

## **Neenah Public Library Board of Trustee Meeting Minutes – September 21, 2022**

### **Call to Order**

With Fieldhack in the chair, the Neenah Public Library Board of Trustees meeting was called to order at 4:01 p.m. Members present: Randy Fieldhack, President, Carol Codner, Beth Irish, Lisa Hemes, George Scherck, Tami Erickson, Jenn McMahon, Harrison Flint, and Ellie Mertes. Members excused: Michael Koller, Nikki Winiecki, and Pat Rickman.

Present also, Gretchen Raab, director, Nicole Hardina-Wilhelm, deputy director, Nancy Baird, circulation services manager, and Katrina Wulff, youth services manager.

### **Minutes**

On motion of Erickson, seconded by Scherck, the Board approved the minutes of the Library Board meeting of August 17, 2022.

### **Statistical report**

Physical and electronic circulation is up 11% for the year. Program attendance is up 48%.

### **Bills for consideration**

On motion of Irish, seconded by Hemes, the Board approved payment of the August bills.

### **Director's Report**

The City is compiling the results of the City's salary plan survey.

### **Department reports**

Circulation Services Report, Nancy Baird

September is Library Card Sign-up Month. Winnefox purchased *I love my Library* stickers for Libraries to hand out to patrons. September 22 is the library's volunteer appreciation event, *Grab and Go Meals*.

Youth Services Report, Katrina Wulff

Wulff and youth services librarian Jodi Leslie will be presenting at two conferences about Fresh Pages book subscription service for school-age kids. October 1-31 is the read to me challenge for baby to five years old.

Technical and Adult Services Report, Nicole Hardina-Wilhelm

During the 2022 Adult Summer Reading Program, 218 individuals registered, with 365 puzzle badges redeemed and 5,730 days spent reading.

### **2023 Budget Request**

The Executive Budget will be distributed in October, workshops will be held in early November, and the budget hearing and adoption will be held at Council meeting on November 16. Director Raab will notify board members when the workshop is scheduled.

### **Chromebook request**

Teen Representative Flint discussed Raspberry Pi computers and how they might be used in a public library setting. It was noted that while Raspberry Pi computers have many potential uses, wireless printing and security are not currently available, making them less practical for their intended use. On

motion of Erickson, seconded by Irish, the board approved the use of Trust Funds to purchase Chromebooks for patron use.

**Internet and Email Policy**

On motion of Irish, seconded by Scherck, the board approved replacing the current Internet & Email Policy with the Winnefox/WALS Responsible Use of Computing policy.

**Next regularly scheduled meeting**

Wednesday, October 19 at 4:00 p.m.

**Adjournment**

On motion of Hemes, seconded by Erickson, the Library Board adjourned at 4:46 p.m.

Respectfully submitted,

Nicole Hardina-Wilhelm