

**NMFR Joint Fire Commission Meeting Minutes  
March 22, 2023 – 4:00 p.m.  
City of Neenah – Hauser Room**

Present: Commissioners Kubiak, Keating, Englebert, Keehan, Lewis and McCann

Also Present: Chief Kloehn, DC Krueger, Director Fairchild and MA Ellis

Commissioner Kubiak called the meeting to order at 4:00 p.m.

Public: No members of the public were present.

Meeting Minutes: The Commission reviewed the meeting minutes from January 25, 2023. **MSC Keehan/Keating to approve the January 25, 2023 meeting minutes and place on file, all voting aye.**

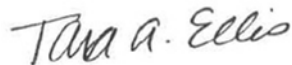
Activity and Automatic Aid Reports: This is informational only and no action is required.

Firefighter Job Description and Hiring Requirements: **MSC Keehan/Lewis to change the Firefighter job description to have Associates Degree in any related field, and add Driver/Operator – Aerial, remove Medical First Responder and change to Wisconsin EMT Basic, all voting aye.**

Regional Hiring Process Agreement: The Committee reviewed the Regional Hiring Process agreement. **MSC Englebert/Lewis to approve the Fox Valley Regional Hiring Process Agreement and change our hiring requirements from Medical First Responder to EMT – Basic, all voting aye.**

**MSC McCann/Keehan to adjourn at 4:30 p.m., all voting aye.**

Respectfully Submitted,



Tara Ellis  
Management Assistant