

**CITY OF NEENAH  
FINANCE AND PERSONNEL COMMITTEE MEETING  
Monday, January 8, 2024 – 6:00 pm  
Council Chambers, Neenah City Administration Building  
211 Walnut Street, Neenah, Wisconsin**

**MINUTES**

The meeting was called to order by Chairman Erickson at 6:00 pm.

**Present:** Chairman Erickson; Aldermen Borchardt, Skyrms, Steiner, Mayor Lang, Director of Finance Rasmussen, Deputy Director of Community Development Schmidt, Planner Kasimor, and City Clerk Nagel.

**Absent/Excused:** Absent was Alderman Boyette

**Public Appearances:** None.

**Minutes:** Motion/Second/Carried Borchardt/Steiner to approve the minutes from December 11, 2023 Regular Meeting as presented. All voting aye.

**2024 Intermunicipal Agreement for Dial A Ride (Attachments) (Kasimor)**

**Motion/Second/Carried Borchardt/Skyrms to recommend Council approve of the 2024 Intermunicipal Agreement with the City of Appleton for Dial-A-Ride cost sharing.** All voting aye.

Report

Discussion: Planner Kasimor explained that the cities of Appleton and Neenah team up for the Dial-A-Ride program, run through Valley Transit, in order to capitalize on both federal and state program funding. It is anticipated that Neenah will receive a refund of some of the budgeted money. There are approximately 600 residents are signed up for Dial-A-Ride program. To qualify you must be 60 years of age or older and a resident of the Cities of Neenah or Menasha. This is an annual agreement with standard language.

**Development Agreement – First Addition to Freedom Acres Subdivision (Attachments) (Schmidt)**

**Motion/Second/Carried Borchardt/Skyrms to recommend Council approve the First Addition to Freedom Acres Subdivision Development Agreement.** All voting aye.

Report

Discussion: Deputy Director Schmidt explained that with all subdivisions in the city, the Development Agreement identifies the terms and responsibilities of the Developer and City and identifies the required fees and costs for the development. The Development Agreement is the last step is the subdivision approval process.

This is the second of four phases in the Freedom Acres subdivision located west of Honor Street and north of County Highway G. The land is zoned R-1, Single-Family Residence District, and includes 48 single-family lots.

Both the water main and the sanitary sewer systems will be oversized to accommodate future development to the west. The costs of the oversizing will be reimbursed to the Developer by the Water Utility. The remainder of the fees in which the Developer is responsible for are outlined in Deputy Director Schmidt's memo dated January 8, 2024.

**AX-231 Third Annexation to The Homes at Freedom Meadows (Attachments) (Schmidt)**  
**Motion/Second/Carried Borchardt/Steiner to recommend Council approve Ordinance #2024-01 be approved and the petition for annexation of 10.12 acres of land located west of Woodenshoe Road be accepted.** All voting aye.

Discussion: The purpose of the annexation is to develop the 3rd Addition to the Homes at Freedom Meadows. Approximately 27 single-family lots will be developed. Upon annexation, the Zoning Classification will be R-1, Single-Family Residence District. Community Development, Police, Water Utility and Public Works Departments all recommend approval of the annexation.

**Motion/Second/Carried Steiner/Skyrms to adjourn the meeting 6:12 pm.** All voting aye.

Respectfully submitted,



Charlotte Nagel  
City Clerk