



**City of Neenah  
Board of Public Works Minutes  
Tuesday, September 9, 2025 at 12:30 PM  
Hauser Room  
Neenah City Hall  
211 Walnut Street**

**I. Call to order.**

Meeting was called to order by Mayor Lang at 12:36 PM

**MEMBERS PRESENT:** Mayor Lang, Director of Public Works Kaiser, Finance Director Rasmussen, City Attorney Rashid, Director of Community Development & Assessment Nieforth, and Aldermen Lendrum and Ellis.

**ALSO PRESENT:** Water Utility Director Mach and Clerk Nagel.

**EXCUSED:** None.

II. Approval of the minutes of the August 26, 2025 meeting. (Minutes can be found on the city website)  
**MSC Kaiser/Lendrum to approve the August 26, 2025 minutes as written, all voting aye.**

III. Appearances None

IV. Unfinished Business None

V. New Business

A. Public Works - Director Kaiser

1. Recommendation Council approve Final Pay Request Contract 6-24, Jewelers Park Drive & Carriage Loop Trail at Arrowhead Park, MCC, Inc. (Attachment)

Report

**Kaiser/Ellis to recommend Council approve Final Pay Request Contract 6-24, Jewelers Park Drive & Carriage Loop Trail at Arrowhead Park, MCC, Inc. in the amount of \$0.00, all voting aye.**

This Final Pay Request is to close out this project. The retainage was paid with the last pay request, so nothing is owed.

Info. Only

2. Approve Pay Request No.4, Contract 1-25, Street and Utility Construction, Alexander Drive, Bruce Street, Forest Manor Court, Lexington Court, and Southfield Plat, to Donald Hietpas & Sons Construction Co., in the amount of \$293,443.76. (Attachment)  
**MSC Kaiser/Ellis to approve Pay Request No. 4, Contract 1-25 in the amount of \$293,443.76, all voting aye.**

This pay request is mostly for street grading and concrete work.

Info. Only

3. Approve Pay Request No.5, Contract 2-25, Street and Utility Construction, Douglas Street and Elm Street, to Feaker & Sons Construction, Inc., in the amount of \$189,227.99. (Attachment)  
**MSC Kaiser/Rashid to approve Pay Request No. 5, Contract 2-25, in the amount of \$189,227.99, all aye.**

This pay request is for street paving work which is essentially complete.

Report

4. Recommend Council approve Final Pay Request, Contract 11-25, Intersection Improvement at Church Street and Wisconsin Avenue, to Vinton Construction Company, in the amount of \$73,375.42. (Attachment)  
**MSC Kaiser/Lendrum to recommend Council approve Final Pay Request, Contract 11-25, Intersection Improvement at Church Street and Wisconsin Avenue, to Vinton Construction Company, in the amount of \$73,375.42, all voting aye.**

Info. Only

5. Pay Request No.2, Contract 3-25, Utility and Street Construction, on Caroline Street and Hickory Lane, to David Tenor Corporation, in the amount of \$220,775.63. (Attachment)  
**MSC Kaiser/Lendrum to approve Pay Request No. 2, Contract 3-25, in the amount of \$220,775.63, all voting aye.**

Utility work complete, currently working on Hickory.

Info. Only

B. Water Utility - Director Mach

1. Recommendation to Water Works Commission to approve the Final Pay Request for Contract 2-23W West Side Booster Station Building Construction, to RJM Construction, LLC, in the amount of \$12,597.24. (Attachment)  
**MSC Ellis/Lendrum recommend the Water Works Commission to approve the Final Pay Request for Contract 2-23W, all voting aye.**

VI. Any announcements/questions for the Board

VII. Adjournment

**MSC Lendrum/Rasmussen to adjourn, all voting aye. Meeting adjourned at 12:43PM.**

Respectfully Submitted,



**Charlotte Nagel, City Clerk**