

**CITY OF NEENAH
FINANCE AND PERSONNEL COMMITTEE MEETING
Monday, January 6, 2025 – 5:30 p.m.
Hauser Room, Neenah City Administration Building
211 Walnut Street, Neenah, Wisconsin**

MINUTES

The meeting was called to order by Chairman Erickson at 5:30 pm.

Present: Chairman Erickson, Vice-Chair Boyette, Council President Borchardt, and Aldermen Steiner, and Ellis, Director of Finance Rasmussen, Human Resources Director Fairchild, and City Clerk Nagel.

Also present: Mayor Lang, City Attorney Rashid, Planner Kasimor, Aldermen Lendrum and Pollnow Jr., Citizens Flo Bruno, Frank Cuthbert and Scott Becher.

Absent/Excused: None.

1. **Public Appearances:**

A. Scott Becher, 1061 Green Acres Lane – Spoke on The Community Development Consultant Agreement. Mr. Becher would prefer a longer, more detailed agreement than the one proposed.

2. **Minutes: Motion/Second/Carried Ellis/Boyette to approve the minutes from the December 9, 2024 Regular Meeting and December 18, 2024 Special Meeting as written.** All voting aye.

3. **2025 Intermunicipal Agreement for Dial A Ride (Attachments) (Kasimor)**

Motion/Second/Carried Borchardt/Steiner for Council to approve the 2025 Intermunicipal Agreement for the Dial-A-Ride Program as presented. All voting aye.

Planner Kasimor advised intermunicipal agreement with the City of Appleton allows the use of State and Federal funds received by Valley Transit for Dial-A-Ride program costs for City residents. The City of Neenah pays the remaining costs of the program not covered by State and Federal funding. The City of Menasha reimburses us for their portion of the program costs. There are no major changes from the 2024 agreement.

4. **Community Development Consultant Agreement (Attachments) (Fairchild)**

Motion/Second/Carried Borchardt/Ellis recommend Council approve the recommendation by the Mayor and the Director of Human Resources the agreement Director Haese's employment agreement as presented. Motion carried in a voice vote, 4-1 with Boyette voting no.

Upon the recent announcement of Director Haese's retirement, it has been determined that continued part-time consulting would be advantageous to the City. To that end, an employment agreement has been drafted outlining terms and conditions of continued part-time employment with Director Haese as a Planning Advisor. This would make Director Haese a part-time employee, not an independent contractor. His institutional knowledge, working relationships, and commitment on Arrowhead Park, the Town of Clayton Boundary Agreement, downtown parking, and other special project are beneficial for the city to retain

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while accommodating Director Haese's retirement. The rate of pay is fixed salary rate per week, and falls under the FLSA rate in order for Director Haese to maintain his pension.

There was discussion on past practice with directors staying on as a part-time employee/consultant to assure a smooth and advantageous transition. There was discussion on Community Development Succession Plan that is in place. Committee members understanding of the agreement is the Director Haese has been assigned very specific tasks due to scope, sensitivity, and relationships, and will be continuing employment on a part-time basis until a suitable replacement is on-board. A job description will be posted after review and adjustments are made to the one on file.

Alderman Ellis called the question.

5. **Fiscal Matters: November 2024 Vouchers (Attachments) (Rasmussen)**

Motion/Second/Carried Ellis/Boyette to receive and place on file the November 2024 Vouchers. All voting aye.

6. **City Attorney Report (see item #6 on closed session below) (Rashid)**

7. **The Committee may convene in closed session pursuant to Wis. Stat. Sec. 19.85(1)(g) to confer with City Attorney who will render advice concerning strategies with respect to pending or impending litigation involving the City, specifically regarding possible settlement with Walmart over multiple years' tax appeals suits.**

Motion/Second/Carried Borchardt/Ellis for the Committee to convene into closed session pursuant to Wis. Stat. Sec. 19.85(1)(g) to confer with City Attorney who will render advice concerning strategies with respect to pending or impending litigation involving the City, specifically regarding possible settlement with Walmart over multiple years' tax appeals suits. Motion carried in voice vote 5-0.

At 5:55 PM, the Committee convened into closed session.

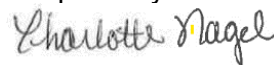
8. **The Committee may reconvene into open session to consider action on the City Attorney's report of pending or threatened litigation.**

The Committee did not reconvene into open session.

9. **Adjournment**

Motion/Second/Carried Borchardt/Ellis to adjourn the meeting 6:03 pm. All voting aye.

Respectfully submitted,



Charlotte Nagel
City Clerk