

NMFR Joint Finance & Personnel Committee

January 23, 2024 – 5:30 p.m.

Hauser Room – City of Neenah

Present: Ald. Lewis, Sevenich, Stevenson, Borchardt and Grade

Excused: Ald Boyette

Also Present: Chief Teesch, DC Krueger, Director Rasmussen and MA Ellis

Public: No members of the public were present.

Ald. Sevenich called the meeting to order at 5:30 p.m.

Minutes: The Committee reviewed the meeting minutes from November 28, 2023. **MSC Boyette/Stevenson to approve the November 28, 2023 meeting minutes and place on file, all voting aye.**

Review of Calls: The Committee reviewed the 2023 year to date call summary. **MSC Stevenson/Grade to approve the 2023 year to day calls and place on file, all voting aye.**

Consideration of Carryforwards: The Committee reviewed the requests for carryforwards. Director Rasumussen explained at this time there is only approval needed for the operating budget carryforwards.

The request for the software account can be reduced from \$20,000 to \$2,512. Director Rasumussen spoke to Director Wenninger and confirmed that a majority of the Microsoft 365 project was done for our department. She further explained she and Director Sassman agree that the capital improvement project (CIP) carry forward requests should wait until each city does their CIP in the Spring. This will give them a better idea of what is needed as the year end bills will be processed.

MSC Stevenson/Borchardt recommends the City of Neenah and City of Menasha Common Councils approve the carry forward of \$2,512 from the software budget (180-2301-712-0218) line item carry forward from 2023 to 2024, all voting aye.

Report

MSC Stevenson/Borchardt recommends the City of Neenah and City of Menasha Common Council approve the carry forward of \$8,000 from the Burn Building/Maintenance (180-2301-712-025) to cover the purchase of the new windows that were ordered in September and will be delivered 2nd Quarter of 2024, all voting aye.

Report

Radio CIP project was reviewed. DC Krueger explained that he held off on ordering the radios and equipment as they were waiting to see if they could get monies from the Spirit Funds from the County to help with the project. The radios were ordered last Fall of 2023 and we have received only portion of the order. We have spent \$115,000 so far. He did apply for a grant through the County, and we have been initially approved for \$227,319.48 for radios and equipment. It must go through the board yet for approval and there is no plan in place as to when these funds will be received. We hope to have more information soon. However, whatever funds we do receive will offset the original budgeted CIP amount. The Committee thanked him for applying for this as it saves monies for both Cities.

Firefighter Replacement: The Committee reviewed memo to request to replace a vacancy that is open due to a resignation. **MSC Stevenson/Borchardt recommends the City of Neenah and City of Menasha Common Councils approve filing the one vacancy created by a resignation no earlier than March 1, 2024, all voting aye.**

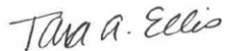
Report

Replacement Quint/Ladder Truck: The committee reviewed the request to approve the proposal to order a new platform truck. It is a 3-year build process and is currently in the 2027 CIP budget, which means this would be delivered in the same year as the funds are allocated for. We are current having mechanical issues with our current ladder truck and would like to replaced this sooner but cannot due to lengthy build times DC Krueger explained some of the differences that we chose to spec on this truck versus what we have and this was based upon the high rise buildings that we have incidents at. The new truck is also the same length as our current truck so this will fit in all our stations. **MSC Stevenson/Borchardt recommend the City of Neenah and City of Menasha Common Council approve the proposal of one (1) 2027 Impel Ascendt Mid Mount Platform from Pierce Manufacturing and related equipment for a cost not to exceed \$2,200,000 and to authorize the Finance Directors to review financing options and approve the most advantageous financial option for both cities up to and including authorization to pre-sign a contract pending council approval to avoid a 1.1% increase that is a \$20,000 after 2-1-24, all voting aye.**

Report

MSC Borchardt/Lewis to adjourn at 6:00 p.m., all voting aye.

Respectfully submitted,



Tara Ellis

Management Assistant