

CITY OF NEENAH
PUBLIC SERVICES AND SAFETY COMMITTEE MEETING MINUTES
Tuesday, February 10, 2026

Present: Chairman Lendrum, Alderman Linski, Pollnow, and Weber

Excused: Alderman Borchardt

Also Present: Public Works Director Kaiser, Assistant Police Chief Bernice, City Clerk Nagel, Office Manager Mroczkowski, Scott Becher, Frank Cuthbert, Alderman Bruno

Chairman Lendrum called the meeting to order at 5:00 PM

Approval of Minutes of the Regular Meeting of January 27, 2026

Motion by Pollnow, seconded by Weber to approve the minutes of the Regular Meeting of January 27, 2026.

Call for vote by Chairman Lendrum

Motion Carried. All voting Aye. 4/0

Public Appearance

NONE

Approve Police Department Purchase of new K-9 and Training

Assistant Police Chief Bernice stated that the police department has been without a K-9 since the passing of both K-9's in 2024. He stated that the department will purchase a second K-9 in the future but wanted to stagger the purchases to avoid a situation like this again in the future. Assistant Police Chief Bernice stated that the police department is seeking approval to purchase one K-9 from Jessiffany Canine Services in Iron Ridge Wisconsin in the amount of \$14,000 along with a five-week training program for an additional \$5,000.

Report **Following Discussion: Motion by Pollnow, Seconded by Weber to recommend the Common Council approve the purchase of a K-9 and a five-week training and certification program from Jessiffany Canine Services, Iron Ridge WI, in the amount not to exceed \$19,000 using K-9 Trust Fund funds.**

Call for vote by Chairman Lendrum

Motion Carried. Vote 4/0

Impaired Driver & Speed Enforcement Grant Opportunities

Assistant Police Chief Bernice reviewed his memo of February 5, 2026. He stated that the Winnebago County Sheriff's department is hosting a Traffic Grant Taskforce in 2026. He stated that the grant is sponsored by the State of Wisconsin Bureau of Transportation and Safety. He stated that the Neenah Police Department will be participating with the City of Oshkosh, Fox Crossing, Omro and the Winnebago County Sheriff agencies.

Assistant Police Chief Bernice stated that the grant is broken down into the Impaired Driving Grant in the amount of \$76,134.40 and the Speed Grant in the amount of \$41,873. He stated that the five agencies will share the grant funding and the required match dollars.

Parking Enforcement Vehicle LPR Hardware Replacement

Assistant Police Chief Bernice stated that the official support for the existing License Plate Reader (LPR) expired in 2025. He stated there have been continuous issues with the hardware for the past 6 months including the computer freezing and shutting down, GPS reliability, LPR cameras not connecting, and loose connections to the computer. He stated that Information Services Director Schroeder is recommending a complete replacement of the LPR hardware. Assistant Police Chief Bernice stated that Director Schroeder received a quote from T2 in the amount of \$44,339.20 which includes a new computer, new LPR and a 3-year warranty.

Report.

Following Discussion: Motion by Weber, Seconded by Pollnow to recommend the Common Council approve the purchase of equipment and services to install a new License Plate Reading System for Parking Enforcement at a cost not to exceed \$45,000, with funding coming from the 2026 Police Capital Equipment budget.

Call for vote by Chairman Lendrum

Motion Carried. All voting Aye. 4/0

Licenses

Approve Temporary Class "B" (Picnic) License Application to St. Gabriel Parish, for Friday Fish Fries.

C.A.

Following Discussion: Motion by Pollnow, Seconded by Weber to recommend the Common Council approve the Temporary Class "B" (Picnic) License Application to St. Gabriel Parish, 900 Geiger St, Neenah, for Friday Fish Fries, to be held on February 20th, February 27th, March 3rd, March 13th, and March 27th, 2026.

Call for vote by Chairman Lendrum

Motion Carried. All voting Aye. 4/0

Approve the Change of Agent Application for Krist Oil Company, d/b/a Krist Food Mart #56, 1305 S. Commercial Street, Neenah, new agent Ciara Griffin

C.A.

Following Discussion: Motion by Weber, Seconded by Linski to recommend the Common Council approve the Change of Agent Application for Krist Oil Company, d/b/a Krist Food Mart #56, 1305 S Commercial St, new agent Ciara Griffin.

Call for vote by Chairman Lendrum

Motion Carried. All voting Aye. 4/0

Upgrade to City Hall Fire Alarm System

Director Kaiser reviewed his memo of February 5, 2026. He stated that the fire alarm system is original to the building. He stated that when the new elevator was installed, staff was informed that the fire alarm system needed to be updated to accommodate modern detection equipment. Director Kaiser stated that staff received a proposal from Suburban Electric, who currently services the building alarm system, in the amount of \$33,448.03 under the budgeted amount of \$40,000.

Director Kaiser stated that he recommends acceptance of the City Hall Fire Alarm Replacement proposal from Suburban Electric in the amount of \$33,448.03 using 2026 budgeted capital facilities funds

Report.

Following Discussion: Motion by Pollnow, Seconded by Linski to recommend the Common Council approve the proposal from Suburban Electric to replace the City Hall Fire Alarm System in the amount of \$33,448.03, utilizing 2026 budgeted Capital Facility funds.

Call for vote by Chairman Lendrum

Motion Carried. All voting Aye. 4/0

Final Resolution 2026-01: Installation of Sanitary Sewer Lateral and Water Service Construction on Elm Street, Henry Street, Laudan Boulevard, Reed Street, Sterling Avenue, and Greenfield Street

Report. **Following Discussion: Motion by Pollnow, Seconded Weber to recommend the Common Council approve the Final Resolution 2026-01: Installation of sanitary sewer lateral and water service construction on Elm Street, Henry Street, Laudan Boulevard, Reed Street, Sterling Avenue, and Greenfield Street.**

Call for vote by Chairman Lendrum

Motion Carried. All voting Aye. 4/0

Police Department 2025 4th Quarter Statistics Report

Following Discussion: Motion by Pollnow, Seconded by Weber to receive and place on file the Police Department 2025 4th Quarter Statistic Report.

Call for vote by Chairman Lendrum

Motion Carried. All voting Aye. 4/0

Public Works General Construction and Department Activity Report

- 1) Contract 13-24 (S. Commercial St Turn Lane at Winneconne Av): Work is complete. A final pay request is being prepared.
- 2) Contract 4-25 (Misc Concrete Pavement/Sidewalk Repair): Work is done for the year. Some items will be carried over to 2026.
- 3) Contract 5-25 (Misc Asphalt Pavement Repair): Work is done for the year. Some items will be carried over to 2026.
- 4) Contract 10-25 (City Hall Window Replacement): Work on the northeast stairwell was completed the week of 2/3. Work on the southwest stairwell will start on 2/9 with a drive-thru closure expected from 2/9 – 2/11. Work on the entry doors is scheduled to start the week of 2/16.
- 5) Contract 12-25 (Courtside Fields Pond): The contractor has started excavation. Preparation for blasting is expected to start the week of 2/16.
- 6) Contract 1-26 (Elm, Reed, Laudan Utilities/Street): Plans are being finalized. The bid opening is scheduled for 2/19.
- 7) Contract 2-26 (Henry, Sterling, Winneconne): Plans are being finalized. The bid opening is scheduled for 2/26.
- 8) Contract 3-26 (Tullar Garage Roof Repair): Bid opening is scheduled for 3/4. This project covers the roof areas over the north and south vehicle storage bays.

- 9) Household Hazardous Waste Event: Winnebago County Solid Waste requested that the City host a household hazardous waste collection event later this year. Arrangements are being made to hold that event at the Tullar Garage on November 7.
- 10) Engineering Position: Our candidate for the engineering position has unfortunately decided to move forward on another opportunity. The ad for the position has been re-posted.
- 11) Drop-off Card Distribution: Card distribution will start on February 23.

Adjournment

Motion by Weber, seconded by Linski to adjourn at 5:46 PM.

Call for vote by Chairman Lendrum

Motion Carried. All voting Aye. 4 /0

Respectfully submitted,



Lisa Mroczkowski
Public Works Office Manager