

Common Council Minutes
Wednesday, September 21, 2022—7:00 PM

The Common Council of the City of Neenah, Winnebago County, Wisconsin, met in regular session at 7:00 PM, September 21, 2022, in the Council Chambers of Neenah City Hall.

Mayor Lang is the chair.

Present: Alderpersons Boyette, Borchardt, Hillstrom, Lendrum, Erickson, Weber, Skyrms, Steiner, and Stevenson. Staff present Director of Finance Easker, Community Development & Assessment Haese, Director of Public Works Kaiser, and City Clerk Nagel. City Attorney Rashid was excused.

Also present: Police Chief Olson and Police Captain Van Sambeek.

Mayor Lang called the meeting to order at 7:00 PM.

- I. The Clerk called the roll as the Mayor/Alderpersons recorded their attendance on the RollCall-Pro System. Alderperson Erickson led the Pledge of Allegiance.

CONSTITUTION WEEK PROCLAMATION, 2022

Mayor Lang read the Proclamation of Constitution Week.

- II. Introduction and Confirmation of Mayor's Appointment(s)
 - A. Appoint Lisa Dohr, Teresa Gonya, Ellen Kunz, and Scott Boelter as Poll Workers for the remainder of the 2022-2023 Election Cycle. **(UC)**

There being no objections the Mayor's appointment was ordered by unanimous consent.

- III. Approval of Council Proceedings
 - A. Approval of the Council Proceedings of September 7, 2022 regular session.
There being no objections the proceedings were approved by unanimous consent.

- IV. Public Forum
After three calls for public forum, there were no appearances.

- V. Mayor/Council consideration of public forum issues
 - A. None.

- VI. Consent Agenda
 - A. None.

- VII. Reports of standing committees
 - A. Regular Public Services and Safety Committee meeting of September 13, 2022: (Chairperson Lendrum/Vice Chairperson Hillstrom) (Minutes can be found on the City web site)
 1. Committee recommends Council approve Clark Dietz, Inc., as the Civil Engineer for the Police Department Building Expansion project in the

amount of \$18,600 pending review by the City Attorney and using 2022 CIP Building funds. **(RollCall-Pro)**

MSCR P Lendrum/Borchardt to approve Clark Dietz, Inc., as the Civil Engineer for the Police Department Building Expansion project as recommended by Committee, all voting aye.

2. Committee recommends Council approve entering into an agreement for cost reimbursement with Galloway Company on the Harrison Street storm water pond. **(RollCall-Pro)**

MSCR P Lendrum/Hillstrom to approve the agreement for cost reimbursement with Galloway Company on the Harrison Street storm water pond as recommended by Committee, all voting aye.

Discussion: Alderperson Lendrum would like any reference within the agreement and minutes to reflect "Neenah Creek" versus "Neenah Slough".

Alderperson Boyette gave a shout out to Galloway Company for working hand in hand with the city on this project and being a great example of a wonderful community partner in business.

3. Committee recommends Council approve the Revocable Occupancy Permit to Lynn and Kyle Tanger, 157 N Park Avenue for a sump pump line and irrigation system facilities located within the Lakeshore Avenue right-of-way. **(RollCall-Pro)**

MSCR P Alderperson Lendrum/Hillstrom to approve the Revocable Occupancy Permit as recommended by Committee, all voting aye.

Discussion: Alderperson S kyrms asked if all the properties on Lakeshore Avenue have similar permits. Director Kaiser advised that there are some Revocable Occupancy Permits that were issued as a result of the Lakeshore Avenue reconstruction project. There maybe a few properties without permits, however, the City did attempt to get permits as it learned of private facilities located in the right-of-way.

Alderperson Steiner asked if there were costs to the city if a determination was made that the facilities needed to be removed. Director Kaiser advised the intent of the permit is the costs would be at the property owner's expense.

- B. Regular Finance and Personnel Committee meeting of September 12, 2022: (Chairperson Erickson/Vice Chairperson S kyrms) (Minutes can be found on the City web site)

1. Meeting was cancelled, no report.

VIII. Reports of special committees and liaisons and various special projects committees

- A. Regular Plan Commission meeting of September 13, 2022: (Council Rep Steiner) (Minutes can be found on the City web site)

1. Meeting cancelled, no report.

- B. Board of Public Works meeting of September 14 2022: (Vice Chairperson Hillstrom) (Minutes can be found on the City web site)

1. Information Only Items:

- a. The Board approved Pay Request No. 4, Contract 2-22, Sanitary, Water Services and Street Construction, Dieckhoff Street & Grove Street, to Donald Hietpas & Sons, Inc., Little Chute, in the amount of \$221,709.88.
 - b. The Board approved Pay Request No. 2, Contract 3-22, Street Construction, Apple Blossom Dr., Fredrick Dr., Green Acres Ln., Honeysuckle Ln., Meadow Ln., Primrose Ln., Wild Rose Ln., Blueberry Ln., Cherry Ln., Farm Ridge Dr., Fresh Air Park, Southview Park Basketball Court, to Northeast Asphalt, Greenville, in an amount of \$899,365.94.
 - C. Community Development Authority
 - 1. Report from the CDA – Director Haese
 - a. CDA will meet in November. The Donaldson Cleaners Site on W. Cecil Street will be on the agenda. Future Council action will be needed to acquire the site.
 - D. Library Board
 - 1. Report from the Library Board – Alderperson Erickson
 - a. Reporting from the September 21, 2022 Meeting.
 - b. Both programming and circulation is doing well.
 - c. The speed puzzling event is scheduled for November 12th with registration opening on October 1, 2022.
 - d. The Board adopted Wahl's internet policy.
 - E. Neenah Arts Council
 - 1. Report from the Neenah Arts Council – Alderperson Erickson
 - a. Reporting from September 14, 2022 Meeting.
 - b. Several members participated in the Boys and Girls Brigade Open House on September 15, 2022.
 - c. Very Neenah Christmas Event planning has started.
 - d. Sesquicentennial Photo Contest is being planned for the upcoming event.
- IX. Presentation of petitions
 - A. Annexation 227, Petition for Direct Annexation Pursuant to Section 66.0223 Wisconsin Statutes Where All Property is Owned by the City of Neenah for part of Lot 2 CSM 5779 Woodenshoe Road, Town of Vinland.
MSCRP Boyette/Skyrms to refer Annexation 227 onto the appropriate committees (Finance & Personnel Committee and Plan Commission), all voting aye.

Discussion: Alderperson Stevenson asked if Council action is necessary due to the fact that the property is currently owned by the City of Neenah.
 - B. Any other petition received by the City Clerk's Office after distribution of the agenda.
- X. Council Directives
 - A. None.
- XI. Unfinished Business
 - A. None.
- XII. New Business
 - A. Arrowhead Park Development Status Report. (Ald. Hillstrom)

1. Reporting from the third Task Force Meeting of September 13, 2022.
 2. Present at the meeting were Mayor Lang, Parks & Recreation Director Kading, Community Development Director Haese, Finance Deputy Director Kahl, Alderpersons Skyrms and Hillstrom, and several members from the Fox Cities Groups and Businesses.
 3. Discussion from the second meeting regarding food accommodations continued. John Horan, owner of Town Council Restaurant downtown, as well as Ryan Batley, manager of Best Western/Bridgewood Resort, talked about ideas for facilities that would complement the downtown. Discussion points were:
 - (1) A second level restaurant overlooking the lake.
 - (2) Food court area for possible food trucks.
 - (3) Parking.
 - (4) Strong recommendations to keep Downtown Neenah uniquely as is and not to bring in a nationwide chain if at all possible.
 - (5) Music facilities would be a large draw.
 - (6) An average of 1,000 trail users per day. Trail usage is likely to increase with the continued development of the park.
 - (7) Rental shops in the ample theatre to create additional use of lake activities such as kayak/paddle board/boat.
 - (8) The importance of differentiating between businesses which Downtown Neenah is very successful doing.
 - (9) Bringing the Downtown Plan consultants into the discussion for their input.
 4. The next meeting is October 4, 2022.
- B. Any announcements/questions that may legally come before the Council.
1. None.

XIII. Adjournment

MSC Stevenson/Boyette to adjourn, all voting aye. Meeting adjourned at 7:17 PM.

Respectfully submitted,



Charlotte Nagel, City Clerk