



## PARK & RECREATION COMMISSION MINUTES

---

### REGULAR MEETING – June 20, 2024

#### MEMBERS PRESENT

	Jim Wise	X	Kate Hancock - Cooke		Gary Lawell
X	Peter Kelly	X	Eric Maggio	X	Ted Galloway
	Lee Hillstrom	X	Ashley Ondresky	X	Scott Weber

#### STAFF PRESENT

X Michael T. Kading, Director of Parks & Recreation  
X Jim Kluge, Superintendent of Recreation  
Trevor Fink, Superintendent of Parks  
Stephanie Schott, Recreation Supervisor

OTHERS PRESENT: Frank Cuthbert, Steve Crowley, and Jill Fritsch

**MEETING CALLED TO ORDER BY Commissioner Kelly at 4:30 P.M.**

#### CORRESPONDENCE

None.

#### APPEARANCES

S. Crowley introduced himself as a representative of Neenah Baseball requesting the consideration of installing additional lighting at Southview Park to serve the ballfields. Commissioners requested that this be agendized for July and provide the current agreement.

F. Cuthbert thanked Mayor Lang, Commissioner Kelly, G. Andrews, and Director Kading for hosting the Carpenter Preserve walk-thru. Continued efforts to communicate and inform the community of improvements is much appreciated. Mr. Cuthbert provided pictures of his efforts to remove buckthorn behind his house.

J. Fritsch requested that the Commission consider adding verbiage to the previously approved Oak Hill Cemetery monument.

#### MINUTES

MSC Galloway / Hancock-Cooke to approve the minutes of the May 15, 2024 meeting. All voting aye.

#### BILL VOUCHERS

Commissioner Kelly reviewed the vouchers for June and found them to be in order.

#### MISSION ACTION REPORT

The report was distributed earlier. The following items were discussed:

---

- Commissioners Galloway and Kelly expressed concern regarding the condition of the parking lot asphalt at Rec Park. Director Kading indicated that it was patched and is scheduled for replacement in the 5-year CIP.
- Commissioner Galloway inquired about the concerns from residents on Kingswood.

### **BUSINESS FOR CONSIDERATION**

#### **BUSINESS ITEM #1: Pickleball Discussion**

Commission President Kelly deferred the discussion to Commissioner Hancock-Cooke. Commissioner Hancock-Cooke indicated she was hoping for public attendance and participation. She further stated we should consider areas of asphalt that are not in current use, such as at schools. Superintendent of Recreation Kluge gave an overview of the current pickleball programs and leagues and summary of needs from throughout the Fox Valley. The opening of new courts within the last 2 years in Appleton has help spread out pickleball play. The sport is not going away, and reasonable accommodations will need to be considered as we move forward. Commissioner Kelly's understanding is that the groups want multiple courts at a single location. Commissioner Galloway stated that private enterprise will help fill the needs. Director Kading indicated that courts are identified as a possibility in the new Freedom Acres subdivision community park. This has been included in the 5-year CIP.

**Action:** None at this time.

#### **BUSINESS ITEM # 2: 2025 Budget Timing / Discussion**

Director Kading stated that previous budgets have felt rushed and wanted to give the Commission every opportunity to have input in the budget development process. The plan is to present the revised 2025 CIP Budget at the July 18 Commission meeting and the Operational and Maintenance Budget at the August 15 Commission meeting. Draft budgets are due August 19.

Commissioner Galloway expressed concerns over the condition of the boat trailer parking lot at Rec Park. He understands that it is in the CIP and is aware that the Stormwater Utility has expressed a desire to consider the area for a stormwater facility. Commissioner Kelly reiterated his concern regarding the parking lot condition.

Commissioners requested a status report for Douglas Park.

Commissioners expressed concern and desire to determine the best course of action for the development and long-term maintenance of Arrowhead. While nothing has been determined, it is likely that Arrowhead will need an enterprising fund or modification thereof and joint oversight.

**Action:** None at this time.

#### **BUSINESS ITEM # 3: 2024 CIP Update**

Current project list was reviewed.

**BUSINESS ITEM # 4: Announcements and Future Agenda Items**

**Neenah Baseball Lighting Request  
Oak Hill Cemetery Monument Reconsideration  
Douglas Park Update**

**LIAISON REPORTS**

**ARROWHEAD DEVELOPMENT:** Kelly reported that Request for Qualifications are due June 19 at 2:00p. Tech Team Task Force will meet to make recommendations.

**PLANS COMMISSION:** Hancock-Cooke reported that two meetings were cancelled – nothing further to report.

**HARBOR COMMITTEE:** Galloway reported that he was unable to attend.

Recorded for the Commission by Michael T. Kading, CPRP