



**City of Neenah
Common Council Minutes
Wednesday, June 17, 2026 at 6:00 PM
Neenah City Hall
211 Walnut Street
Council Chambers**

[A broadcast of this meeting can be viewed and heard through this link on the City's YouTube channel.](#)

The Common Council of the City of Neenah, Winnebago County, Wisconsin, met in regular session at 6:00 PM, June 17, 2026, in the Council Chambers of Neenah City Hall.

Mayor Borchardt is the chair.

Present: Council President Steiner, Aldermen Bruno, Erickson, Linski, Defferding, Pollnow, and Ellis. Alderman Weber was excused. Staff present Director of Finance Rasmussen, Director of Community Development & Assessment Nieforth, Public Works Director Kaiser, sitting in for excused City Attorney Rashid was Attorney Birtch from von Brieson & Roper, S.C., and City Clerk Nagel.

Also Present: Fire Chief Teesch, Police Chief Olson, Assistant Police Chief Bernice, Police Captain Van Sambeek, Information Systems Developer Tauscher, Public Works Fleet Manager Kerkhoff, Human Resources Director Barber, Human Resources Deputy Director Schott, and those on the attached sign-in sheets.

Mayor Borchardt called the meeting to order at 6:00 p.m.

I. Roll Call and Pledge of Allegiance

The City Clerk called a voice roll call as the Mayor/Aldermen recorded their attendance in the RollCall-Pro System followed by the Pledge of Allegiance led by Alderman Bruno.

II. Presentations

A. The 2025 Annual Comprehensive Financial Report by Managing Director Rader of Bakertilly. (Attachment)

Mr. Rader presented the 2025 Annual Comprehensive Financial Report to the Council. He gave accolades to the finance staff for doing an excellent job. Mr. Rader answered any question of Council.

1. Motion to receive and place on file. (Roll Call Vote)

Motion by Ellis, seconded by Bruno to receive and place on file the 2025 Annual Comprehensive Financial Report. Motion carried in a roll call vote, 8-0.

Director Rasmussen offered the entire 2025 Annual Comprehensive Financial Report to anyone who would like a copy.

III. Partial Report from Standing Committee

A. Report of the Regular Finance and Personnel Committee Meeting of June 8, 2026: (Chairman Erickson/Vice Chairman Ellis) (Minutes can be found on the City website.)

1. Committee recommends Council approve Resolution 2026-04 Authorizing the Issuance and Establishing Parameters for the Sale of Not to Exceed

\$16,845,000 General Obligation Promissory Notes, Series 2026A. (Roll Call Vote)

Motion by Erickson, seconded by Pollnow to approve Resolution 2026-04 Authorizing the Issuance and Establishing Parameters for the Sale of Not to Exceed \$16,845,000 General Obligation Promissory Notes, Series 2026A. No discussion. Motion carried in a roll call vote, 8-0.

2. None. Committee recommends Council approve Resolution 2026-05 Authorizing the Issuance and Establishing Parameters for the Sale of Not to Exceed \$2,850,000 Taxable General Obligation Promissory Notes, Series 2026B. (Roll Call Vote)

Motion by Erickson, seconded by Ellis to approve Resolution 2026-05 Authorizing the Issuance and Establishing Parameters for the Sale of Not to Exceed \$2,850,000 Taxable General Obligation Promissory Notes, Series 2026B. No discussion. Motion carried in a roll call vote, 8-0.

IV. Introduction and Confirmation of Mayor's Appointment(s)

- A. None.

V. Approval of Council Proceedings

- A. Approval of the minutes and proceeding of the June 3, 2026 regular meeting.
Seeing no objections, the above Minutes and Proceedings were ordered approved as written.

VI. Public Forum

- A. Speakers should give their name and residential address (not mailing address) and are allowed five minutes to speak on any topic.
Mayor Borchardt opened the public forum.

1. Frank Cuthbert, 1533 Fallow Drive – Speaking on behalf of the Friends of Neenah Volunteer Group. Mr. Cuthbert spoke in favor of Better Impact Volunteer Management Software package that would be help organize the many Neenah volunteers, as well as make operations more efficient for each event.

After additional calls for public comments, none were heard. Mayor Borchardt closed the Public Forum.

VII. Mayor/Council consideration of public forum issues

- A. None.

VIII. Consent Agenda

- A. Approve the original Pawnbroker/Secondhand Jewelry Dealer Application to Mega Media Xchange, 1152 Westowne Drive, Neenah, Robert Settecase, Agent. (Unanimous Consent)
Seeing no objections, the above Consent Agenda was ordered approved as written.

IX. Reports of standing committees

A. Regular Public Services and Safety Committee Meeting of June 9, 2026: (Chairman Weber/Vice Chairman Pollnow) (Minutes can be found on the City website)

1. Committee recommends Council approve Ordinance 2026-11 Repealing and Replacing Chapter 11 Article IV Section 11-86 Sale and Discharge of Fireworks Restricted. (Roll Call Vote)

Motion by Pollnow, seconded by Neuman to approve Ordinance 2026-11 as recommend by Committee. Motion carried in a roll call vote, 7-1 with Defferding dissenting.

2. Committee recommends Council approve Nicolet Boulevard Roundabout Intersection Control Evaluations - Intermunicipal Agreement between the City of Neenah and the City of Menasha. (Roll Call Vote)

Motion by Alderman Pollnow, seconded by Alderman Ellis to approve Nicolet Boulevard Roundabout Intersection Control Evaluations - Intermunicipal Agreement between the City of Neenah and the City of Menasha as recommend by Committee. Motion carried in a roll call vote, 8-0.

B. Regular Finance and Personnel Committee Meeting of June 8, 2026: (Chairman Erickson/Vice Chairman Ellis) (Minutes can be found on the City website)

1. Committee recommends Council Approve the First Amendment to the Solaris on Main Development Agreement. (Roll Call Vote)

Motion by Erickson, seconded by Bruno to approve the First Amendment to the Solaris on Main Development Agreement as recommended by Committee. Motion carried in a roll call vote, 8-0.

2. Committee recommends Council approval of purchase and implementation of Better Impact Volunteer Management Software for the Friends of Neenah volunteer program at a cost not to exceed \$3,945, funded from remaining ARPA interest earnings, with future annual subscription and maintenance costs to be included in the Information Systems Department operating budget. (Roll Call Vote)

Motion by Erickson, seconded by Ellis to approve the purchase and implementation of the Better Impact Volunteer Management Software for the Friends of Neenah Volunteer Program as recommended by Committee. Motion carried in a roll call vote, 8-0.

Lisa Robek, Volunteer Coordinator for the Neenah Public Library, was the lead on vetting process. Three different volunteer programs were researched which Better Impact Volunteer Management Software was quickly identified as the top program. Out of the three vetted programs, Better Impact is the program that has been in business the longest, and the one that most area volunteer groups recommended. The program is cloud based. The city is receiving a scholarship to cover the implementation fee. The city IT department will be the host of the program.

Frank Cuthbert of Friends of Neenah advised the vision is to have the program used city-wide for all volunteer opportunities. Contact has been made with various departments, police, fire, finance, etc. where volunteers are needed and the volunteers can go on the city website to sign up for various positions. Currently, the process is very manual, so this is a huge step forward with one resource area where volunteers can sign up. There will be public outreach once the implementation is complete.

3. Committee recommends Council approve the adjustments to the pay rates of 3 mechanics effective July 1st, 2026. (Attachment) (Roll Call Vote).

Motion by Erickson, seconded by Bruno to approve the adjustments to the pay rates of 3 mechanics effective July 1st, 2026. Motion carried in a roll call vote, 8-0.

Director Barber advised there are areas within the compensation system that have concerns such as internal equity issues related to the ratio of the number of years people have been employed with the city, market pay issues, potentially employees who's positions have been classified incorrectly, and those who have started significantly below market rate. High priority concerns are coming to Committee and Council piecemeal versus a comprehensive solution which is not ideal, however, it is a way to bring positions facing retention or recruitment issues to a quick resolution. Director Barber is working on crafting a comprehensive plan to correct all the above-mentioned issues as there will be a significant financial impact in correcting them and will bring the plan to Committee and Council at the appropriate time.

X. Reports of special committees and liaisons and various special projects committees

- A. Regular Plan Commission Meeting of June 9, 2026: (Council Rep Erickson) (Minutes can be found on the City website)

1. Informational items only, no report.

- B. Board of Public Works Meeting of [June 11, 2026](#): (Vice Chairman Ellis) (Minutes can be found on the City website)

1. Board recommends Council award Contract 6-26, Epoxy Pavement Markings, to Century Traffic, in the amount of \$74,850.00. (Roll Call Vote) Report from the Business

Motion by Ellis, seconded by Pollnow to award Contract 6-26, Epoxy Pavement Markings, to Century Traffic, in the amount of \$74,850.00 as recommended by the Board. Motion carries in a roll call vote, 8-0.

2. Report from the Business Improvement District Board (BID Board) Meeting of [June 16, 2026](#) - Alderman Bruno.

- a) Went on the Walking Tour to see what was new with downtown.

- (1) Mural is being painted on the side of Greens Pourhouse.

- (2) New benches, new flower planters, new banners, and patriotic pedestrian alley.

- b) Save the Date on concerts and actives were given.

- C. Report from the Library Board Meeting of [June 17, 2026](#) - Alderman Erickson.
 - 1. Youth actives were given
 - a) Free Lunch Program is in full swing
 - b) The New Animal Vet Clinic area is now open
 - c) Summer Reading Challenge has started
 - d) Summer Library Kickoff
 - e) Adult Summer Reading Challenge
 - 2. Programming is doing well

- D. Report from the Neenah Arts Council Meeting of [June 10, 2026](#) - Alderman Erickson.
 - 1. Farmer's Market Kids Day. Highlighting the Neenah Light House Project.
 - 2. Community Fest on July 4th.

- E. Report from the Landmarks Commission Meeting of [June 10, 2026](#) - Alderman Bruno.
 - 1. There are three subcommittees organized to assist with the three projects
 - 1. Review of the ordinances
 - 2. Historic property inventory
 - 3. Planning for historic tour on Wisconsin Avenue

- XI. Presentation of petitions
 - A. Any other petition received by the City Clerk's Office after distribution of the agenda.
 - 1. None.

- XII. Council Directives
 - A. None.

- XIII. Unfinished Business

- XIV. New Business
 - A. Any announcements/questions that may legally come before the Council.
 - 1. Mayor Borchardt address the refresh or remodel of the Mayor's Office. The project was presented to the Mayor by Building Manager Benson. Director Rasmussen confirmed that the project is not to exceed \$10,000 which would require Council approval; the project is estimated to be under \$6,000 coming out of the maintenance budget to do so. The project consists of repainting the walls, installing an ergonomic desk, and replacing carpet.

- XV. Closed Session.
 - A. The Common Council may convene in closed session pursuant to Wis. Stat. Sec. 19.85(1)(b) to consider an employee separation agreement. **(Roll Call Vote)**
Motion by Ellis, seconded by Pollnow for the Common Council to convene into closed session pursuant to Wis. Stat. Sec. Wis. Stat. 19.85(1)(b) to consider an employee separation agreement. Motion carried in a roll call vote, 8-0.

At 6:50 PM, the Council convened into closed session.

- B. The Common Council may reconvene into open session pursuant to Wis. Stats. §19.85(2) to consider or act on any item (s) discussed in closed session. **(Voice Vote)**

Motion by Alderman Pollnow, seconded by Alderman Linski to adjourn. Motion carried in a voice vote, 8-0.

At 6:51 PM, the Common Council adjourned in closed session.

XVI. Adjournment

Motion by Alderman Pollnow, seconded by Alderman Linski to adjourn. Motion carried in a voice vote 8-0. Meeting adjourned at 6:51 PM.

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Respectfully submitted,



Charlotte Nagel, City Clerk

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Attendance Sheet

NAME	ADDRESS
1. Amber Schulte	1386 Wedgewood Lane
2. Elizabeth Raymond	1386 wedgewood Lane
3. Frank Cuthbert	1533 Follow Pr.
4. Matt Berkhoff	1276 Goss Ave Menasha
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NAME	ADDRESS
1. Lisa Lew Robak	202 Edgewood Drive
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