

**CITY OF NEENAH
FINANCE AND PERSONNEL COMMITTEE MEETING
Monday, June 24, 2024 at 5:30 pm
Hauser Room, Neenah City Administration Building
211 Walnut Street, Neenah, Wisconsin**

MINUTES

The meeting was called to order by Chairman Erickson at 5:33 pm.

Present: Chairman Erickson; Vice-Chair Boyette, and Aldermen Steiner and Ellis; Director of Finance Rasmussen, and City Clerk Nagel.

Also present: Mayor Lang, Interim City Attorney Walsh, Alderman Pollnow Jr., and Assistant Police Chief Bernice.

Absent/Excused: Council President Borchardt

1. Public Appearances:

None.

2. Minutes: Motion/Second/Carried by Ellis/Boyette to approve the minutes from the June 10, 2024 regular meeting as written. All voting aye.

1. Review and make recommendation on Resolution 2024-11 Authorizing and Update to the Mission Squared Plan Sponsor Contact to the current Director of Human Resources and Safety. (Attachment) (Rasmussen)

The resolution is a housekeeping formality to get Director Fairchild on the account. Former Human Resources Specialist Anderson had access to the Mission Squared Account which manages employee IRA contributions.

Motion/Second/Carried Ellis/Steiner to recommend Council approve Resolution 2024-11 Authorizing and Update to the Mission Squared Plan Sponsor Contact to the current Director of Human Resources and Safety. All voting aye.

2. Review and make recommendation on Ordinance 2024-12 Amending Article II – Officers, Section 2-23 City Attorney. (Attachment) (Attorney Walsh)

This discussion arose earlier this spring when assistance was provided by the City of Menasha Attorney. There was an informal, unwritten, agreement with Fox Valley attorneys that if the attorney was unable or unavailable to attend Council meetings, another municipal city attorney attend in their place. This agreement allowed the city legal interest to be covered without any additional cost to the city. It really did not go beyond covering for vacations, illness, or conflicts of interest where the attorney could not attend a meeting. This informal agreement went on for decades. With the recent attorney situation, it was felt that this is a good time to have a formal, written agreement put in place so Council would have a better understanding of how the municipal attorneys work together.

One additional modification recommendation of the City of Neenah is to add attorneys may request legal assistance as well as the city manager and mayor because the mayor or the city manager may not know there is a conflict of interest where the city attorney would have a better understanding.

Boyette asked why wouldn't the City Menasha want this modified wording in their ordinance as well. The informal agreement has been in place for decades because the attorneys knew each other for decades. There might be a political issue with the number of times a municipality assisted another without any reciprocation, and the attorneys do not want to get involved in that.

Ellis stated it makes sense to tie up a verbal agreement and helps solidify going forward, in writing.

Steiner commented that this is not intended for long term situations. Attorney Walsh concurred, the intent is for short term incidents, such as single incident.

Erickson questioned about FMLA which can be several months, Neenah's current situation is several months, there is no agreement for the length of time. Attorney Walsh affirmed that this agreement has never been used in the instance of FMLA or a vacancy in the position situation. The understanding is for absence of council meetings, conflict of interest, or vacation.

Motion/Second/Carried by Steiner/Ellis Ordinance 2024-12 Amending Article II – Officers, Section 2-23 City Attorney. All voting aye.

3. Fiscal Matters: May 2024 Vouchers (Attachment) (Rasmussen)

Motion/Second/Carried by Ellis/Boyette to accept the May 2024 Vouchers and place on file.

4. The Committee may convene in closed session pursuant to Wis. Stat. Sec. 19.85(1)(g) to confer with City Attorney who will render advice concerning strategies with respect to pending or impending litigation involving the City. The Committee may reconvene into open session to consider taking action on the items discussed in closed session.

Motion/Second/Carried by Boyette/Steiner for the Committee to convene in closed session pursuant to Wis. Stat. Sec. 19.85(1)(g) to confer with City Attorney who will render advice concerning strategies with respect to pending or impending litigation involving the City. The Committee may reconvene into open session to consider taking action on the items discussed in closed session. Motion carried in a voice vote, 4-0.

At 5:46 PM, the committee convened into closed session.

Motion/Second/Carried by Ellis/Steiner for the committee to reconvene into open session to consider taking action on the items discussed in closed. Roll call vote: Erickson – aye, Steiner – aye, Ellis – aye, Boyette – aye. Motion carried in a roll call vote, 4-0.

At 5:56 PM, the committee reconvened into open session. No action was taken on any items discussed in closed.

There were no other items on the agenda to discussed. Erickson asked for the accounting of pending litigation cases from 2020 to 2024 be brought to the next committee meeting.

Report

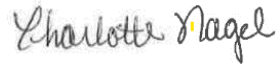
Info. Only

Future agenda items is to discuss 2020-2024 accounting of pending litigation and a status of each case.

5. Adjournment

Motion/Second/Carried Steiner/Ellis to adjourn the meeting 6:00 pm. All voting aye.

Respectfully submitted,

A handwritten signature in cursive script that reads "Charlotte Nagel". The signature is written in dark ink on a light background.

Charlotte Nagel
City Clerk