

**Common Council Minutes**  
**Wednesday, February 5, 2025 at 7:00 PM**

The Common Council of the City of Neenah, Winnebago County, Wisconsin, met in regular session at 7:00 PM, February 5, 2025, in the Council Chambers of Neenah City Hall.

Mayor Lang is the chair.

Present: Aldermen Erickson, Hillstrom Lendrum, Weber, Pollnow, Steiner, and Council President Borchardt. Staff present Director of Finance Rasmussen, Director of Community Development & Assessment Haese, Director of Public Works Kaiser, City Attorney Rashid, and City Clerk Nagel.

Excused: Aldermen Boyette and Ellis were excused.

Also Present: Fire Chief Teesch, Police Chief Olson, Police Lieutenant Van Sambeek, Police Fleet Maintenance Specialist Streubel, Community Development Specialist Jefferson, and those listed on the attached Attendance Sheets.

Council Mayor Lang called the meeting to order at 7: 01 PM.

VIII. The Mayor/Aldermen recorded their attendance on the RollCall-Pro System as the Clerk called the roll. Alderman Hillstrom led the Pledge of Allegiance.

IX. Presentation

A. Houses Into Homes 2024 Recap by Community Development Specialist Jefferson.

Specialist Jefferson gave a presented the Houses into Homes 2024 Recap. A copy of the presentation is attached to the minutes. Special Jefferson answered Council questions.

III. Introduction and Confirmation of Mayor's Appointment(s)

B. None.

IV. Approval of Council Proceedings

A. [Approval of the Council Minutes and Proceedings of January 15, 2025](#) Regular Common Council Meeting

B. [Approval of the Committee of the Whole Minutes of January 15, 2025 Meeting](#) (UC)

**There being no objections, the Council Minutes and Proceedings and the Committee of the Whole Minutes of January 15, 2025 were ordered approved as written by unanimous consent.**

V. Public Forum

A. Speakers should give their name and residential address (not mailing address) and are allowed five minutes to speak on any topic.

1. Kate Hancock-Cook, 216 Bosworth Court – Spoke on two bills that are currently before our state legislators that entail the use of local law enforcement for immigration actions, with fines if local police do not participate in said activities. The concern is that federal government is telling local governments how they are going to use their resources and how to govern local municipalities.

- VI. Mayor/Council consideration of public forum issues
- A. None.
- VII. Consent Agenda
- A. Accept and place on file the revised Master Plan of Arrowhead Park. **(PSSC)**  
**This item was pulled out of the Consent Agenda and acted on at the end of the Public Services and Safety Committee items.**
- B. Authorize the Chairman of the Public Services and Safety Committee sign the Special Assessment Report for Preliminary Resolution 2024-23. **(PSSC)**
- C. Authorize the Chairman of the Public Services and Safety Committee sign the Special Assessment Report for Preliminary Resolution 2024-25. **(PSSC)**  
**There being no objections, items B and C on the Consent Agenda were ordered approved as written by unanimous consent.**
- VIII. Reports of standing committees
- A. [Regular Public Services and Safety Committee meeting of January 28, 2025:](#)  
(Chairman Lendrum/Vice Chair Hillstrom) (Minutes can be found on the City website)
1. Committee recommends Council approve the contract amendment with GRAEF Engineering in the amount of \$12,700 for Arrowhead Master Plan modifications and for additional engineering work required of DNR for the placement of additional fill material on Arrowhead Park. Funding for the amendment to be provided from Arrowhead Park carry forward funds included in the 2025 Capitol Improvement Budget. **(RollCall-Pro)**  
**MSCR Lendrum/Hillstrom to approve the contract amendment with GRAEF Engineering in the amount of \$12,700 for Arrowhead Master Plan as recommended by the Committee. Motion carried in a roll call vote, 6-1 with Pollnow voting no.**
- Alderman Pollnow voted against this item because he believes that all the time, energy, and money going into the Arrowhead Park Project over the last 10 years could have been used better on other city items.
2. Committee recommends Council approve contracting with ECS Midwest, LLC to provide 22 geotechnical borings and boring analysis on Arrowhead Park at a cost of \$71,290.00. Funding for the exploration work to be provided from Arrowhead Park carry forward funds included in the 2025 Capital Improvement Budget. **(RollCall-Pro)**  
**MSCR Lendrum/Hillstrom to approve the contract with ECS Midwest for geotechnical boring and boring analysis on Arrowhead Park as recommended by the Committee. Motion carried in a roll call vote, 6-1 with Pollnow voting no.**
- Alderman Pollnow voted against this item because he believes that all the time, energy, and money going into the Arrowhead Park Project over the last 10 years could have been used better on other city items.

3. Committee recommends Council approve the purchase of a 2025 John Deere 1025R Compact Tractor with attachments from Riesterer & Schnell in the amount of \$40,357.88 and purchase additional small equipment for the tractor not to exceed \$2,000.00. The funding source for this purchase coming from the Capital Equipment Budget. **(RollCall-Pro)**  
**MSCR P Lendrum/Borchardt to approve the purchase of a 2025 John Deere 1025R Compact Tractor with attachments as recommended by the Committee, all voting aye.**
4. Committee recommends Council approve the purchase of an OBD DCL-700 Skid Mounted Leaf Vac from RNOW, Inc. in the amount of \$98,575.25 and additional materials to fabricate the leaf box and picker not to exceed \$20,000.00. **(RollCall-Pro)**  
**MSCR P Lendrum/Hillstrom to approve the purchase of an OBD DCL-700 Skid Mounted Leaf Vac as recommended by the Committee, all voting aye.**
5. Committee recommends Council approve the purchase of a combined 724 reuse and recycle carts from Sierra Container Group in the amount of \$39,786.00. **(RollCall-Pro)**  
**MSCR P Lendrum/Weber to approve the purchase of a combined 724 reuse and recycle carts as recommended by the Committee, all voting aye.**
6. Committee recommends Council authorize the Neenah Police Department to purchase replacement vehicles for squad #1, squad #5, Behavioral Health Officer vehicle #23, Community Service Aide vehicle #34, and MEG Unit Pickup truck #28 with a not to exceed amount of \$282,000.00 to include all equipment and changeover costs. **(RollCall-Pro)**  
**MSCR P Lendrum/Borchardt to authorize the Police Department to purchase replacement vehicles as recommended by the Committee, all voting aye.**

Chief Olson answered questions on the Behavior Health Officer vehicle.

**7.A Consent agenda item**

~~Accept~~ Receive and place on file the revised Master Plan of Arrowhead Park. **(PSSC)**

Alderman Lendrum advised the language should be "Receive and place on file", not "Accept and place on file". With that change, **MSCR P Lendrum/Hillstrom to receive and place on file the revised Master Plan of Arrowhead Park, all voting aye.**

- B. [Regular Finance and Personnel Committee meeting of January 27, 2025](#): (Chairman Erickson/Vice Chair Boyette) (Minutes can be found on the City website)

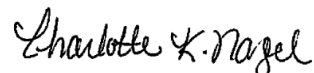
1. Committee recommends Council approve the purchase of a Quadiant DS64i Folder Inserter from Office Enterprises, Inc., at a cost of \$10,923.50 using public equipment fund balance. **(RollCall-Pro)**  
**MSCRP Erickson/Steiner to approve the purchase of a Quadiant DS64i Folder Inserter as recommended by the Finance and Personnel Committee, all voting aye.**

IX. Reports of special committees and liaisons and various special projects committees

- A. [Regular Plan Commission meeting of January 28, 2025](#): (Council Rep Steiner)  
(Minutes can be found on the City website)
  1. Meeting cancelled, no report.
- B. [Board of Public Works meeting of January 21, 2025](#): (Vice Chair Hillstrom) (Minutes can be found on the City website)
  1. Informational only items, no report.
- C. [Board of Public Works meeting of February 5, 2025](#): (Vice Chair Hillstrom) (Minutes can be found on the City website)
  1. Consider Board recommendation on Final Pay Request, Contract 2-24, Sanitary Sewer and Laterals, Storm Sewer, Water Main and Street Construction, Kruczek Construction, Inc., in the amount of \$405,660.31. **(RollCall-Pro)**  
**MSCRP Hillstrom/Lendrum to approve the Final Pay Request, contract 2-24 as recommended by the Board, all voting aye.**
  2. Consider Board recommendation on Final Pay Request, Contract 5-24, Sanitary Sewer and Laterals, Storm Sewer, Water Main and Street Construction, David Tenor Corporation, in the amount of \$145,544.41. **(RollCall-Pro)**  
**MSCRP Hillstrom/Lendrum to approve the Final Pay Request, contract 5-24 as recommended by the Board, all voting aye.**
  3. Consider Board recommendation on Final Pay Request, Contract 8-24, HMA Repairs, MCC Inc., in the amount of \$92,594.20. **(RollCall-Pro)**  
**MSCRP Hillstrom/Lendrum to approve the Final Pay Request, contract 8-24 as recommended by the Board, all voting aye.**
- D. Reports on neighborhood groups.
  1. [Business Improvement District Board \(BID Board\) Meeting of January 21, 2025](#) – Alderman Ellis  
This item will forward to the next meet.
- E. Neenah Arts Council
  1. [Report from the Neenah Arts Council Meeting of January 16, 2025](#) – Alderman Erickson
    - a. Alderman Erickson recapped the tour of the Jack Richeson Gallery.

- F. Bergstrom Mahler Museum
  - 1. Report from the Bergstrom Mahler Museum Meeting of January 29, 2025 – Alderman Borchardt
    - a. Night at the Museum Baccarat Edition will be held on Saturday, February 15<sup>th</sup> from 7-10 pm. Tickets are available on the museum’s website.
- G. Parks & Recreation Commission
  - 1. [Report from the Park Commission Meeting of January 30, 2025](#) – Alderman Weber
    - a. The three items on the Commission’s agenda were the same three Arrowhead Park items on the Council agenda. All three items were approved by the Park Commission.
- X. Presentation of petitions
  - 1. Any other petition received by the City Clerk’s Office after distribution of the agenda.
    - a. No petitions.
- XI. Council Directives
  - 1. None.
- XII. Unfinished Business
- XIII. New Business
  - 1. Council President Borchardt told the Council about his experience participating with the Point In Time Unhoused Survey Program on behalf of Pillars Homeless Shelter. The next survey will be held in August, and he encouraged everyone to participate.
  - 2. Alderman Erickson asked for an update from Director Haese on the old Remley Sensenbrenner Law Firm building on W. Wisconsin Ave. The building is being raised. There are no current plans for the property once the building has been taken down.
- XVI. Adjournment
  - Motion by Pollnow/Steiner to adjourn in closed session, all voting aye. Meeting adjourned at 7:35 PM.**

Respectfully submitted,

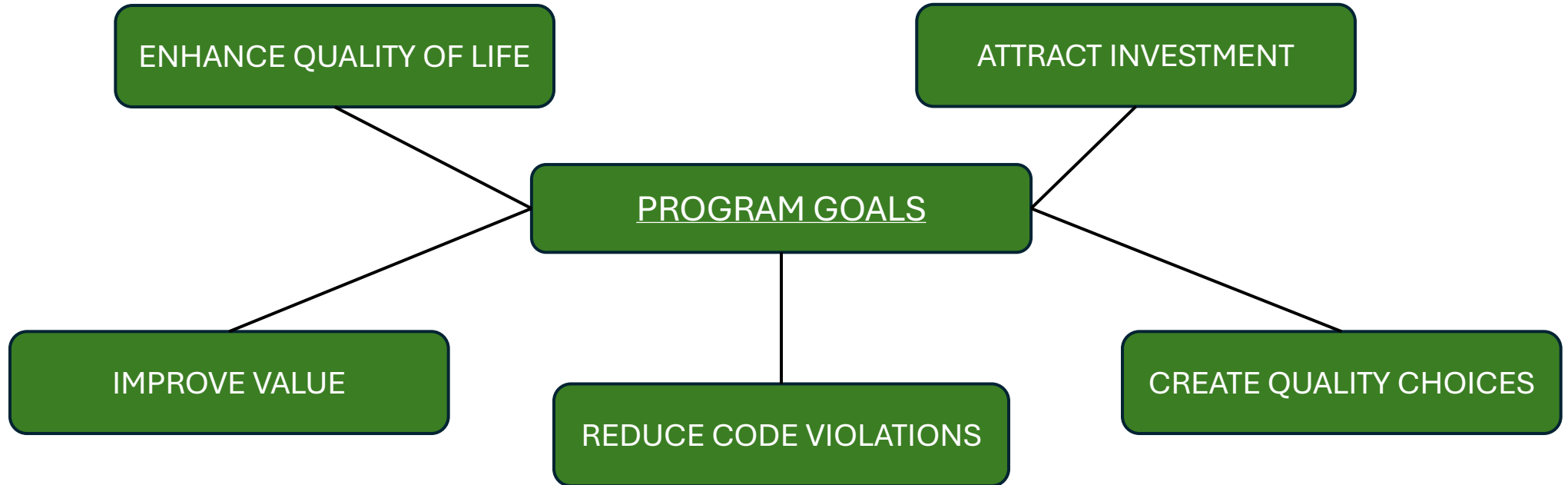
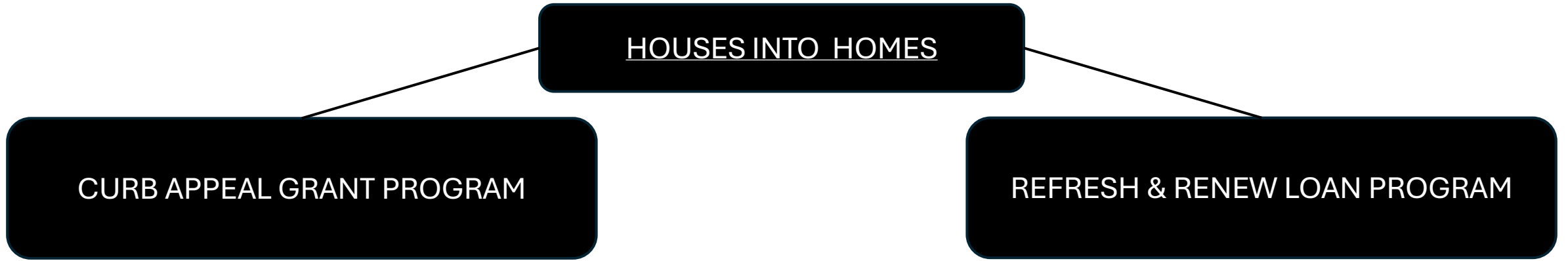


Charlotte Nagel, City Clerk

**CITY OF NEENAH – COMMON COUNCIL MEETING  
WEDNESDAY, FEBRUARY 5, 2025  
ATTENDANCE SHEET**

NAME	ADDRESS
1. Frank Cuthbert	1533 Fallow Dr. Neenah
2. Kate Hancock-Look	22e Bosworth Cr. Neenah
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# Houses Into Homes 2024 Recap

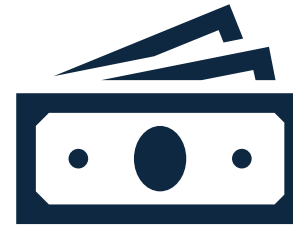






## **20 Projects Completed**

16 Curb Appeal Projects  
4 Refresh & Renew Projects



## **\$86,823.26 Investment**























“It has been great partnering with you and this program to get this roof completed! I know the homeowner was very grateful to receive the grants for this project!” – Habitat for Humanity

“My wife and I recently purchased a home on Doty Island that needed a little love and attention. We were thrilled to find out about the Houses Into Homes program, which helped us accomplish our vision and add some much-needed curb appeal to the home. The program was the perfect jumpstart we needed as first-time home buyers. We couldn't be happier!”

“I just want to extend a HUGE THANK YOU for all the help during this build and I am truly thankful for this program. Without this program this would never have happened.  
Again...Thanks to all involved 😊”

“I am grateful to the Houses Into Homes Program! I had just spent a lot of money on my house the past two years, and I was running low on funds, and I still needed to redo my broken-down porch. I am very appreciative of the program's generosity.”



2025