

Common Council Minutes
Wednesday, March 6, 2024 at 7:00 PM

The Common Council of the City of Neenah, Winnebago County, Wisconsin, met in regular session at 7:00 PM, March 6, 2024 in the Council Chambers of Neenah City Hall.

Mayor Lang in the chair.

Present: Aldermen Erickson, Hillstrom, Lendrum, Steiner, Skyrms, Weber, and Council President Borchardt. Aldermen Boyette and Stevenson were excused. Staff present Director of Finance Rasmussen, Director of Community Development & Assessment Haese, Director of Public Works Kaiser, City Attorney Rashid, and City Clerk Nagel.

Also Present: Police Chief Olson, Assistant Police Chief Bernice, and citizens listed on the attached attendance sheets.

Mayor Lang called the meeting to order at 7:00 PM.

- I. The Mayor/Alderpersons recorded their attendance on the RollCall-Pro System as the Clerk called the roll. Alderman Erickson led the Pledge of Allegiance.
- II. Introduction and Confirmation of Mayor's Appointment(s)
 - A. None.
- III. Approval of Council Proceedings
 - A. Approval of the Council Minutes and Proceedings of February 21, 2024 regular session. **(UC)**
There being no objections, the February 21, 2024 Council Minutes and Proceedings were ordered approved as written by unanimous consent.
- IV. Public Forum
 - A. Speakers should give their name and residential address (not mailing address) and are allowed five minutes to speak on any topic.
 1. Holly Folyer, 315 Van Street – Was appointed to the Sustainable Neenah Committee last meeting but did not receive the email invitation to the Council Meeting. Ms. Folyer introduced herself. She is a senior at UW-Superior in Sustainable Management, graduating in the fall of 2024. She is very passionate about sustainability and is looking forward to serving on the Sustainable Neenah Committee.
- V. Mayor/Council consideration of public forum issues
- VI. Consent Agenda
 - A. None.
- VII. Reports of standing committees
 - A. Special Public Services and Safety Committee meeting of March 6, 2024: (Chairperson Lendrum/Vice Chairperson Hillstrom)
 1. Consideration of Committee recommendation S. Commercial Street Real Estate: Request for Authorization to Approve Purchase Agreements. (RollCall-Pro)
MSCRP Lendrum/Weber to approve S. Commercial Street Real Estate: Request for Authorization to Approve Purchase Agreements as presented, all voting aye.

Discussion: Director Kaiser gave a brief overview of the purchase agreements for the S. Commercial Street Project as laid out in the report. The report evaluated recent property sales and classes of property along the project to develop land values for

each of the different types of land use along the project corridor. He is requesting the Council pre-approve the purchases using the Nominal Payment Parcel Report value as the purchase price and to authorize him to approve purchases up to \$500 higher than the amount listed in the report for negotiations. With the approval of the report, as property owners sign purchase agreements, those agreements will be treated as if the Council has approved them. The properties will be closed on soon to meet the project timeline.

B. Regular Public Services and Safety Committee meeting of February 27, 2024: (Chairperson Lendrum/Vice Chairperson Hillstrom) (Minutes can be found on the City web site)

1. Committee recommends Council approve the Memorandum of Understanding between the City of Neenah and Bird Rides, Inc., extending the electric scooter pilot program through December 31, 2024. (RollCall-Pro)

MSCRP Lendrum/Hillstrom to approve City of Neenah and Bird Rides, Inc. extending the electric scooter pilot program as presented, all voting aye.

Discussion: There was discussion Bird Rides recently filed bankruptcy. Attorney Rashid is not concerned as the bankruptcy is for reorganization purposes verses liquidation. Attorney Rashid advised he reviewed the bankruptcy documents and in his opinion, because the company is restructuring their debit to interject new capital, there is no risk to the city.

Alderman Skyrms is happy to see the twenty cents is included in the extension.

2. Committee recommends Council authorize the appropriate city official to sign the Conveyance of Rights in Land and Temporary Construction Easements. (RollCall-Pro)

MSCRP Lendrum/Weber to authorize the signing of the Conveyance of Rights in Land and Temporary Construction Easements by the appropriate city official as presented, all voting aye.

No discussion.

3. Committee recommends Council authorize the appropriate city officials to sign the Intergovernmental Cooperation Agreement for the North Street Construction project. (RollCall-Pro)

MSCRP Lendrum/Borchardt to authorize the signing of the Intergovernmental Cooperation Agreement for the North Street Construction project by the appropriate city officials as presented, all voting aye.

No discussion.

C. Regular Finance and Personnel Committee meeting of February 26, 2024: (Chairperson Erickson/Vice Chairperson Skyrms) (Minutes can be found on the City web site)

1. Meeting cancelled, no report.

VIII. Reports of special committees and liaisons and various special projects committees

A. Regular Plan Commission meeting of February 27, 2024: (Council Rep Steiner) (Minutes can be found on the City web site)

1. Meeting cancelled, no report.

B. Board of Public Works meeting of February 20, 2024: (Vice Chairperson Hillstrom) (Minutes can be found on the City web site)

1. Information Only Items:

- a. The Board recommended the Waterworks Commission to award Contract 1-24W Removal and Replacement of Carbon Dioxide Tank and Related Appurtenances to Rohde Brothers, Inc. of Plymouth, WI for \$236,400.00.
 2. Council Action Items:
 - a. The Board recommends both Council and Waterworks Commission approve Final Payment Request for Hot Mixed Asphalt (HMA) Street Repairs on various streets throughout the city, to MCC, Inc., in an amount of \$56,505.43. (RollCall-Pro)
MSCRP Hillstrom/Skyrms to approve the Final Payment to MCC, Inc. as presented, all voting aye.
- C. Board of Public Works meeting of March 5, 2024: (Vice Chairperson Hillstrom)
(Minutes can be found on the City web site) ~~a found on the City web site)~~
 - 1 Board recommendations Council award Contract 2-24, Sanitary Sewer & Laterals, Storm Sewer, Water Main & Services, and Street Construction, on E. Doty Street (S. Commercial St to Pine St), to Kruczek Construction, Inc., in the amount of \$2,295,807.21 utilizing the public infrastructure fund to cover street construction overages, the stormwater utility balance to cover storm sewer overages, and water utility reserves to cover water utility overages. (RollCall-Pro)
MSCRP Hillstrom/Lendrum to award Contract 2-24 as presented, all voting aye.

No discussion.
 2. Board recommends Council award Contract 3-24, Sanitary Sewer & Laterals, Storm Sewer, Water Main & Services, and Street Construction, on Bayview Road, Quarry Lane, and Reed Street, and S. Commercial Street Water Utility Crossings, to Don Hietpas & Sons, Inc., in the amount of \$1,705,724.90. (RollCall-Pro)
MSCRP Hillstrom/Lendrum to award Contract 3-24 as presented, all voting aye.

No discussion.
- D. Community Development Authority Meeting of March 4, 2024
 1. Report from the CDA – Director Haese
 - a) Meeting cancelled, no report.
- E. Sustainable Neenah Committee Meeting of February 28, 2024
 1. Report from the Sustainable Neenah Committee Meeting – Alderperson Lendrum
 - a) Phosphorus in our Waterways: A Necessary Nutrient Turned Nuisance, Wednesday, March 13th, Shattuck Room, Neenah Public Library.
 - b) A Master Class in Recycling, also held at the Neenah Public Library. Contact Alderman Lendrum for more information.
- F. Bergstrom Mahler Museum
 1. Report from the Bergstrom Mahler Museum – Alderperson Borchardt
 - a) Catching Fire Auction, May 1- May 11, 2024.
 - b) Live Auction May 8th, 6:45pm CST.
 - c) Spring Fund Drive, April 15 – June 15, 2024.
This year we plan our Spring Fund drive to revolve around new kilns for the Museum's glass studio.
 - d) Community Event: Art After Dark: Women's History Month, March 21, 6-8pm
 - e) Exhibition: 2024 Fox Valley Area High School Glass Exhibition, February 23 – April 1, 2024
- G. Landmarks Commission of February 15, 2024
 1. Report from the Landmarks Commission – Alderperson Weber

- a) There was no formal meeting due to a lack of a quorum of the commission.
- b) Announcements: The Isabel and Orrin Johnson House (Bacon-Johnson House, 1002 E. Forest Avenue, owned by Flo Bruno) received its registration to the State Register of Historic Places. The next step is to nominate the house to the National Register of Historic Places.
- c) Continue to recruit new commission members.

IX. Presentation of petitions

A. Any other petition received by the City Clerk's Office after distribution of the agenda.

- 1. Annexation Petition regarding a parcel located at the intersection of Bayview Lane and Bayview Road in the Town of Neenah. The petition is scheduled to be presented to the Council April 3, 2024 for final approval.

X. Council Directives

A. None.

XI. Unfinished Business

A. None.

XII. New Business


A. Any announcements/questions that may legally come before the Council.

- 1. None.

XIII. Adjournment

Motion by Borchardt/Weber to adjourn, all voting aye. Meeting adjourned at 7:18 PM.

Respectfully submitted,



Charlotte Nagel, City Clerk