

Common Council Minutes
Wednesday, March 15, 2023—7:00 PM

The Common Council of the City of Neenah, Winnebago County, Wisconsin, met in regular session at 7:00 PM, March 15, 2023, in the Council Chambers of Neenah City Hall.

Mayor Lang is the chair.

Present: Aldermen Boyette, Borchardt, Hillstrom, Lendrum, Erickson, Weber, and Skyrms. Alderman Stevenson was excused. Staff present Director of Finance Rasmussen, Community Development & Assessment Haese, Director of Public Works Kaiser, City Attorney Rashid, and City Clerk Nagel.

Also present were Police Chief Olson, Assistant Police Chief Bernice, Traffic Engineer Merten, Park & Recreation Superintendent Fink, Community Development Specialist Jefferson, Library Director Hardina-Willhelm.

Mayor Lang called the meeting to order at 7:02 PM.

- I. The Mayor/Aldermen recorded their attendance on the RollCall-Pro System as the Clerk called the roll. Alderman Borchardt led the Pledge of Allegiance.
- II. Recognition of Retirees
 - A. Gretchen Raab, Director of Neenah Public Library, 32 years of service. Mayor Lang recognized Director Raab's accomplishments and contributions to the community over her 32-years of service. Director Raab will be missed and congratulations on her retirement.
- III. Introduction and Confirmation of Mayor's Appointment(s)
 - A. Reappoint Council President Stevenson to the Appleton Redevelopment Authority Exhibition Center Advisory Committee for a one-year term.
 - B. Swearing in of Newly Appointed Director of Neenah Public Library Nicole Hardina-Wilhelm. **(UC)**

Seeing no objections, the Mayor's appointments were ordered approved by unanimous consent.

Clerk Nagel administered the Oath of Office to newly appointed Library Director Hardina-Wilhelm after which Director Hardina-Wilhelm addressed the City Council.

- IV. Approval of Council Proceedings
 - A. Approval of the Council Proceedings of February 15, 2023 regular session. **(UC)**
Seeing no objections, the Council Proceedings of February 15, 2023 was ordered approved as written by unanimous consent
- V. Public Hearings
 - A. Consider 2023 Community Development Block Grant Program Proposed Use of Funds and Annual Action Plan.
Mayor Lang opened the public hearing at 7:08 PM. Seeing no appearances, Mayor Lang closed the public hearing at 7:09 PM.

- B. Consider special assessments to be levied upon properties on both sides of the streets for the construction and installation of street, curb, gutter, and sidewalk for Arthur Plat.

Mayor Lang opened the public hearing at 7:09 PM.

Kurt Wanless 773 Amber Lane – Would like the Council to recognize the timing of the project. The FAQs stated that the project is not necessary at this time but was included to get better pricing for the overall projects. The construction will eventually have to happen, but the Council should consider delaying the project. There is also a burden on the families with the project being done over the summer months Due to these reasons: the subdivision is not fully developed, the high cost of construction due to inflation, and the overall burden on the residents of Amber Lane he is requesting a delay in construction of Amber Lane.

Christine Wanless, 773 Amber Lane – Reiterated that the project is premature. There was no indication in the initial letter that the assessment was going to occur this year. For planning purposes, we were blindsided. It is understood that the road construction needs to be done eventually but not something that needs to be done immediately. It seems that Amber Lane was included just to get better pricing for the city which is unfair. Additionally, Amber Lane has an asphalt coating on it right now and there does not seem to be a problem with it. It is not equitable for Amber Lane residents to pay for the construction when it is not benefitting the immediate residents but rather benefitting the city in general.

Ms. Wanless has a special needs child who is picked up in front of the house daily by a school bus. Seems that if the project goes forward parking would be unmanageable hardship being so far away from the house. This is a project that does not have to occur at this time and would like the Council to consider delaying the project.

Tom Brown, 754 Amber Lane – Mr. Brown's understanding was that seventy-five percent occupancy of the subdivision was necessary before road construction could be done. Amber Lane has eight lots on it, five houses are built on, three lots are empty which equates to about 62.8% occupancy on the street. The street itself is on bedrock and is a very good street with no drainage problems in its current condition. Additionally, the money could be deferred to fix other streets that are in worse condition than Amber Lane.

With no additional appearances, Mayor Lang closed the public hearing at 7:16 PM.

- C. Consider special assessments to be levied upon properties on both sides of the streets for the construction and installation of street, curb, gutter, and sidewalk for Liberty Heights Plat.

Mayor Lang opened the public hearing at 7:16 PM.

Robert Kennedy, 1836 Hedgeview Drive – The words “fair” and “equitable” have been used in the discussion of the special assessments for Liberty Heights. Homeowners and homebuyers since the creation of this subdivision almost 20-years ago have expected that the street improvements would be calculated on the linear method. Many home purchasing decisions were based on this information. It is understood that the city wants to change the methodology of special assessment calculations in new subdivision, but this is not a new subdivision and should not be subject to the newly created unit basis method. If street improvements add to the value of a property, is it fair and equitable that lot owners with less frontage subsidize street improvements for those with larger frontage? Why should owners of less frontage pay for part of an investment in a property when there is zero return on that investment? The newly created unit basis ordinance language states, “this method is best used when there is both uniformity of lots and uniformity of uses within a subdivision”. Mr. Kennedy agrees that the uniformity of uses criteria is met. However, the uniformity is size is not met because of the differences in lot sizes, shapes, and assessable linear front footage. Mr. Kennedy urges the Council to assess these final project costs for the Liberty Heights subdivision by using the assessable front footage method since this method was the original method in place when lots and homes were purchased.

Pete Brace, 1831 Nation Court – Mr. Brace agrees with Mr. Kennedy’s statement. For comparison purposes, the unit method vs. front footage method is like going for dinner for two and having split the check with the entire restaurant. Mr. Brace urges the Council to measure each of the property owner’s commitment to this project based off their own property and not necessarily the unit method for the entire neighborhood.

Roger Peters, 1807 Statute Drive – Would like the Council to support using the unit method for the street assessment. Mr. Peters understands there are many upset residents, but ordinances change all the time, and no one was promised at the time of purchase that the assessment was going to be on linear footage. This ordinance was passed in a legal, transparent, manner that allowed for public input, yet no one attended the meetings to voice their concerns. The current ordinance allows for the assessable front footage method and the unit method. The assessable front footage method has a flaw where lots of equal size could be assessed thousands of dollars different based on how the lot is configured. Example, a square lot will pay more than a rectangular or triangular lot. The unit method brings more of an equal distribution of the assessment across different shaped lots even though the front footage is different. The streets are used equally, and we should pay equally for the street. Grandfathering would set a terrible precedent for the city, who has a duty to treat and apply current laws equally and not make exceptions for this subdivision or future subdivisions.

Mike Barlett 1854 Hedgeview Drive – Wanted to lend his support to the first two speakers who make a very value agreement and does not believe in changing the rules halfway through from when the lots were purchased in the subdivision. Mr.

Barlett would like the Council to think about the younger people in the subdivision who may find it difficult to come up with that large amount of money. Being the road is considered temporary, why is it taking ten years to finally put the road in? So, either find a way to delay it or find a way to help compensate the owners so they do not have bare the full burden. Think about the constituents rather than the ordinances.

With no additional appearances, Mayor Lang closed the public hearing at 7:25 PM.

- D. Consider special assessments to be levied upon properties on both sides of the streets for the construction and installation of street, curb, gutter, and sidewalk for Cardinal Plat.

Mayor Lang opened the public hearing at 7:25 PM.

John Henschel, 1341 Cardinal Circle – With the high cost of construction right now, would like to postpone it for a year to see if the costs would come down.

Scott Gutzmann, 1566 Lone Oak Drive – The loan costs have not been discussed. At the time of the initial letter the rate was not known. Would like to know what the interest rate is? Construction costs have double in two years and the interest is unknown.

With no additional appearances, Mayor Lang closed the public hearing at 7:29 PM.

- E. Consider special assessments to be levied upon properties on both sides of the streets for the construction and installation of street, curb, gutter, and sidewalk for Integrity Acres Plat and 1st Addition of Integrity Acres Plat

Mayor Lang opened the public hearing at 7:29 PM.

Evan Bosetti, 1826 Respect Avenue – Thinks the term “fair and equitable” are being used because it was a decision that was made by non-neighborhood residents. Fair was when all the lots were for sale and people were choosing which lot to purchase. At that time an expectation of payment for the frontage was established. The word fair was used to in a wordsmith way to make the assessment method more palatable. Being a lifelong resident and first-time homeowner in Neenah, changing the assessment methodology feels wrong. Asked the Council to reconsider and to go back to the original methodology in place when things were fair and residents made the conscious choice on what lot they were going to purchase.

Bob Zimmerann, 1517 Integrity Way – When hearing last summer that the assessed value was \$104/frontage foot and that the road was going to be done in 2023, there was no notice that the assessment methodology was going to change. For future subdivision using the unit pricing is fair, but we were told to use the linear footage method when the lots were purchased.

Deniss Malejevs, 1818 Respect Avenue – Before purchasing the lots, buyers made a conscience effort to contact the city and ask how road construction would be assessed. Most people built their dream homes on the lots knowing how the assessments were going to be calculated. No one was notified of any changes to the ordinance. Mr. Malejevs finds it unfair and asks the Council to keep the linear foot frontage method as in their purchase agreement.

Erick Klundt, 1814 Respect Avenue – It's been two years of mud, dirt, can't ride bicycles, can't go for walks, wants the road constructed. Would like everyone to be budget conscience, be caring for everyone, and work together but definitely ready for the road.

Dave Lambert, 1540 Integrity Way – Supports the move towards the front footage methodology vs. the unit method. That price goes up for Mr. Lambert, but he knew that when purchased the lot. For most of the homeowners in the subdivision would have to pay \$1,700 more putting the burden on those who purchased smaller lots. We all knew when the lots were purchased what the assessment expectation was and would like to go with the front footage method.

With no additional appearances, Mayor Lang closed the public hearing at 7:36 PM.

- F. Consider amendments to Chapter 26 Zoning Code of the City of Neenah relating to Section 26-550(1) – Residential Driveway Standards, Section 26-550(2) – Non-Residential Portable Storage Containers, and Chapter 26, Article XVI – Outdoor Lighting.

Mayor Lang opened the public hearing at 7:37 PM.

Seeing no appearances, Mayor Lang closed the public hearing at 7:37 PM.

VI. Plan Commission report pertaining to the Public Hearings

- A. Plan Commission meeting of March 7, 2023: (Ald. Steiner) (Minutes can be found on the City web site)

- 1. Commission recommends Council approve Ordinance 2023-04, amending Section 26-3 and Section 26-550(4) of the City of Neenah Municipal Code related to portable storage containers. **(RollCall-Pro)**
MSRCP Steiner/Borchardt to approve as recommended by committee. Motion carried in a roll call vote, 7-1-1 with Boyette voting no, Stevenson excused.

Discussion: Deputy Director Schmidt gave an overview of the discussion held in committee. This ordinance is for non-residential properties. The primary discussion focused on the sixty-day time limit. There was talk on extending that time limit out from a temporary standpoint. It was looking at the cargo containers at department stores and at construction sites. Research is

continuing for these two types of sites so as to not create a burden on those industries.

There was also discussion on where the cargo containers are stored which is behind the primary structure. The ordinance does allow flexibility in the event that is not possible, but the goal is to keep the containers out of public view as possible.

Deputy Director Schmidt advised this ordinance was postponed at Plan Commission and should not have been an action item on the agenda.

Motion by Aldermen Steiner, seconded Borchardt rescinded the action take on this item and allow the Plan Commission to make a recommendation on this item. Carried in a voice vote, 8-0.

2. Commission recommends Council approve Ordinance 2023-05, creating Chapter 26, Article XVI of the City of Neenah Municipal Code relating to Outdoor Lighting. **(RollCall-Pro)**
MSRCP Steiner/Borchardt to approve as recommended by committee, all voting aye.

Discussion: Deputy Director Schmidt advised the ordinance is for non-residential properties which focuses primarily on parking lot and building type lighting. The ordinance does not prohibit decorative lighting.

VII. Public Forum

- A. Speakers should give their name and residential address (not mailing address) and are allowed five minutes to speak on any topic.

Robert Lace, 765 Oak Street – Spoke on the incident in Appleton where an off-duty Neenah Police Officer was at Erb Pool at the time a three-year-old child was pulled from the pool in a near drowning incident. The off-duty officer was recognized by the police department for his contribution to that incident. Mr. Lace's 15-year-old grandchild was the lifeguard who pulled the child from the water. Mr. Lace would appreciate it his granddaughter being recognized as well because she was truly the initial responder of the incident.

Mr. Lace gave an update on the deaths due to COVID. He has known friends who have died because they refused to get the vaccine. Speaking to the anti-vacers and the anti-maskers, the vaccine saves lives.

Mr. Lace asked about the yellow flag going in on Chestnut Street. Director Kaiser advised the yellow flags are for Digger's Hotline locates on the Chestnut Street reconstruction project that starts at Oak Street. Mr. Lace also does not like people parking in front of his house during the construction.

Chuck Fravel, 1107 Congress Street – Asked that strong consideration be given to resurfacing E. Peckham Street from Commercial Street to Congress Street. The

street pavement is terrible and would like to have some type of solution in order to keep the street safe.

Mr. Fravel recognized the street plow truck drivers for doing an awesome job this winter. Within 8-10 hours after the storm the streets are clear and dry. Kudos to the street crew.

Dennis Kittel, 410 Kraft Street – Would like to have the Bird Memorandum of Understanding (MOU) to be sent back to the Public Services and Safety Committee. Mr. Kittel claims that the process for public input and complaints that was set up via website. This process was not followed, and the information did not come forward in the MOU consideration. Mr. Kittel handed out PowerPoint presentation to the Counsel which is on file.

Mr. Kittel advised that he himself submitted 104 complaints due to the staging of the Bird scooters themselves. The staging of the scooters seems to be in bike lanes, in sidewalk areas, and on trail system which is an ADA issue. The trail system was installed using taxpayer dollars and should be open for anyone to use at all times. Therefore, Mr. Kittel would like the MOU to go back to committee for their detailed consideration of these complaints.

Mr. Kittel would also the Council to consider creating a Pedestrian and Bike Advisory Board.

VIII. Mayor/Council consideration of public forum issues

- A. Alderman Erickson asked Park Superintendent Fink to address any concerns he has with the Bird scooters parked in grassy areas inside the park and how that impacts mowing. Superintendent Fink advised that the Bird scooters are problematic with mowing, but this has not been a major issue.
- B. Alderman Boyette inquired on the ordinance and the use of motorized vehicles on the trail system. Community Development Specialist Jefferson advised when the Bird Scooter Program was initiated an ordinance change as adopted to allow the use of motorized scooters wherever bicycles are allowed which includes on trails. What is not clear is if motorized scooters are allowed in parks.
- C. Alderman Borchartd thanked Mr. Kittel for his presentation. He had some questions at the committee level with regard to tagging complaints. Alderman Borchartd made it clear that the city does not have control over where people leave the Bird scooters other than tracking them and have them relocated. With the City of Menasha passing their MOU at their last council meeting, there is a benefit to connecting the cities which out weights the complaints. However, the expectations of using the Bird scooters need to be made very clear. Specialist Jefferson has done a good job with the program thus far but see some tweaks as it moves forward.
- D. Alderman Skyrms advised that the incentive to park the scooter in a nest is not working. If there is a way to increase that incentive to gain parking compliance it would be worth consideration.
- E.

IX. Consent Agenda

- A. Approve Change of Agent for Ultimate Mart, LLC, Pick 'n Save, at 1530 S. Commercial Street to Dan Oestreich. **(PSSC)**
- B. **(UC)**

Seeing no objections, the Mayor's appointments were ordered approved by unanimous consent.

X. Reports of standing committees

- A. Regular Public Services and Safety Committee meeting of March 7, 2023: (Chairperson Lendrum/Vice Chairperson Hillstrom) (Minutes can be found on the City web site)

- 1. Committee recommends Council approve the proposal from Graef of Green Bay for Carpenter Preserve Remaster Plan in the amount of \$29,950, utilizing budgeted 2023 CIP funds. **(RollCall-Pro)**
MSRCP Lendrum/Weber to approve as recommended by committee, all voting aye.

No discussion.

- 2. Committee recommends Council approve the purchase of the Canon Image PROGRAF TZ30000 MFP 36 from Gordon Flesch Company for a total cost of \$12,838.00. **(RollCall-Pro)**
MSRCP Lendrum/Hillstrom to approve as recommended by committee, all voting aye.

No discussion.

- 3. Committee recommends Council approve the amended Mobile Food Vending Vehicles Allowed map of Chapter 4, Article XIII of the code of Ordinances relating to Mobile food Vendors. **(RollCall-Pro)**
MSRCP Lendrum/Borchardt to approve as recommended by committee, all voting aye.

No discussion.

- 4. Committee recommends Council approve the Amendment to Memorandum of Understanding between the City of Neenah and Bird Rides, Inc., extending the electric scooter pilot program through December 31, 2023. **(RollCall-Pro)**
MSRCP Lendrum/Borchardt to refer the Bird Scooter Memorandum of Understanding back to committee based on previous discussion, all voting aye.

Discussion: Director Haese advised the Council that Attorney Rashid and himself confirmed Alderman Boyette's question that electric motorized

scooters are specifically exempt in the ordinance and can be ridden in parks and on trails.

5. Committee recommends Council approve the Monroe Truck Equipment package to outfit Fleet #2 Tandem Patrol truck with salter in an amount of \$150,569.00 with 2023 CIP Equipment fund. **(RollCall-Pro)**
MSRCP Lendrum/Borchardt to approve as recommended by committee, all voting aye.

No discussion.

6. Committee recommends Council approve the purchase of a Bomag BW900-50 Asphalt Roller from Miller-Bradford & Risberg, Inc., De Pere WI, in an amount of \$24,077.00 with 2023 CIP Equipment funds. **(RollCall-Pro)**
MSRCP Lendrum/Hillstrom to approve as recommended by committee, all voting aye.

Discussion: Director Kaiser advised this piece of equipment is a replacement of the current unit.

7. Committee recommends Council approve the purchase of a Trackless MT7 Tractor with attachments from Mac Queen Equipment, Menomonee Falls, WI in an amount of \$173,774.00 and to include the radio upgrade for a cost not to exceed \$1,000 with 2023 CIP Equipment funds. **(RollCall-Pro)**
MSRCP Lendrum/Skyrms to approve as recommended by committee, all voting aye.

No discussion.

8. Committee recommends Council approve accept the proposal from Kone, Inc., for the City Hall elevator upgrade in an amount of \$143,717.00. **(RollCall-Pro)**
MSRCP Lendrum/Weber to approve as recommended by committee, all voting aye.

Discussion: Director Kaiser advised there have been a few control failures and the parts are getting harder to find. The core of the elevator will remain the same, but control panels, wiring, and power unit will be replaced. The elevator is original to the building, installed in 1979. The elevator brand is Otis, who did submit a proposal that was higher than the one from Kone.

9. Committee recommends Council accept the proposal from Energy Control & Design for the Neenah City Hall HVAC upgrade in an amount of \$77,945 using 2023 budgeted funds and fund from the 2022 ionization air purifier budget. **(RollCall-Pro)**

MSRCP Lendrum/Borchardt to approve as recommended by committee, all voting aye.

Discussion: Director Kaiser advised there is \$20,000 in 2022 budget and \$65,000 in 2023 budget. An evaluation was done on the air purifier unit that was installed in 2021 in response to the COVID-19 pandemic. As the options were evaluated, enthesis was given to benefits of the product. There were concerns about an expansion of the system being required for all city buildings. Other systems were researched in which this product was determined to be the best option.

- B. Special Finance and Personnel Committee meeting of March 15, 2023:
1. Consideration of Committee recommendation regarding Resolution 2023-05 Tax Incremental District #6 Affordable Housing Extension. **(RollCall-Pro) MSRCP Erickson/Skyrms to approve as recommended by committee, all voting aye.**

No discussion.

2. Consideration of Committee recommendation regarding Resolution 2023-06 Closure of Tax Incremental District No. 6. **(RollCall-Pro) MSRCP Erickson/Borchardt to approve as recommended by committee, all voting aye.**

No discussion.

- C. Regular Finance and Personnel Committee meeting of March 6, 2023: (Chairperson Erickson/Vice Chairperson Skyrms) (Minutes can be found on the City web site)
1. Meeting cancelled, no report.

XI. Reports of special committees and liaisons and various special projects committees

- A. Regular Plan Commission meeting of March 7, 2023: (Council Rep Steiner) (Minutes can be found on the City web site)

1. No report, items acted on under Public Hearing.

- B. Board of Public Works meeting of March 9, 2023: (Vice Chairperson Hillstrom) (Minutes can be found on the City web site)

1. Information Only Items:

- a. The Board approved Change Order No.1, Contract 7-21, Harrison Street Storm Water Pond, to MCC, Inc., in an amount of \$63,617.01.
- b. The Board approved Pay Request No. 7, Contract 7-21, Harrison Street Storm Water Pond, to MCC, Inc., in an amount of \$112,225.07.
- c. The Board approved Pay Request No. 2 Contract 11A-22 Water Service Replacement Reddin Avenue and Zemlock Avenue to

Donald Hietpas & Sons of Little Chute, WI in the amount of \$11,456.25.

- d. The Board approved Pay Request No. 2 from Lunda Construction Company, Black River Falls, WI, in the amount of \$63,859.00 for work completed through February 28, 2023 on the Arrowhead Park Pier Project, utilizing approved budgeted 2021 CIP Funds.

2. Council Action Items:

- a. The Board recommends Council award Contract 3-23, Concrete Pavement and Sidewalk Repair to Al Dix Concrete, Inc., Kaukauna, in the amount of \$561,275.00. **(RollCall-Pro)**

MSRCP Hillstrom/Skyrms to approve as recommended by committee, all voting aye.

Discussion: Director Kaiser advised this contract is for miscellaneous concrete repair in various locations throughout the city. There is carry over work from last year as a successful bid was not received and 2022 work was delayed.

- b. The Board recommends Council Award Contract 4-23, HMA Pavement Repair to MCC, Inc., Appleton in an amount of \$71,119.00. **(RollCall-Pro)**

MSRCP Hillstrom/Borchardt to approve as recommended by committee, all voting aye.

No discussion.

- c. The Board recommends Council Award Contract 6-23, Street, Sanitary & Storm Sewer, and Water Main Construction on Columbian Avenue, to Don Hietpas Inc., Little Chute, in an amount of \$781,639.60. **(RollCall-Pro)**

MSRCP Hillstrom/Lendrum to approve as recommended by committee, all voting aye.

No discussion.

- d. The Board recommends Council approve award Contract 9-23 for epoxy pavement markings to Century Fence Company in the amount of \$123,648.35, utilizing escrow funds from Club Car Wash of \$6,000, public infrastructure funds of approximately \$13,000, as well as the budgeted CIP funds. **(RollCall-Pro)**

MSRCP Hillstrom/ to approve as recommended by committee, all voting aye.

Discussion: Director Kaiser advised the epoxy pavement marking budget is pretty tight, therefore, speed bumps are going to be marked by the city paint crew using conventional paint. The two speed bumps on Marathon Avenue are the only two in the city.

- e. The Board recommends Council approve Final Pay Request from Vinton Construction Company, Two Rivers, WI in the amount of \$9,964.58 for work completed through February 28, 2023 on Arrowhead Park Project. **(RollCall-Pro)**
MSRCP Hillstrom/Lendrum to approve as recommended by committee, all voting aye.

No discussion.

- C. Reports on neighborhood groups.
 - 1. Business Improvement District Board (BID Board) – Alderperson Skyrms
 - a. Reporting from the January 17 and February 21, 2023 meetings,
 - b. New business by the name of Relish & Roots by the clock tower. They have ready to go meal kits as well as takeout meals.
 - c. Lilly & Sparrow opened last week in the old Mom & Pop Store.
 - d. Market Place garbage corral was discussed. One of the two trash receptacles was replaced with a recycling receptacle due to the amount of recycling that is accumulated. It is an additional cost of \$1,700 to the BID but is working well.
 - e. Grants issued between the two meetings are:
 - 1. Bremmer Law
 - 2. Canovas pizza – heating and cooling
 - 3. Relish & Roots – sign
 - f. New LED holiday snowflake lights have been ordered.
 - g. Warm Your Heart event was successful event.
 - h. BID Annual Meeting will be held at Future Neenah Office on March 21, 2023 from 8:00-9:00 AM
 - i. Mayor Lang appreciates the 150 Celebration Banners now flying in the downtown area.
- A. Library Board
 - 1. Report from the Library Board – Alderperson Erickson
 - a. Reporting from the March 15, 2023 meeting.
 - b. New carpeting will be installed on the second floor of the library. The 2nd floor of the library will be closed April 3-April 30 for the installation. These services will not be available during this time:
 - Adult and teen puzzles
 - Local history collections
 - 1st and 2nd floor meeting rooms
 - Pop the Pop-up Book Sale will not be accepting materials.
 - Available during the carpet installation is:
 - New adult & teen materials
 - Newspapers
 - Tax forms
 - Small browsing collection which will be temporarily moved to the 1st floor.

- Phone, in-person e-mail, and chat reference services
- Library programs as scheduled.
- Computers, printers, scanning, faxing, and notary services.

It is recommended that any 2nd floor materials or services should be obtained by April 3rd. Also, any materials can be requested through the WinneFox System which can be picked up at the library.

- c. The library is hosting a 150 Book Reading Challenge in celebration of the sesquicentennial. Registration is required. The challenge is to checkout and read 150 books in 150 days to be eligible for a prize. The challenge runs March 13th – August 11th.

B. Landmarks Commission

- 1. Report from the Landmarks Commission – Alderman Weber
 - a. Reporting from the March 8, 2023.
 - b. Initial discussion planning for the historic canoe event, the date has been secured with the company.
 - c. Discussion and planning the 150 celebration activities continued.
 - d. The Historical Society opened their 150 Celebration exhibit, everyone is encouraged to visit.
 - e. Discussion was had on planning the city walking tour.
 - f. History Trivia Contest will be held in the fall at the Dome, more information to come on this event.

C. Community Development Authority

- 1. Report from the CDA – Director Haese
 - a. No report.

D. Bergstrom Mahler Museum

- 1. Report from the Bergstrom Mahler Museum – Alderman Steiner
 - a. Reporting from the February 22, 2023 meeting.
 - b. June 7th -17th Catching Fire Auction.
 - c. June 22nd Art After Dark commemorating Neenah's sesquicentennial.
 - d. August 12th Glass Arts Festival.

E. Parks & Recreation Commission

- 1. Report from the Park Commission – Alderman Borchardt
 - a. Reporting from the March 16, 2023 meeting
 - b. Registration is open from Operation Spring Break April 3 – 7, 2023 for students K-6th grade, 7:30AM-5:30PM.
 - c. Registration for Neenah residents for summer programming opened March 8th. Information packet with registration materials were mailed.
 - d. Seasonal employee update was given. Neenah Pool is fully staff.
 - e. Auditions for Riverside Players will be March 25th and 26th.
The play "Fireflies" and the musical "All Shook Up" are the shows this season.
 - f. Work continues on the Arrowhead Park Pier. Work has been slow because of water levels but hoping to have the pier completed by June.

XII. Presentation of petitions

- A. Any other petition received by the City Clerk's Office after distribution of the agenda.
 - 1. Annexation Petition was received by the Clerk's Office for the McCormick homestead on Breezewood Lane near Alpine in the Town of Neenah. The annexation will be on the next Finance and Personnel Committee agenda, Plan Commission agenda, and will forward to Council on April 5, 2023 for final approval.

XIII. Council Directives

- A. Alderman Borchardt would like state representatives to address the Council on the state budget. The goal of this presentation would be to gain understanding of not only what is being done on behalf of the City of Neenah but also on behalf of the overall Fox Cities Area.

XIV. Unfinished Business

- A. Alderman Boyette would like an update on the S. Commercial Street Gateway Project. Director Haese advised Community Development and Public Works have been working closely together on the reconstruction of S. Commercial Street. There was discussion in the Finance and Personnel Committee on strategic future accusations that will continue to be monitored.

XV. New Business

- A. Arrowhead Park Development Status Report. (Ald. Hillstrom)
The Arrowhead Park Open House was well attended and was a very successful evening. RDG will provide results to the task force in April.
- B. Alderman Skyrms thanked Director Haese and staff for doing an amazing job on the Community Development Annual Report. Especially Administrative Assistant Kayla Kubat for the professional and well-organized report.
- C. Alderman Boyette gave a shout-out to the city's youth for representing the city in various sports competitions over the past weekend.
- D. Mayor Lang gave a shout-out to the 150th Birthday Kick-Off Celebration that occurred on March 13th. Happy Birthday Neenah!

XVI. Adjournment

MSC Boyette/Steiner to adjourn, all voting aye. Meeting adjourned at 8:43 PM.