

## Neenah Public Library Board of Trustee Meeting Minutes – November 19, 2025

The meeting of the Neenah Public Library Board of Trustees held on November 19, 2025, in the Shattuck Community Room, was called to order by Fieldhack at 4:00 p.m.

Members present: Carol Codner, Tami Erickson (Aldermanic representative), Randy Fieldhack (president), Lisa Hemes, Elizabeth Irish, Jenn McMahon (Neenah Joint School District representative), Joshua Kutney, Pat Rickman, Kate Hancock-Cooke (Winnebago County representative), Ben Frank (Winnebago County representative), Kay Doiron (teen representative), and Alivia Haller (teen representative).

Member excused: Michael Koller

Also present, Nicole Hardina-Wilhelm, director, Nancy Baird, circulation manager, Mehta Hess, adult services manager, Katrina Wulff, youth services manager, and Frank Cuthbert.

### Minutes

On motion of Hancock-Cooke, seconded by Erickson, the Board approved the Library Board meeting minutes of October 15, 2025.

### Director's and Technical Services Report

Director Hardina-Wilhelm spoke about the success of the latest Speed Puzzling Tournament and proposed changes to the Teen area.

### Department reports

Adult Services Department

Hess talked about the Repair Café and Wisconsin SciFest.

Circulation Department

Baird shared statistics about the annual food drive and circulation trends.

Youth Services Department

Wulff relayed that the Fieldtrip Storytimes were well attended and that a new dramatic play space would be open in the Youth department soon.

### Bills for consideration

On the motion of Kutney, seconded by Hemes, the Board unanimously approved payment of the monthly bills.

### Staff Recognition Policy

On the motion of Irish, seconded by Erickson, the Board unanimously approved the updated Staff Recognition policy to go into effect on January 1, 2026.

### 2026 Library Closed Dates

On the motion of Codner, seconded by Irish, the Board unanimously approved the additional closed date of July 5, 2026.

### Policy Review: Collection Development Policy and Request for Reconsideration

On the motion of Hancock-Cooke, seconded by Frank, the Board unanimously accepted the policy as presented without changes.

### Next regularly scheduled meeting

Wednesday, December 17, 2025, at 4:00 p.m. in the Shattuck Community Room.

**Adjournment**

On motion of Hemes, seconded by Erickson, the Library Board adjourned at 5:11 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Katrina Wulff', written in a cursive style.

Katrina Wulff