

**NEENAH PUBLIC LIBRARY BOARD OF TRUSTEES**  
**FINANCE AND PERSONNEL COMMITTEE MEETING MINUTES**  
**August 7, 2024**

The Finance and Personnel Committee meeting was called to order at 4:04 pm in the Carpenter Room.

There were no public questions or comments.

Members present: Chair of Finance & Personnel Committee Carol Codner, Michael Koller, Jenn McMahon, and Beth Irish. Also present: Nicole Hardina-Wilhelm, Library Director.

Director Hardina-Wilhelm presented the 2025 Operating Budget and 2025 Capital Improvement Program Budget for Facilities requests. There are no Capital Equipment requests for 2025

The Committee discussed the line items within the Operating and Capital Improvement Budgets. The director answered questions about specific items and budget requests. The director noted that some numbers are estimates and are awaiting firm numbers from the Finance Department (salaries, health insurance, etc.)

On motion of Irish, seconded by Koller, the Finance & Personnel Committee unanimously approved the 2025 Operating Budget as presented and will recommend its adoption by the Library Board of Trustees.

On motion of Koller, seconded by Irish, the Finance & Personnel Committee unanimously approved the 2025 Capital Improvement Budget as presented and will recommend its adoption by the Library Board.

On motion of Koller, seconded by McMahon, the Finance & Personnel Committee adjourned at 4:47 pm.

Respectfully submitted,

Carol Codner