



**City of Neenah  
Board of Public Works Agenda  
Thursday, April 9, 2026 at 11:00 AM  
Hauser Room  
Neenah City Hall  
211 Walnut Street**

---

- I. Call to order  
Meeting was called to order by Mayor Lang at 11:10 am.

**MEMBERS PRESENT:** Mayor Lang, Director of Public Works Kaiser, Director of Community Development & Assessment Nieforth, Director of Finance Rasmussen, City Attorney Rashid, and Aldermen Lendrum and Ellis.

**ALSO PRESENT:** Park and Recreation Director Kading, Fire Chief Teesch, Water Utility Director Mach, and Clerk Nagel.

**EXCUSED:** None.

- II. Appearances - None

- III. [Approval of the minutes of the March 5, 2026 Meeting.](#) (Minutes can be found on the city website)

**Motion by Rasmussen, seconded by Ellis to approve the March 5, 2026 minutes as presented. Motion carried in a voice vote, 7-0.**

- IV. Unfinished Business

A. None.

- V. New Business

A. Park and Recreation

1. Change Order #3 for Doty Park Shoreline Improvements Project as outlined in construction specifications in the amount of \$12,714.41 to Vinton Construction, Two Rivers, WI. (Attachment)

**Motion by Kaiser, seconded by Ellis to approve Change Order No. 3 in the amount of \$12,714.41. Motion carried in a voice vote, 7-0.**

2. Approve Pay Request #3 and final from Vinton Construction Company, Two Rivers, WI, in the amount of \$118,690.83 for work completed through December 31, 2025, utilizing approved budgeted 2025 CIP Funds minus \$25,000 to be held until punch list items are satisfactorily completed. (Attachment)

**Motion by Ellis, seconded by Nieforth to recommend Council approve Pay Request #3 and final from Vinton Construction Company, Two Rivers, WI, in the amount of \$118,690.83 for work completed through December 31, 2025, utilizing approved budgeted 2025 CIP Funds minus \$25,000 to be held until punch list items are satisfactorily completed. Motion carried in a voice vote, 7-0.**

B. Public Works – Director Kaiser

1. Pay Request No.2, Contract 12-25, Courtside Field Storm Water Pond, to MCC, Inc., in the amount of \$385,999.44. (Attachment)

Info.

Report

Motion by Kaiser, seconded by Ellis to approve Pay Request No.2, Contract 12-25, Courtside Field Storm Water Pond, to MCC, Inc., in the amount of \$385,999.44. Motion carried in a voice vote, 7-0.

C. Fire Station 31 Remodel – Chief Teesch

1. Change Order No. 12, as described in Notice of Scope Revision No. 19 – Change of Turnout Gear Locker System from 24” Wide to 20” Wide. Deduct (savings) of \$2,290.00. (Attachment)

**Moton by Kaiser, seconded by Nieforth to approve Change Order No. 12, as described in Notice of Scope Revision No. 19 – Change of Turnout Gear Locker System from 24” Wide to 20” Wide. Deduct (savings) of \$2,290.00. Motion carried in a voice vote, 7-0.**

2. Change Order No. 13, as described in Notice of Scope Revision No. 20 – Unsuitable soils replacement and backfill. Paid from contingency budget \$2,422.44. (Attachment)

**Moton by Ellis, seconded by Rashid to approve Change Order No. 13, as described in Notice of Scope Revision No. 20 – Unsuitable soils replacement and backfill. Paid from contingency budget \$2,422.44. Motion carried in a voice vote, 7-0.**

3. Pay Request No. 5, Fire Station No. 31 Remodel, to ~~SHE, Inc.~~ Milbach Construction Services Inc. in the amount of \$724,330.38. (Attachment)

**Motion by Rasmussen, seconded by Ellis to approve Pay Request No. 5, Fire Station No. 31 Remodel, to SHE, Inc. in the amount of \$724,330.38. Motion carried in a voice vote, 7-0.**

There was discussion on Pay Request No. 5 should be made payable to Milbach Construction Services Inc. instead of SHE Inc..

**Motion by Ellis, seconded by Kaiser to approve the motion as modified. Motion carried in a voice vote, 7-0.**

VI. Any announcements/questions for the Board

VII. Adjournment

**Motion by Ellis, seconded by Nieforth to adjourn. Motion carried by a voice vote, 6-0. Meeting adjourned at 11:22 AM.**

Respectfully Submitted,



Charlotte Nagel, City Clerk