

**CITY OF NEENAH**  
**SPECIAL PUBLIC SERVICES AND SAFETY COMMITTEE MEETING MINUTES**  
**Wednesday, January 17, 2024 - 6:30 PM**

**Present:** Alderpersons Lendrum, Borchardt, Hillstrom, Stevenson and Weber

**Also Present:** Mayor Lang, Director of Public Works Kaiser, Director of Community Development and Assessment Haese, Deputy Director of Community Development and Assessment Schmidt, Traffic Engineer Merten, Ald. Erickson, Ald. Steiner

**Excused:** None

Public Appearances: None

Demolition, 1345 S. Commercial Street: Director Haese reviewed his memo of January 4, 2024, regarding demolition of 1345 S. Commercial Street. He reviewed the history of the City's purchase of the property. The site consists of three buildings. Two demolition proposals were received. Staff recommends approval of the proposal from Go Green Recycling, LLC in the amount of \$23,800. Dir. Haese noted that Go Green Recycling has done most of the demolition needed by the City in recent years. He also noted that block grant funding will be used for the work. He stated that the buildings and hard surface will be removed and then topsoil and seed placed. Committee discussed the adjoining properties.

Following discussion, **Motion/Second/Carried Hillstrom/Borchardt to recommend that Council award the contract for demolition and site clearance of 1345 S. Green Bay Road to Go Green Recycling, LLC in the amount not to exceed \$23,800 using Community Development Block Grant funds.** All voting aye.

Amended Resolution No. 2023-33: Director Kaiser reviewed the revised resolution. He noted that the difference between this resolution and the one previously approved is the addition of Bayview Road. In the course of design, it has been determined that sewer and water laterals will be replaced to several properties on that street.

Following discussion, **Motion/Second/Carried Weber/Stevenson to recommend that Council approve Amended Resolution 2023-33.** All voting aye.

Special Assessment Report for Amended Resolution 2023-33: Director Kaiser reviewed the assessment estimates for sanitary sewer lateral and water service installation on Bayview Road, Belmont Avenue, Belmont Court, Cedar Street, E. Doty Avenue, North Street, Quarry Lane, Stevens Street and the S. Park Avenue Easement. The estimated assessment for sewer laterals is \$2,800 per lateral. The estimated assessment for a water service to a single family or two-family properties is \$1,500. The estimated assessment for a water service to a multi-family, commercial, or industrial property is \$1,800.

Following discussion, **Motion/Second/Carried Borchardt/Hillstrom to authorize the chairperson to sign the Special Assessment Report for Amended Resolution 2023-33.** All voting aye.

Accessible Pedestrian Signals (APS) Push Button Request: Traffic Engineer Merten reviewed his memo of January 11, 2024, requesting permission to purchase accessible pedestrian signal (APS) push buttons for four intersections using Community Development Block Grant (CDBG) funding: Wisconsin Avenue/Church Street, Wisconsin Avenue/Commercial Street, Wisconsin Avenue/Oak Street, and Commercial Street/Forest Avenue. In addition, he requested the purchase of APS push buttons for the intersection of Bell Street/Industrial Drive using available capital funds

remaining from the 2017 Industrial Drive project. He noted that the same type of APS system was installed at the Bell Street/Commercial Street and Bell Street/Marathon Avenue intersections at the request of a vision impaired resident in the Marathon Avenue area. He stated that these installations are recommended by the Public Right-of-Way Accessibility Guidelines. Traffic Engineer Merten estimated that the total purchase cost would be \$38,500 with \$32,000 coming from CDBG funds and \$6,500 coming from capital funds.

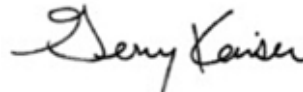
Ald. Erickson addressed the Committee to suggest that the purchase for the Bell Street/Industrial Drive intersection be removed since she has not observed pedestrian traffic at that location. Committee discussed the budget history of the Industrial Drive project. Director Haese discussed the eligibility of the four intersections for CDBG funding and the expenditure requirements. Committee discussed other signalized intersections that may be upgraded with APS equipment.

Following discussion, **Motion/Second/Carried Weber/Borchardt to recommend that Council approve the purchase of accessible pedestrian signal push buttons for the intersections of Wisconsin Avenue/Church Street, Wisconsin Avenue/Commercial Street, Wisconsin Avenue/Oak Street, Commercial Street/Forest Avenue, and Bell Street/Industrial Drive at a not-to-exceed cost of \$38,500 using \$32,000 in CDBG funds and \$6,500 in capital funds from the Industrial Drive project.** All voting aye.

Ald. Stevenson requested that staff provide a list of signalized intersections that do not have APS systems, the cost to upgrade those locations with APS push buttons, and an indication of CDBG eligibility.

Adjournment: **Motion/Second/Carried Weber/Hillstrom to adjourn at 6:55 p.m.** All voting aye.

Respectfully submitted,



Gerry Kaiser, PE  
Director of Public Works