



## PARK & RECREATION COMMISSION MINUTES

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### **REGULAR MEETING – March 21, 2024**

#### **MEMBERS PRESENT**

X	Jim Wise		Kate Hancock - Cooke		Gary Lawell
X	Peter Kelly	X	Eric Maggio	X	Ted Galloway
X	Lee Hillstrom	X	Ashley Ondresky	X	Scott Weber

#### **STAFF PRESENT**

X	Michael T. Kading, Director of Parks & Recreation
X	Jim Kluge, Superintendent of Recreation
	Trevor Fink, Superintendent of Parks
	Stephanie Schott, Recreation Supervisor
X	Clint Williams, Park Supervisor

OTHERS PRESENT: Frank Cuthbert, Barb and Marv Gossen, Tom Berven, and Paul Ruthven

### **MEETING CALLED TO ORDER BY Commissioner Kelly at 4:30 P.M.**

#### **CORRESPONDENCE**

None.

#### **APPEARANCES**

Barb and Marvin Gossen introduced themselves and indicated that they love the trails and paths throughout Neenah, especially Lakeshore Ave., which is very popular. They handed out a map that indicated the current location of benches along the route and understood the current idea that there are many benches except for a few areas they noted on the map. The Commission requested staff add this to the April agenda.

Paul Ruthven introduced himself as a resident who lives near Wilderness Park. He was wondering if the Commission would consider placing some sort of bench and/or overlook at Wilderness Park along the path for users to stop and view the marsh/wetlands. The Commission requested staff add this to the April agenda.

Tom Berven, long-time Neenah tennis instructor, expressed concern over the conditions of the Southview courts. He is glad that the courts are scheduled to be redone this fall and hopes that the courts will be lined only for tennis with no pickleball overlays.

#### **MINUTES**

MSC Galloway / Ondresky to approve the minutes of the February 15, 2024. All voting aye.

#### **BILL VOUCHERS**

Commissioner Kelly reviewed the vouchers for March and found them to be in order.

#### **MISSION ACTION REPORT**

The report was distributed earlier. The following items were discussed:

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- Registration numbers look strong for the upcoming summer. We have opened both resident and non-resident registration, and several programs have filled, but there are still many options available.
- Commissioner Hillstrom inquired about summer staffing. Superintendent Kluge indicated that across the board, the team was looking good with a few spots to fill.
- Commissioner Kelly asked if a repository of pictures and articles could be kept on behalf of the Commissioners. This would be used for pictures of unique parks or settings that Commissioners take while traveling.

### **BUSINESS FOR CONSIDERATION**

#### **BUSINESS ITEM #1: Laudan Play Equipment Award**

Director Kading gave a brief overview of the process and the staff's recommendation of Lee Recreation Proposal #1 from Burke Play Equipment. The Commission inquired as to whether we have installed Burke Play Equipment from Lee Recreation. The most recent installation was the Tullar play equipment at Memorial Park.

**Action:** MSC Galloway / Maggio to accept the proposal from Lee Recreation for Proposal #1 from Burke Play Equipment Company for the purchase and installation of equipment and surfacing in the amount of \$125,000. Motion carried.

#### **BUSINESS ITEM # 2: Mower Equipment Award**

The Commission reviewed the information prepared by Superintendent of Parks Fink and asked if the department currently had any of these brands in the fleet. Kading indicated that the department had Kubota and John Deere and that John Deere products have proven to be dependable.

**Action:** MSC Galloway / Ondresky accept and recommend the 72" John Deere mower in the amount of \$18,048.03 and the 60" John Deere mower in the amount of \$17,624.53 from Riester and Schnell. Motion carried.

#### **BUSINESS ITEM # 3: 5-Year Capital Improvement Plan**

The proposed 5-Year Capital Improvement Plan and carry forward was reviewed. Per Commission request, Doty Shoreline repairs were moved up from 2026 to 2025 with the balance of the CIP remaining unchanged from last year. Staff will be meeting with the Mayor and Finance Director next week, and the Committee of the Whole meeting is scheduled for the end of April.

**Action:** MSC Hillstrom / Weber to accept and recommend the 5-Year CIP as presented. Motion carried.

**BUSINESS ITEM # 4: 2024 CIP Update**

The 2024 CIP progress had been reviewed during the 5-Year CIP planning discussion.

**BUSINESS ITEM # 5: Commission Nominating Committee**

Commissioners Lawell and Galloway agreed to serve as the Nominating Committee. Galloway indicated that he would get in contact with Lawell.

**BUSINESS ITEM # 6: Announcements and Future Agenda Items**

Commission Nominations  
Bench Placement Request at Riverside  
Consideration of Viewing Platform at Wilderness  
Southview Court Reconstruction  
Cemetery Monument  
Commission Retreat

**LIAISON REPORTS**

**Arrowhead Development:** Hillstrom reported that a task force meeting is scheduled for next week Wednesday.

**Cemetery Monument:** Maggio reported that the task force has met twice and determined that names of individuals killed in action from the four participating communities could be placed on the back of the WWII monument.

**Plans Commission:** No report.

**Harbor Committee:** Galloway reported dams are closed, and the basin is begging to refill.

MSC Hillstrom / Weber to adjourn at 5:29p

Recorded for the Commission by Michael T. Kading, CPRP