

**Common Council Minutes**  
**Wednesday, August 3, 2022—7:00 PM**

The Common Council of the City of Neenah, Winnebago County, Wisconsin, met in regular session at 7:00 PM, August 3, 2022, in the Council Chambers of Neenah City Hall.

Mayor Lang is the chair.

Present: Alderpersons Boyette, Borchardt, Hillstrom, Lendrum, Erickson, Weber, Skyrms, Steiner, and Stevenson. Staff present Director of Finance Easker, Deputy Director of Community Development & Assessment Schmidt, Director of Public Works Kaiser, and City Clerk Nagel.

Also present: Director of Parks & Recreation Kading, Library Director Raab, Police Chief Olson, Assistant Police Chief Bernice, Captain Van Sameek, Director of Information Systems Wenninger, Engineer Kummerow, Public Works Superintendent Radtke, Assistant Public Works Superintendent Griesbach, and Water Utility Director Mach.

Mayor Lang called the meeting to order at 7:00 PM.

- I. The Clerk called a voice roll call as the Mayor/Alderpersons recorded their attendance on the RollCall-Pro System. Alderperson Steiner led the Pledge of Allegiance.

Introduction of new Assistant Public Works Superintendent Trevor Griesbach.

Public Works Superintendent Radtke introduced Assistant Griesbach to the Council. Assistant Griesbach has seven years city experience, has a lot of knowledge but also a lot to learn. Assistant Griesbach looks forward to learning all aspects of the Public Works Superintendent's position.

- II. Introduction and Confirmation of Mayor's Appointment(s)
  - A. Marge Bates as Poll Worker for the 2022-2023 Election Cycle.  
**There being no objections the Mayor's appointments were approved by unanimous consent.**
- III. Approval of Council Proceedings
  - A. Approval of the Council Proceedings of July 20, 2022 regular session.
  - B. Approval of the Committee of Whole Minutes of July 25, 2022 Capital Improvements Program.  
**There being no objections the proceedings were approved as written by unanimous consent.**
- IV. Public Hearings
  - A. Consider installation of Sanitary Sewer Laterals and Lead Water Service Replacement for properties served on Hunt Avenue (Madison to Cecil), Madison Street (Reddin to Zemlock), Nicolet Boulevard (1<sup>st</sup> to Beaulieu), Reddin Avenue (Winneconne to Cecil), and Zemlock Avenue (Winneconne to Cecil).  
Mayor Lang opened the public hearing at 7:04 PM.

Mark Westphal, 945 Hunt Ave – Mr. Westphal misunderstood the letter he received from the City as he thought tonight's meeting was an informational meeting only

meeting. Mr. Westphal expected to gather information on the project timeline, costs, and expectations. Director Kaiser advised that there City Engineer Kummerow is at a table in the lobby with all the project information. Director Kaiser advised Mr. Westphal that tonight's public hearing provides property owners the opportunity to let the Council know their thoughts on the project. Mr. Westphal did not understand that because the letter said that additional information about the project would be given at this meeting.

Mr. Westphal continued by asking questions about bidding and financing of the project. Staff advised that the bids were going to be opened the following week and that funding was through Safe Drinking Water Loan Program. The Safe Drinking Water Loan Program is a forgivable loan program administered through the Department of Natural Resources.

Director Kaiser advised streets listed on this project had previously had sewer and water mains replaced. As part of that work, the services or laterals were stubbed out of those mains to get them out of the roadway and into the right-of-way. Putting the laterals in the right-of-way would allow future work to be done in the right-of-way leaving the relatively new street concrete untouched.

With Director Mach securing the funding on the water side, staff looked at what streets would benefit from the installation of Sanitary Sewer Laterals and Lead Water Service Replacement without significantly impacting street work or any additional utility replacement work. These streets were identified as an appropriate area where laterals could be completed since they were partially there and there would be minimal impact to the property was well.

Mr. Westphal remembers when the partial laterals were installed and the property owner had the option of completing the lateral installation or not. Director Kaiser confirmed proceeding with this project the property owner will not have the option as to whether or not have the laterals installation completed and that the project would be completed this fall or early winter.

Director Kaiser explained the method commonly used method for sewer lateral replacement installation is called pipe bursting. Essentially by creating a whole in the floor and tying into the existing laterals, new pipes are able to be pulled through the existing lateral to minimize soil disturbance.

Terry Michaels, 783 Madison Street – Mr. Michaels was also under the impression that this meeting was an informational meeting only. Mr. Michaels questioned the pipe bursting methodology as the lead pipe will still be underground for the fresh water. Director Kaiser advised that the pipe bursting method pulls the new water service line with the sewer lateral replacement; so both service pipes are replaced in one maneuver.

Director Mach advised that yes, the lead pipe is still underground but is abandoned and no longer in use. Ultimately the goal is to get the lead pipes out of the entire city for everyone's safety, but also because the lead pipes are leaking. This is true for the sanitary lead pipe as well.

After additional calls for comments, there were no appearances. Mayor Lang closed the public hearing at 7:12 PM.

- B. Consider Resolution 2022-13 Creating City of Neenah Tax Increment District No. 12, and Approving the District Project Plan.  
Mayor Lang opened the public hearing at 7:13 PM.

After three calls for comments there were no appearances.

Mayor Lang closed the public hearing at 7:13 PM.

- V. Plan Commission report pertaining to the Public Hearings
  - A. Plan Commission meeting of June 28, 2022: (Ald. Steiner) (Minutes can be found on the City web site)

- 1. Commission recommends Council approve Resolution 2022-13 Creating City of Neenah Tax Increment District No. 12, and Approving the District Project Plan.

**MSRCP Steiner/Skyrms to approve as presented, all voting aye.**

Discussion: Alderperson Stevenson wanted to confirm that the changes Director Haese requested in the CIP Five-Year Plan, Appendix B under TIF 12 projected costs were updated. Deputy Director Schmidt confirmed the changes were made.

Alderperson Erickson confirmed that the project plan is separate from the CIP Plan. Deputy Director Schmidt advised the project plan identifies projects much more generally than the CIP does. So amendments to the CIP Plan for TIF 12 would be made in the future.

- VI. Public Input Session
  - A. Discussion and consideration of public input and other matters relating to the 2022-2026 Capital Improvement Program including potential amendments to the 2022-2026 Capital Improvement Program.

Mayor Lang opened the public input session at 7:15 PM.

After three calls for comments there were no appearances. Mayor Lang closed the public input session at 7:15 PM.

At 7:16 PM, Mayor Lang turned the meeting over to Council President Stevenson for the Committee of the Whole Report pertaining the public input session and the 2022-2026 CIP Program.

- VII. Committee of the Whole Report pertaining to the public input session.
- A. Committee of the Whole meeting of July 25, 2022: (Council President Stevenson) (Minutes can be found on the City web site)
1. The Committee made no recommendations to Council regarding the 2022-2026 Capital Improvements Program with potential amendments as discussed. The Committee of the Whole met July 25, 2022 to review the 2022-2026 CIP Program presented by Mayor Lang. There were a number of potential amendments identified but no action was taken during the Committee of the Whole Meeting.
  2. Possible motion to approve the 2022-2026 Capital Improvements Program with potential amendments as discussed.  
**Original Motion: MSRCP Stevenson/Borchardt to approve the 2022-2026 Capital Improvements Plan as presented to the Council by Mayor Lang, all voting aye.**

The following amended motions were made and action was taken on:

- a. **MS Stevenson/Borchardt to amend the five year CIP Plan based on a series of recommendations from Director Haese as it relates to the newly formed TIF District #12 which includes the following:**
  - (1) **TIF 12: Increase Jewelers Park Drive Kayak Launch from \$35,000 to \$45,000 in 2024;**
  - (2) **TIF 12: Move \$400,000 Jewelers Park Drive curb, gutter, and storm from 2023 to 2024;**
  - (3) **TIF 12: Decrease Jewelers Park Drive Overlay from \$400,000 to \$250,000 and move from 2023 to 2024.**
  - (4) **Public Infrastructure: Decrease Jewelers Park Drive from \$568,000 to \$150,000 and move from 2025 to 2024 (the decrease in requested funds is due to some of the work already being completed and because the TID will take on more of this cost).**

**Motion carried in a voice vote, all voting aye.**
- b. **MS Stevenson/Skyrms amend TIF 12 to add funding of \$15,000 per year for 2022-2026 for Planning/Marketing/Project Support. Motion carried in a voice vote, all voting aye.**
- c. **MS Erickson/Boyette to remove the funding for item 2.a.1 TIF 12: Increase Jewelers Park Drive Kayak Launch from \$35,000 to \$45,000 in 2024.**

Discussion: Hillstrom confirmed that this the Kayak Launch only, not the parking.

Erickson is removing the Kayak Launch only at this time. She is not certain she is in favor with the proposed parking. After researching

the parking this week, there tends to be quite a bit of traffic especially during peak hours. Currently the motion is to remove the Kayak Launch for \$45,000.

**Motion carried in a voice vote 7-2 with Stevenson and Skyrms voting no. After the motion was restarted of removing the funding from TID 12 of \$45,000, the motion was confirmed carried by a show of hands, 8-1 with Skyrms voting aye and Stevenson voting nay.**

- d. **MS Lendrum/Boyette to remove funding of \$40,000 for the proposed Library Bumpout project on Wisconsin Avenue in 2023.**

Discussion: Alderperson Lendrum spoke about safety issues with having pedestrians cross Wisconsin Avenue mid-block even with bumpouts. Also losing six parking spaces for bumpouts would inconvenience library patrons more than the benefits of having the bumpouts.

Alderperson Hillstrom has mixed opinions on the bumpouts. He sees the safety concern with patrons J-walking across the street to get to the library. The Neenah Next Study just began and Alderperson Hillstrom wants to be fiscally responsible by not allocating the money until the study is complete.

Alderperson Steiner questioned the reason for the removal. Alderperson Lendrum explained that a bumpout is not needed because the bumpout would be the length of a standard car, hence the parked cars are the bumpout. It is also not safe to cross mid-block; patrons can go down to Wisconsin and Oak to cross with the pedestrian lights as well as up to the crosswalk by the Neenah Towers.

Alderperson Boyette supports the motion for all the reasons stated previously and because Director Raab is also in favor of removing the bumpouts.

Alderperson Stevenson's understanding was that Director Raab and Library Staff were in favor of, and requesting the bumpout, and asked Director Raab to address the question.

Director Raab advised that she is in favor of the bumpout. This has been discussed and requested several times over the past several years. The patrons and staff cross the street every day and they are crossing the street between parked cars, using the driveway, and mid-block to get to the library which creates a safety issue. Director Raab does understand the reasons to postpone it because of the study.

A draft of the Neenah Next Study is anticipated being presented to the Council at the end of 2022. With the study completed by year end

coupled with Director Raab requesting the bumpout for multiple years Alderperson Stevenson feels keeping the bumpout in the CIP as a placeholder is appropriate. There's a bumpout in the 100 block of Wisconsin Avenue and it does work once it is known it is there. The CIP is a five year plan which does not cost anything to keep the bumpout in the plan, therefore Alderperson Stevenson will be voting against the amendment to keep the bumpout in and make adjustment in 2023 for the applicable plan.

Alderperson Boyette asked if there is going to be crosswalk associated with the bumpout like in the 100 block of West Wisconsin Avenue. Director Kaiser advised that yes there would be crosswalk associated with the bumpout. The distance between Oak and Commercial is greater than that of Church to Commercial, so there is a greater distance to work with. Spacing wise, the functionality would be about the same.

Alderperson Boyette feels there will be more car accidents or car vs. pedestrian accidents with the bumpout/crosswalk installation. Director Kaiser responded the advantage of the crosswalks is that it gives an opportunity to have signage out into traffic more so that the larger parked angled parked vehicles are not obstructing the warning signs for pedestrians crossing. The bumpout also gives pedestrians a landing stop to better see traffic in both directions. Ideally, traffic is stopping for pedestrians in the crosswalks. There is the potential for vehicle accidents at a mid-block crossing. Alderperson Boyette does not want to be so safe that a hazard is being created.

Alderperson Erickson asked Director Kaiser if there is anything else that could be done to highlight the pedestrians crossing other than a bumpout, particularly a flashing light. Director Kaiser advised there have a number of changes done to the area to make it safer. The issue with a flashing beacon is that it is not specific enough. Ideally, to place a warning sign or a beacon is location specific rather than warning sign for something in the 500 feet. The advantage of a flashing beacon is it focuses attention to one point which is where the beacon is specifically located.

Alderperson Steiner is wondering how many other locations throughout the city would meet the same criteria as the bumpout at the library and would there have to be bumpouts installed at these locations. Mayor Lang advised there is very little angled parking other than the downtown and Riverside Park. Director Kaiser advised there is not a specific policy for bumpouts. Currently the only other similar area with the same criteria has a bumpout, which is the 100 block of Wisconsin Avenue.

Alderperson Skyrms is going to vote against the motion. After speaking to the Director he has received unsolicited feedback in favor of the bumpout. One of the downtown goals is to have a safe and

walkable downtown which means slowing traffic down. There have not been many accidents in the 100 block of Wisconsin Avenue because of the bumpout. One of the arguments stated not to have the bumpout is because of toddlers, elderly, handicap patrons, which is exactly the reason why the bumpout should be installed. Alderperson Skyrms feels the bumpout would benefit the library and also events held at Shattuck Park.

**Mayor restated the motion: MS Lendrum/Boyette to remove funding of \$40,000 for the proposed Library Bumpout project on Wisconsin Avenue in 2023, motion fails 2 aye – 7 nays, with Borchardt, Hillstrom, Erickson, Weber, Skyrms, Steiner, and Stevenson voting nay.**

- e. **MS Borchardt/Hillstrom to use the proposed \$300,000 of funding for the upgrade of locker rooms in 2023 to instead be used to assist in the funding of the 2022 building addition, with funding the locker room upgrade then proposed 2025 or 2026.**

Discussion: Alderperson Stevenson was reminded by Director Easker that a year is really needed to put the future expansion into the budget. Currently the \$300,000 budgeted is for locker room upgrades in 2023. The motion is to switch the funding to the building upgrades and to include the locker room funding in a future year. That future year needs to be identified.

Alderperson Borchardt deferred to Chief Olson to recommend a year to include the locker room upgrades into the budget. Chief Olson recommends the locker room upgrades be included in the 2025 budget.

**Friendly amendment by Borchardt/Hillstrom to include the locker room upgrades in the 2025 budget.**

Alderperson Stevenson is in full support of project but at the last Public Services and Safety Committee meeting action was taken to approve the scope change but did not identify funding for it. Alderperson Stevenson is in full support of the scope change of the project but would like to see what the bids come in at before moving funding around. Not moving funding sends a message to the market that we want to spend only that amount allocated to the project. Funding adjustments can be made during the 2023 budget and final borrowing processes rather than through the CIP process.

Alderperson Weber concurred with Alderperson Stevenson and noted that same discussion at the Public Services and Safety Committee meeting.

Alderperson Lendrum made a point of order to amend the amendment.

Aldersperson Steven advise that the CIP document currently being discussed is a planning document. There is no financial ramification, no borrowing element. If additional dollars are necessary for the project there are several funding sources to choose from. The City does not have to come out now and publicly state that the project funding is going to increase before the bids are received and evaluated. The funding debate can had at a later date.

Mayor Lang restated the motion.

Director Easker explained that the \$5.5 million was budgeted for last year and has been borrowed. The \$300,000 has not been borrowed and would not be borrowed until next year whether it is for the locker room upgrades or the building. Depending on the actual costs, there may be another necessary budget amendment in the future. Amending the CIP document does not create the money, the money would be borrowed next year. Director Easker applauds the Chief as he is willing to give up something to get something but it may be a moot point at this juncture because it is unknown where the bids will come it at.

Clarification of motion was given: An aye vote is removing the \$300,000 locker room upgrades from 2023; a nay vote is keeping the \$300,000 locker room upgrades in 2023.

**After the discussion, Aldersperson Borchardt rescinded the motion knowing there will be an opportunity to discuss and make adjustments in the 2023 budget process. Aldersperson Hillstrom agrees with rescinding the motion.**

- f. **MS Erickson/Boyette to add the cost of improvements to the Oak Street Bridge that includes \$500,000 for bridge painting and \$200,000 for bridge lighting in 2024.**

Discussion: Aldersperson Borchardt questioned if this is a package deal of it they are separate projects. Director Kaiser advised that these are two separate items with one not having any effect on the other. The life span on each these projects is approximately fifteen years.

Aldersperson Hillstrom asked about fundraising for the previous lighting project. Director Kaiser advised that about \$400,000 was fundraised for the lighting. The cost is less than previous funding because some of the parts can be reused. Director Kaiser is meeting with vendors to look at available products such as being able to change the color of the lights.

Aldersperson Erickson explained the reason for moving up the timing of the project to 2024 is that new addition to Theda Clark will be

completed at the end of fall next year. With the new look of the area, it would be good to have the corridor fit the new aesthetics.

Aldersperson Stevenson supports the project but not the year because 2024 is a heavy financial year. Again, this is a planning tool, and when the Mayor presents the 2023 budget she is obligated to present a reasonable budget and Council is obligated to make any adjustments.

Mayor Lang restated the motion.

**Motion carried in a roll call vote, 7-2 with Skyrms and Stevenson voting no.**

- g. Motion by Steiner/Skyrms to add \$20,000 for the cost of ADA improvements to two traffic signals on Bell Street intersections in year 2023.**

No discussion.

**Motion carried in a voice vote, 9-0.**

- h. MS Erickson/Skyrms removal of parking from TIF 12 next to the Kayak Launch near Jewelers Park Drive and Cecil Street in the amount of \$50,000 for year 2024.**

Discussion: Aldersperson Erickson after researching the parking this week, there tends to be quite a bit of traffic especially during peak hours. There is street parking available on Cecil Street and side streets off Cecil. Aldersperson Erickson is not sure this area is a best place for parking.

Aldersperson Skyrms clarified the location is north of the bridge, south of Cecil, and near the new bridge. Director Kaiser confirmed this is correct location.

Aldersperson Hillstrom asked why this area was selected. Director Kaiser advised the area was selected because the gravel shoulder is currently used to park on now.

Aldersperson Hillstrom thinks although not ideal location, this is the best parking option given the area. Parking is needed in this area. Staff is directing residents to park on the dead ends of Hickory, Baldwin, Bridgewood, and Fairwood for the nearest parking access for the trail. Not sure Jewelers Mutual is happy with parking in the parking lot but a designated parking area is needed.

Aldersperson Borchardt was wondering if there was a conversation with Jewelers Mutual for trail access parking in their lot. Director Kaiser advised there was a conversation Jewelers Mutual. Jewelers Mutual did not intend to mark their parking lot for designated trail parking but they did not have any strong objections if parking does occur. Jewelers is very accommodating, they just want to make sure

that parking is done in a way that does not impede them for using or maintaining their parking lot.

Aldersperson Lendrum felt uncomfortable using both Jewelers Mutual parking lot and one of the dead end streets. Unless one of the businesses along Jewelers Park Drive is willing to mark off some stalls for trail uses, additional parking is needed.

Aldersperson Stevenson concurs with Aldersperson Lendrum. Keeping the money in the CIP for 2024 is a responsible strategy. The City does own land along #9 fairway along the trail, off of Cameron Way which maybe an option for trail parking. We have identified the need, not the location, and the money needs to be kept in the budget.

Mayor Lang restated the motion.

**Motion failed in a roll call vote 1-8, with Hillstrom, Lendrum, Weber, Skyrms, Steiner, Stevenson, Boyette, and Borchardt voting nay.**

Seeing no further discussion, Mayor Lang restated the original motion.

Mayor Lang and Council President Stevenson thanked Department Heads and staff for their ideas, patience, and work during the CIP process.

Council President Stevenson turned the meeting back over to Mayor Lang at 8:17 PM.

VIII. Public Forum

- A. Speakers should give their name and residential address (not mailing address) and are allowed five minutes to speak on any topic.  
Mayor Lang opened the public forum at 8:17 PM.

William Rubik, 2322 Meadow Green Drive, Fox Crossing. Also owns property at 417 Nicolet Blvd., Neenah. Mr. Rubik about turning left off Commercial Street onto Wisconsin Avenue, stating that it is nearly impossible because the traffic is backed up. Mr. Rubik also does not like it when vehicles make a U-turn into an angled parking stall on Wisconsin Avenue, thinks is it a safety hazard.

After two additional calls for comments, there were no appearances. Mayor Lang closed the public forum at 8:13 PM.

- IX. Mayor/Council consideration of public forum issues  
No comments were heard.

X. Consent Agenda

- A. Approve the Street Use Permit for the Glass Art Festival, sponsored by Bergstrom-Mahler Museum of Glass Inc., 165 N Park Drive, to be held on August 12, 2022 from 5:00 PM to 9:00 PM and August 13, 2022 from 10:00AM to 5:00 PM (**PSSC**)

**There being no objections the Consent Agenda were approved as written by unanimous consent.**

XI. Reports of standing committees

A. Regular Public Services and Safety Committee meeting of July 26, 2022: (Chairperson Lendrum/Vice Chairperson Hillstrom) (Minutes can be found on the City web site)

1. Committee recommends Council approve the WE Energies Utility Easement as proposed on Cook Park property with the clarification that the electrical lines will be buried.

**MSCRP Lendrum/Stevenson to approve as presented, all voting aye.**

No discussion.

2. Committee recommends Council approve the purchase of the Diesel Exhaust Fluid System SI1320hps dispensing unit from E.H. Wolf and Sons, Inc., for \$15,695.00 and to include \$1,500 for electrical work to install the unit.

**MSCRP Lendrum/Stevenson to approve as presented, all voting aye.**

Discussion: Alderperson Boyette asked if this for the waste oil or recycling. Public Works Superintendent Radtke responded that in 2010 this program was implemented for all medium and large sized diesel vehicles. It is an additive that is injected into the fuel system, helps with the emissions controls. Diesel exhaust fluid will be required of all med to large size diesel vehicles in the future. The proposed system is a fuel pump system verses the currently hand pump method being used.

The system is also a safety system for staff inside the building. The fluid cannot freeze and cannot be exposed to the sunlight. The proposed system is an outside system that is protected from the elements. The current system is located inside the building in the wash rack. Therefore, purchasing this system will free up room in the wash rack.

Alderman Stevenson asked about savings on the cost of the fluid. Superintendent Radtke advised the fluid is able to be purchased in bulk quantities which provides some cost savings.

3. Committee recommends Council approve the new design for the Police Department Addition as currently proposed for \$5,781,987.00.

**MSCRP Lendrum/Hillstrom, to approve as presented, all voting aye.**

Discussion: Alderperson Lendrum advised that the proposed cost is the total cost of construction for the new design without the garage.

Aldersperson Stevenson confirmed that the Public Services and Safety Committee recommends the project scope change based on current construction costs to be \$5,781,987.00. The budgeted amount is \$5.5 million but the recommendation from the CIP Meeting was to bid the project at the current design and depending on the bids received there may be adjustments that need to be made. What is being decided with the item is the new design without the garage.

- B. Regular Finance and Personnel Committee meeting of July 25, 2022: (Chairperson Erickson/Vice Chairperson Skyrms) (Minutes can be found on the City web site)
    - 1. This meeting was cancelled, no report.
- XII. Reports of special committees and liaisons and various special projects committees
- A. Regular Plan Commission meeting of July 26, 2022: (Council Rep Steiner) (Minutes can be found on the City web site)
    - 1. This meeting was cancelled, no report.
  - B. Board of Public Works meeting of July 27, 2022: (Vice Chairperson Hillstrom) (Minutes can be found on the City web site)
    - 1. Information Only Items:
      - a. The Board approved Pay Request No. 3, Contract 2-22, Sanitary, Water Services and Street Construction on Dieckhoff Street and Grove Street, to Donald Hietpas & Sons, Inc., Little Chute, in an amount of \$47,323.78.
      - b. The Board approved Pay Request No.1, Contract 3-22, Street Construction, Apple Blossom Drive, Fredrick Drive, Green Acres Lane, Honeysuckle Lane, Meadow Lane, Primrose Lane, Wild Rose Lane, Blueberry Lane, Cherry Lane and Farm Ridge Drive, to Northeast Asphalt, Inc., Greenville, in amount of \$219,107.43.
      - c. The Board approved Change Order No.1, Contract 3-22, Street Construction, Apple Blossom Drive, Fredrick Drive, Green Acres Lane, Honeysuckle Lane, Meadow Lane, Primrose Lane, Wild Rose Lane, Blueberry Lane, Cherry Lane and Farm Ridge Drive, for Northeast Asphalt, Inc., Greenville for adding the paving of Shootingstar Drive and Armstrong Street, fine grade existing gravel on Armstrong Street and traffic control, in an amount of \$47,675.70.
      - d. The Board approved Change Order No. 2, Contract 3-22, Street Construction, Apple Blossom Drive, Fredrick Drive, Green Acres Lane, Honeysuckle Lane, Meadow Lane, Primrose Lane, Wild Rose Lane, Blueberry Lane, Cherry Lane and Farm Ridge Drive, to Northeast Asphalt, Inc., Greenville for mix design to include polymer to extend life and reflective cracking in an amount of \$6,792.50.
      - e. The Board approved Change Order No.1, Contract 1-22, Water Main and Sewer Construction on Apple Blossom Drive, Fredrick Drive, Green Acres Lane, Honeysuckle Lane, Meadow Lane, Primrose Lane and Wild Rose Lane for storm sewer repair on Primrose Lane, Sanitary Sewer Lateral Repair at 1021 Fredrick

Drive and Final Quantity Adjustments, to Kruczek Construction, Inc., Green Bay, in an amount of \$71,893.00.

- f. The Board approved Change Order No. 1, Contract 3-20, HMA Street Construction on Van Street, Monroe Street, Gillingham Road, Shootingstar Drive, Cavalry Lane, Cardinal Plat, and Armstrong Street, for removal of the HMA Paving for Armstrong Street and Shootingstar Drive, to Sommers Construction, Shiocton, in credit amount of (\$38,808.55).
- g. The Board approved Change Order No.1, Contract 6-21, Concrete Pavement and Sidewalk Repairs, Jim Fischer, Inc., Appleton, for additional concrete patch repairs on Bell Street and Cecil Street, in an amount of \$40,692.82.

2. Council Action Items:

- a. The Board recommends Council approve Final Payment, Contract 1-22, Water Main and Sewer Construction on Apple Blossom Drive, Fredrick Drive, Green Acres Lane, Honeysuckle Lane, Meadow Lane, Primrose Lane and Wild Rose Lane to Kruczek Construction, Inc., Green Bay, in an amount of \$99,154.29, contingent upon Water Commission approval.

**MSCRP Hillstrom/Stevenson to approve as presented, all voting aye.**

No discussion.

- b. The Board recommends Council approve Final Payment, Contract 3-20, HMA Street Construction on Van Street, Monroe Street, Gillingham Road, Shootingstar Drive, Cavalry Lane, Cardinal Plat, and Armstrong Street, to Sommers Construction, Shiocton, in an amount of \$22,369.08.

**MSCRP Hillstrom/Steiner to approve as presented, all voting aye.**

No discussion.

- c. The Board recommends Council approve Final Payment for Contract 6-21, Concrete Pavement and Sidewalk Repairs, Jim Fischer, Inc., Appleton, in an amount of \$77,414.74.

**MSCRP Hillstrom/Skryms to approve as presented, all voting aye.**

No discussion.

- d. The Board recommends Council approve Final Payment for Contract 4-21, Epoxy Pavement Markings, Brickline, Inc., Madison, in the amount of \$18,536.20.

**MSCRP Hillstrom/Borchardt to approve as presented, all voting aye.**

No discussion.

- C. Sustainable Neenah Committee
    - 1. Report from the Sustainable Neenah Committee – Alderperson Borchardt  
No report.
  - D. Parks & Recreation Commission
    - 1. Report from the Park Commission – Alderperson Borchardt
      - a. Gave an update on Fresh Air Park Reconstruction Project.
  - E. Reports on neighborhood groups.
    - 1. Business Improvement District Board (BID Board) – Alderperson Skyrms
      - a. Regular meeting of July 21, 2022
      - b. The audit has been completed and there were no findings of any concern.
      - c. Sign grant was awarded to the Olde Post Office Building in the amount of \$500.
      - d. The 2023 floral contract was awarded to Memorial Florist
      - e. The Governor stopped at some downtown businesses on his recent tour.
      - f. Future Neenah Executive Director Sarah Wylie has resigned.
  - F. Bergstrom Mahler Museum
    - 1. Report from the Bergstrom Mahler Museum – Alderperson Steiner
      - a. Board of Directors Meeting was held of July 27, 2022.
      - b. Catching Fire Live Auction was held July 27<sup>th</sup>.
      - c. Catching Fire Online Silent Auction was held July 20-30<sup>th</sup>.
      - d. August 13, 2022 will be the GLASS Arts Festival from 10:00 AM to 8:00 PM. Artist from all over with many different types of art.
- XIII. Presentation of petitions
- A. Any other petition received by the City Clerk’s Office after distribution of the agenda.
    - 1. None.
- XIV. Council Directives
- A. Alderperson Borchardt – Had a conversation with Director Wenninger regarding establishing a possible city app to better utilize city services. Would like to keep the app on the Council’s radar for the next couple years.
- XV. Unfinished Business
- A. Alderperson Erickson – Requested a status update on the Harrison Street Pond from Director Kaiser. The retaining wall is currently being constructed. There was an on-site meeting today to discuss the fabrication of the railings. Block will start being placed for the waterfall. The retaining wall work required additional block and gravel. Will be looking at a couple of the accessory feature that were built into the project to see if we need to remove any in order to stay within budget. Project completion is end of November.
  - B. Alderperson Skyrms - Requested a hiring update. Mayor Lang advised the hiring progress is being made.
  - C. Alderperson Borchardt – Follow-up question to Director Kaiser regarding the Harrison Street Pond. What recourse does the city have regarding completion date of the

project. Director Kaiser advised there are liquidated damages clause in the contract for compensation for overages.

- D. Mayor Lang – The Carlson Dettmen initial study results have been received. Conversations will be had with the former Human Resources to discuss initial implementation of the plan. The study will be forthcoming to the Personnel and Finance Committee August 29, 2022 for presentation.
- E. Mayor Lang – Neenah Foundry layoffs. The City is concerned for any layoffs. Conversations have been had with Neenah Foundry Staff and the new owner. Both Neenah Foundry Staff and the City remain optimistic for the future of the business. The City also extends sincere support to all employees during this time of transition.

XVI. New Business

- A. Alderperson Erickson complimented the Fire Department, the Police Department, and the Park and Rec Department for the National Night Out. The event was a huge success. Mayor Lang also expressed appreciation for Alderperson Erickson work organizing and coordinating the art project through the Neenah Arts Council.
- B. Any announcements/questions that may legally come before the Council.

XVII. Adjournment

**MSC Stevenson/Stiner to adjourn, all voting aye. Meeting adjourned at 8:40 PM.**

Respectfully submitted,



Charlotte Nagel, City Clerk