

**Common Council Minutes**  
**Wednesday, October 5, 2022—7:00 PM**

The Common Council of the City of Neenah, Winnebago County, Wisconsin, met in regular session at 7:00 PM, October 5, 2022, in the Council Chambers of Neenah City Hall.

Mayor Lang is the chair.

Present: Alderpersons Borchardt, Hillstrom, Lendrum, Erickson, Weber, Skyrms, Steiner, and Stevenson. Alderperson Boyette was excused. Staff present Director of Finance Easker, Community Development & Assessment Haese, Director of Public Works Kaiser, City Attorney Rashid, and City Clerk Nagel.

Also present: Police Chief Olson and Assistant Fire Chief Prevention and Inspection Adam Dorn.

Mayor Lang called the meeting to order at 7:03 PM.

- I. The Mayor/Alderpersons recorded their attendance on the RollCall-Pro System. Alderperson Lendrum led the Pledge of Allegiance.

**CITY OF NEENAH 2022 FIRE PREVENTION WEEK PROCLAMATION OCTOBER 9-15, 2022.**

Mayor Lang read aloud the proclamation and presented the proclamation to Assistant Fire Chief Adam Dorn.

**WHITE CANE SAFETY DAY PROCLAMATION OCTOBER 15, 2022.**

Mayor Lang read aloud the proclamation.

- II. Introduction and Confirmation of Mayor's Appointment(s)
  - A. Appoint Jim Hemes to Water Works Commission for five-year term ending October 2027.
  - B. Appoint Jennifer Breining as Poll Worker for the remainder of the 2022-2023 Election Cycle.
  - C. **(UC)**
  - D. Swearing in

**There being no objections the Mayor's appointments were ordered approved by unanimous consent.**

- III. Approval of Council Proceedings
  - A. Approval of the Council Proceedings of September 21, 2022 regular session. **(UC)**

**There being no objections the Council Proceedings of September 21, 2022 was ordered approved as written by unanimous consent.**

- IV. Public Forum
  - A. Speakers should give their name and residential address (not mailing address) and are allowed five minutes to speak on any topic.

After three calls for comments there were no appearances.

V. Mayor/Council consideration of public forum issues

VI. Consent Agenda – **None.**

VII. Reports of standing committees

A. Regular Public Services and Safety Committee meeting of September 27, 2022: (Chairperson Lendrum/Vice Chairperson Hillstrom) (Minutes can be found on the City web site)

1. Committee recommends Council approve the 2022-2023 Winnebago County Joint Powers Agreement for 911 Emergency System. **(RollCall-Pro) MSCRP Lendrum/Hillstrom to approve the Joint Powers Agreement as recommended by Committee, all voting aye.**

No discussion.

B. Regular Finance and Personnel Committee meeting of September 26, 2022: (Chairperson Erickson/Vice Chairperson Skyrms) (Minutes can be found on the City web site)

1. Committee recommends Council approve Ordinance 2022-19, Annexation No. 227, 7.248 Acres of land along Woodenshoe Road Town of Vinland. **(Action on this item will take place under Plan Commission Report)**
2. Committee recommends Council approve Resolution No. 2022-16: Affordable Housing Extension for TID No. 5. **(RollCall-Pro) MSCRP Erickson/Skyrms to approve Resolution No. 2022-16 Affordable Housing Extension for TID No. 5 as recommended by Committee, all voting aye.**

No discussion.

C. NMFR Joint Finance & Personnel Committee meeting of September 27, 2022: (Aldersperson Borchardt) (Minutes can be found on the City web site)

1. Committee recommends Council approve City of Neenah Common Council approve Resolution 2022-16 and the City of Menasha Common Council approve Resolution R-34-22 authorizing a signatory municipality to exceed the levy limit for Neenah-Menasha Fire Rescue. **MSCRP Borchardt/Stevenson to approve Resolution 2022-16 authorizing NMFR to exceed the levy limit as recommended by Committee, all voting aye.**

No discussion.

VIII. Reports of special committees and liaisons and various special projects committees

A. Regular Plan Commission meeting of September 27, 2022: (Council Rep Steiner) (Minutes can be found on the City web site)

1. Commission recommends Council approve Ordinance 2022-19, Annexation No. 227, with a zoning classification of R-1, Single-Family Residence District. **(RollCall-Pro)**  
**MSCRP Steiner/Borchardt to approve Ordinance 2022-19, Annexation No. 227 as recommended by Commission, all voting aye.**

No discussion.

2. Commission recommends Council approve the one lot CSM for the property located at 425 Kittiver Court. **(RollCall-Pro)**  
**MSCRP Steiner/Borchardt to approve the CSM for 425 Kittiver Court as recommended by Commission, all voting aye.**

No discussion.

- B. Board of Public Works meeting of September 29, 2022: (Vice Chairperson Hillstrom) (Minutes can be found on the City web site)

1. Information Only Items:

- a. The Board approved Pay Request No. 2, Contract 7-22, Winneconne Avenue Bridge Repair, Pfeifer Brothers Construction, Neenah, in the amount of \$57,452.24.

- C. Landmarks Commission

1. Report from the Landmarks Commission – Alderperson Steiner

- a. Reporting from the September 14, 2022 Meeting.
- b. Wagon Tour recap was discussed. The Wagon Tour was held in tandem with the Pow Wow. This was a very successful event and look forward to hosting the Wagon Tour again next year.
- c. Discussion was had on the Doty Island Mystery Tour. The event was also a great success.

- D. Sustainable Neenah Committee

1. Report from the Sustainable Neenah Committee – Alderperson Borchardt

- a. Reporting on the September 28, 2022 Meeting.
- b. Merrie Schamberger and Dennis Kittel reported on the pollinator presentation at the Farmer's Market on September 17, 2022. Children planted pollinator friendly seeds provided by Prairie Nursery and educational information was handed out. The last Farmer's Market will be October 15, 2022 in which the Committee will be conducting a survey to help drive future initiatives.

- E. Reports on neighborhood groups.

1. Business Improvement District Board (BID Board) – Alderperson Skeyrms

- a. Reporting from the September 20, 2022 Meeting.
- b. Future Neenah Executive Brent Bowman was introduced to the Board.
- c. Thank you was given to Sam Scanlan and Trisha Novack for their contributions to Ultimate Ladies Night.
- d. Sandwich Board and Sign Grants were awarded to 128 ½ W. Wisconsin Avenue.

- e. A trail camera will be purchased by the IS Department for the garbage corral behind the Marketplace to discourage illegal public dumping. This is a temporary fix until a permanent camera can be installed in the future.
  - f. The Wine Walk was a successful, sold out event again this year.
  - g. Ultimate Ladies Night was a successful, sold out event again this year.
  - h. The final Farmer's Market held on October 15, 2022 will have a Halloween theme.
  - i. Knox Furniture will be holding a warehouse sale on October 15.
  - j. The Tailored Hide's front porch will be fixed this spring.
  - k. Deputy Director Schmidt detailed parts of the Downtown Plan that are being vetted. The plan will be finalized by the end of the year.
- F. Bergstrom Mahler Museum
- 1. Report from the Bergstrom Mahler Museum – Alderperson Steiner
    - a. Between Seeing and Knowing is a new exhibit opening this weekend.
    - b. Art classes are available on the museum website for those interested in registering for an art class.
    - c. Meditation will be held on select on Thursdays in October and November.
- G. Parks & Recreation Commission
- 1. Report from the Park Commission – Alderperson Borchardt
    - a. No report.
- IX. Presentation of petitions
- A. Any other petition received by the City Clerk's Office after distribution of the agenda.
    - 1. No petitions.
- X. Council Directives
- A. No directives.
- XI. Unfinished Business
- A. No unfinished business
- XII. New Business
- A. Council President Stevenson thanked Director Easker for his loyalty, contributions, and dedication to the city. Director Easker responded to many questions throughout the years with quick, straight forward, and direct answers which were very much appreciated. President Stevenson shared a memory of when they were winning teammates on the for the Mayor's Golf Outing Championship. President Stevenson thanked Director Easker for is service and time spent with not only himself but with all the Council members who have served during Director Easker's time at the city.
  - B. Mayor Lang echoed Council President Stevenson's comments. Additionally Mayor Lang appreciated working with Director Easker and learning a great deal from him. Mayor Lang thanked Director Easker for his assistance in transiting from Alderperson to Mayor this past year, and acknowledged that Director Easker will be missed.
  - C. Mayor Lang also thanked the community for coming out and participating in the Mayor's Run/Walk to benefit the Santa Float Program. The weather was excellent,

had great attendance, and raised a funds to support the Santa Float's refurbishment and restoration.

- D. Mayor Lange recognized Hurricane Ian Relief organized by Police Chief Olson. The community support was spectacular with enough donations to fill two semi-trucks. It was a joy to see residents coming out to support those suffering from the hurricane. It was a very proud moment for the city. Mayor Lang thanked Chief Olson for all his efforts in organizing this event.
- E. Any announcements/questions that may legally come before the Council.

XIII. Closed Session

- A. The Council may convene into closed session pursuant to Wis. Stats §19.85 (1) (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session to discuss the redevelopment of Shattuck Middle School.
- B. May reconvene into open session pursuant to Wis. Stats. § 19.85(2) to consider or act on closed session recommendation(s).

**MSCRP Skryms/Erickson for Council to convene into closes session, all voting aye.**

At 7:25 PM the Council convened into closed session.

The Council adjourned the meeting in closed session.

XIV. Adjournment

**MSC Stevenson/Borchardt to adjourn, all voting aye. Meeting adjourned at 8:34 PM.**

Respectfully submitted,



Charlotte Nagel, City Clerk