



PARK & RECREATION COMMISSION MINUTES

REGULAR MEETING – October 17, 2024

MEMBERS PRESENT

	Jim Wise	X	Kate Hancock - Cooke		Gary Lawell
X	Peter Kelly	X	Eric Maggio	X	Ted Galloway
	Lee Hillstrom	X	Ashley Ondresky	X	Scott Weber

STAFF PRESENT

X	Michael T. Kading, Director of Parks & Recreation
	Jim Kluge, Superintendent of Recreation
	Trevor Fink, Superintendent of Parks
X	Stephanie Schott, Recreation Supervisor

OTHERS PRESENT: Frank Cuthbert and Michelle Dunning (FNI)

MEETING CALLED TO ORDER BY Commissioner Kelly at 4:30 P.M.

CORRESPONDENCE

None.

APPEARANCES

M. Dunning informed the Commission that Future Neenah, Inc. (FNI) will be creating a video production that will be shown nightly in the downtown. This will impact the area behind the FNI offices where the bike racks are installed. FNI would like to see the bike racks used throughout the city and is offering them to the City for placement. The Commission agreed to place this on the November agenda for discussion.

F. Cuthbert requested that members of the QR Code Task Force meet briefly after the Commission Meeting to establish the next Task Force Meeting.

MINUTES

MSC Weber / Maggio to approve the minutes of the August 15, 2024 and August 27, 2024 meetings. Motion carried by voice vote.

BILL VOUCHERS

Commissioner Kelly reviewed the vouchers for August and found them to be in order.

FINANCIAL REPORT

MSC Galloway / Hancock-Cooke to accept and place on file the 3rd Quarter Financial Report as presented. Motion carried by voice vote.

MISSION ACTION REPORT

The report was distributed earlier. The following items were discussed:

- Commissioner Galloway inquired about the cemetery event recognizing the Global War on Terror monument. Approximately 30-50 attended, and it was very nice.
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- Commissioner Hancock-Cooke inquired about the bump-outs at Riverside. Staff indicated that they would serve as temporary pull offs and places where port-a-potties can be placed during events that are ADA accessible. Hancock-Cook further inquired about the WI-DNR permitting process.
- Commissioner Maggio took his kids to Laudan Park – they loved it. Maggio asked if the attendance at Build-A-Scarecrow was normal. Recreation Supervisor Schott indicated that it was.
- Commissioner Ondresky asked for clarification as to when the restrooms will be closed for the season. Staff confirmed that seasonal facilities were closed as of Monday, October 14.
- Commissioner Galloway clarified that the new pad in Riverside Park was for the bench that was recently approved.

BUSINESS FOR CONSIDERATION

NEW BUSINESS ITEM #1: Cook Park Play Equipment Approval

The Commission reviewed renderings and information pertaining to the proposed Cook Park play equipment.

ACTION: MSC Galloway / Maggio - A motion to accept the RFP from Lee Recreation to provide and install play equipment at Cook Park in the amount of \$160,000 and to authorize staff to research and add additional 2-5-year-old play equipment not to exceed \$15,000 utilizing Cook Park carry forward funds.

NEW BUSINESS ITEM #2: WI-DNR Stewardship Update

Commission President Kelly distributed information pertaining to the WI-DNR Knowles-Nelson Stewardship Program and the impact these grant funding dollars have had in Neenah and the Fox Valley. For over 30 years, the Knowles-Nelson grant program has been used to acquire and develop park land. 93% of the state's population lives within a mile of a funded site.

Kelly further stated that he has been on contact with Charlie Carlin, Gathering Waters, who has indicated that the ongoing funding maybe in jeopardy. He asked that members of the Commission reach out to their elected officials and encourage them to continue to fund the program.

BUSINESS ITEM # 3: Doty Park Phase 1 – Shoreline Stabilization and Improvement Services

Director Kading informed the Commission of the status of the Doty Park Phase 1 project, indicating that an approved recent request for additional funding was for additional soil borings on the Doty Park island, permitting and final design and engineering. The City continues to work towards securing the necessary WI-DNR permits. Unfortunately, this has been a difficult process and has required several revisions and more meetings than expected.

The City did receive an email response from WI-DNR on Tuesday with overall good news and just a few more details to work out. The hope is to secure these permits and make the push towards final design.

BUSINESS ITEM # 4: 2024 CIP Update

The 2024 CIP was reviewed.

BUSINESS ITEM # 5: Announcements and Future Agenda Items

Bike Racks

Douglas Park Update

LIAISON REPORTS

ARROWHEAD DEVELOPMENT

Graef/ Stantec are working through the three major areas.

Kox has provided a preliminary plan and is expected to be out for bid by the end of the month.

PLANS COMMISSION: Hancock-Cooke nothing to report

HARBOR COMMITTEE: Galloway asked staff to look at the finger pier and “T” dock to address missing cleats and requested that as we consider updating Rec Park boat launch that larger turning radiuses be considered due to larger boats and vehicles.

Meeting adjourned at 5:20p

Recorded for the Commission by Michael T. Kading, CPRP