



## PARK & RECREATION COMMISSION MINUTES

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### **REGULAR MEETING – October 20, 2022**

#### **MEMBERS PRESENT**

X	Jim Wise	X	Kate Hancock - Cooke		Gary Lawell
	Peter Kelly	X	Jim Vedder	X	Ted Galloway
X	Lee Hillstrom		Ashley Ondresky	X	Brian Borchardt

#### **STAFF PRESENT**

X	Michael T. Kading, Director of Parks & Recreation
	Jim Kluge, Superintendent of Recreation
X	Trevor Fink, Superintendent of Parks
X	Stephanie Schott, Recreation Supervisor

OTHERS PRESENT: Mayor Lang, John Skyrms, Brad Schmidt, Chris Haese and Scott Becher

### **MEETING CALLED TO ORDER BY Commissioner Hancock-Cooke at 4:30 P.M.**

#### **CORRESPONDENCE**

None.

#### **APPEARANCES**

Scott Becher encouraged the commission to host listen sessions

#### **MINUTES**

MSC Hillstrom / Wise to approve the minutes of the September 15, 2022. All voting aye.

#### **BILL VOUCHERS**

Commissioner Hancock – Cooke will review the vouchers for October next week.

#### **FINANCIAL REPORT**

The third quarter financial report was reviewed and found in good order. Commissioners requested that labeling be corrected.

#### **MISSION ACTION REPORT**

- Commissioner Galloway inquired about ash tree removal, Superintendent of Parks Fink indicated that most of the ash trees have been removed from the park system. Mostly, dealing with private matters. Asked about winter pickleball opportunities? Both Doty and Washington can be shoveled and individuals can bring portable nets in. We are of the opinion that it is in our long term interest to remove the metal posts for the metal sleeves.
  - Commissioner Wise informed the commission of the volunteer work day at Carpenter Preserve. Buckthorn was removed and mulch placed on the trail. 17 volunteers showed up and completed the work.
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- Commissioner Galloway asked about the large soccer tournament that was recently held at Memorial Park and the impact that it had on the turf? Fink indicated that it was dry and the turf held up just fine.  
Commissioner Hancock-Cooke inquired about the streamlined hiring process. What does it look like? Recreation Supervision Schott informed the commission that she and Superintendent of Recreation Kluge have been working with HR to reduce the amount of paperwork and time needed when working with returning employees.

### **BUSINESS FOR CONSIDERATION**

**BUSINESS ITEM #1:** 270 Lakeshore Ave Revocable Occupancy Permit  
Table for further consideration

**ACTION NEEDED:** NONE.

### **BUSINESS ITEM #2: Cemetery Chapel Discussion**

Mayor Lang has met with Superintendent of Parks Fink to discuss the preservation and future uses of the chapel. The Mayor has assembled a task force to study the best course of action moving forward. Commissioner Hillstrom inquired about uses. Mayor Lang indicated that possible uses will be considered. Acknowledged that it is currently being used for mower storage and any alternative use would require a new building. Commission Galloway stated that we need to study long term uses as well as consider architectural review needs to be part of the process. Fink indicated that it is a valuable city asset and we need to determine the best use.

### **Mayor's Cemetery Task Force:**

Peter Kelly, Ted Galloway, Pat Fahrenkrug, Bob Karrmann, Scott Weber, Dan Steiner, Mark Alberts, Trevor Fink

### **BUSINESS ITEM #3: Arrowhead Park Budget Update**

Mayor Lang informed the commission of the RDG presentation during the most recent Arrowhead Task Force meeting. Based upon the presentation and reaction of members the Mayor indicated that she will be adjust the budget to accommodate for a remaster plan of Arrowhead.

- Commissioner Handcock-Cooke inquired about the approval process. The Mayor has the discretion to recommend and change the budget. Previously, Mayors have changed the budgeted without informing the commission therefore Mayor Lang was invited to the commission meeting to share her findings. The Parks and Recreation Budget 2023 Operational/Maintenance and CIP budgets will be reviewed with the council on Monday, November 7.
- Commissioner Galloway stated that it is good to take another look at things. Arrowhead needs to be something other than just another park.
- Alderperson Skyrms stated that the plan seems to be very creative and was very excited about the presentations and future opportunities.
- Commissioner Hillstrom indicated the plan seemed to be more creative and different and likely much more expensive. Further asked about the role of the Task Force and Commission. The Mayor indicated that she plans to involve all parties and that RDG recognizes the importance of

the public input. Following discussion, the commission indicated by consensus that they would like to proceed with the proposal to engage the services of RDG to create a re-master plan for Arrowhead.

**BUSINESS ITEM #4: Commissioner Position**

Commissioner Vedder has submitted his letter of resignation from the commission at the end of his term. Jim Wise and Lee Hillstrom have indicated that they would like to continue serving on the commission. This will leave one position open to fill. In conversation with Mayor Lang she is open to the commission conducting interviews of potential commission candidates.

Jim Wise and Brian Borchardt indicated a willingness to be part of the interview process.

**BUSINESS ITEM # 5: Announcements and Future Agenda Items**

None

**CLOSED SESSION**

MSC Hillstrom / Galloway to convene into closed session in the Hauser Room, pursuant to Wisc Stat §19.85(1) (e) for the purpose of “deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.”

**LIAISON REPORTS**

**PLANS COMMISSION:** Hancock-Cooke no report

**HARBOR COMMITTEE:** Galloway reported the Harbor Committee met on Monday, October 17.

MSC Hillstrom / Vedder to adjourn at 5:47 pm.

Recorded for the Commission by Michael T. Kading, CPRP