Chair Ellis, and Alderman Neuman.

Also Present: Mayor Borchardt, Attorney Rashid, Deputy Finance Director Kahl, Human Resources Director Barber, Information Systems Director Schroeder, Community Development Director Nieforth, Deputy Community Development Director Schmidt, Public Works Superintendent Beyer, Aldermen Pollnow and Defferding, and citizen Frank Cuthbert.

Excused: Council President Steiner and Alderman Bruno.

III. Approval of Minutes

A. Approval of Minutes from June 22, 2026 Regular meeting and July 15, 2026 Special meeting.
Motion by Ellis, seconded by Neuman to approve both the June 22, 2026 Regular Minutes and the July 15, 2026 Special Minutes as presented. Motion carried in a voice vote, 3-0.

IV. Unfinished Business
None.

V. New Business

A. Recommend Council retitle the Traffic Maintenance Worker position as Traffic Technician and to place the position in Grade 9 of the City's salary plan.
Motion by Ellis, seconded by Neuman to recommend Council approve as presented. Motion carried in a voice vote, 3-0.

Director Barber presented her memo to the committee, and answered any questions.

B. Recommend Council approve entering into a service contract with Keeper for an Enterprise Password Management System at a cost not-to-exceed $16,000, with funding primarily coming from Information Systems capital equipment budget.
Motion by Ellis, seconded by Neuman to recommend Council approve as presented. Motion carried in a voice vote, 3-0.

Director Schroeder presented the memo to the committee, and answered any questions.

C. Recommend Council approve the purchase of new Palo Alto firewall devices and services from Heartland Business Systems at a cost of $57,717.59, with funding coming from Information Systems capital equipment budget.
Motion by Neuman, seconded by Ellis to recommend Council approve as presented. Motion carried in a voice vote, 3-0.

Director Schroeder presented the memo to the committee, and answered any questions.

D. Recommend Common Council approve the Alta Alley License Agreement with Future Neenah Inc. and Alta Resources.
Motion by Ellis, seconded by Neuman to recommend Council approve as presented. Motion carried in a voice vote, 3-0.

Director Nieforth presented her memo to the committee, and answered any questions.

VI. Financial Report

A. June Vouchers
Motion by Ellis, seconded by Neuman to receive and place on file. Motion carried in a voice vote, 3-0.

B. Quarterly Financial Statements
Motion by Ellis, seconded by Neuman to receive and place on file. Motion carried in a voice vote, 3-0.

Deputy Director Kahl advised this is the second quarterly financial statement.

VII. City Attorney Report

A. No Report

VIII. Announcements and Future Agenda Items
None.

IX. Adjournment
Motion by Ellis, seconded by Neuman to adjourn. No further discussion. Motion carried in a voice vote, 3-0. Meeting adjourned by 5:43 PM.

Respectfully submitted,

Charlotte Nagel

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City Clerk