

**CITY OF NEENAH**  
**FINANCE AND PERSONNEL COMMITTEE MEETING**  
**Monday, August 25, 2025– 5:30 p.m.**  
**Hauser Room, Neenah City Administration Building**  
**211 Walnut Street, Neenah, Wisconsin**

The meeting was called to order by Chairman Steiner at 5:30 pm.

Present: Chairman Steiner, Vice-Chair Erickson, Council President Borchardt, Aldermen Ellis and Bruno, Director of Finance Rasmussen, and City Clerk Nagel.

Also present: Mayor Lang, Aldermen Lendrum and Pollnow, and City Attorney Rashid.

Absent/Excused: None.

1. Public Appearances

None.

2. Minutes: **Motion/Second/Carried by Borchardt/Erickson to approve Minutes from August 11, 2025 Regular Meeting as written. All voting aye.**

3. Make recommendation on the Extension of Audit Engagement with Baker Tilly US, LLP to provide audit services to the City of Neenah and Neenah Water Utility for fiscal year 2025 in the amount of \$100,500 (Attachments) (Rasmussen)

**Motion/Second Carried by Borchardt/Erickson to recommend Council approve the Extension of Audit Engagement with Baker Tilly US, LLP to provide audit services to the City of Neenah and Neenah Water Utility for fiscal year 2025 in the amount of \$100,500. All voting aye.**

Director Rasmussen explained the last Audit Request for Proposals (RFP) was done in 2015; therefore, she would like to get an updated Audit RFP next year. The extension comes with a 4% increase which is industry standard. There was discussion on the cost of the audit. The City has an Annual Comprehensive Financial Report (ACFR) which is of a higher standard than a regular audit report.

4. Make recommendation on Resolution No 2025-09, Membership Commitment with Cities and Villages Mutual Insurance Company (CVMIC) for Years 2027 and 2028 (Attachments) (Rasmussen)

**Motion/Second Carried by Borchardt/Erickson to recommend Council approve Resolution No 2025-09, Membership Commitment with Cities and Villages Mutual Insurance Company (CVMIC) for Years 2027 and 2028. All voting aye.**

CVMIC is the City's liability, property, and general liability insurance company, and has been since their inception. Since the city is a founding member of CVMIC, we receive money back each year as a dividend from CVMIC for continuing to partner with them.

5. Fiscal Matters: June 2025 Vouchers (Attachments) (Rasmussen)

**Motion/Second Carried by Ellis/Borchardt to receive and place on file. All voting aye.**

Director Rasmussen answered Committee questions.

Report

Report

6. Fiscal Matters: July 2025 Vouchers (Attachments) (Rasmussen)

**Motion/Second Carried by Ellis/Borchardt to receive and place on file. All voting aye.**

Director Rasmussen answered Committee questions.

7. City Attorney Report (Rashid)

- a. The Committee may convene in closed session pursuant to Wis. Stat. Sec. 19.85(1)(g) to confer with City Attorney who will render advice concerning strategies with respect to pending or impending litigation involving the City, specifically regarding: trial with Walmart over multiple years' tax appeals suits and WRA appeals.

**Motion by Erickson/Borchardt for the Committee may convene in closed session pursuant to Wis. Stat. Sec. 19.85(1)(g) to confer with City Attorney who will render advice concerning strategies with respect to pending or impending litigation involving the City, specifically regarding: trial with Walmart over multiple years' tax appeals suits and WRA appeals. The Committee may reconvene into open session to consider action on the City Attorney's report of pending or threatened litigation. Motion carried unanimously in a voice vote.**

The Committee convened into closed session at 5:38PM.

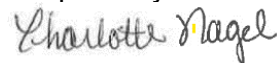
- b. The Committee may reconvene into open session to consider action on the City Attorney's report of pending or threatened litigation.**

The Committee adjourned in closed session at 5:43PM.

7. Adjournment.

**Motion/Second Carried by Ellis/Bruno to adjourn. All voting aye. Meeting adjourned at 5:43PM.**

Respectfully submitted,



Charlotte Nagel  
City Clerk