



**City of Neenah
Board of Public Works Agenda
Wednesday, July 16, 2025 at 1:30 PM
Hauser Room
Neenah City Hall
211 Walnut Street**

I. Call to order.

Mayor Lang called the meeting to 1:30 PM

MEMBERS PRESENT: Mayor Lang, Director of Public Works Kaiser, Finance Director Rasmussen, City Attorney Rashid, Director of Community Development & Assessment Nieforth, and Aldermen Lendrum and Ellis.

ALSO PRESENT: Water Utility Director Mach, Civil Engineer Eckhart, Civil Engineer Kummerow, IT Director Schroeder, Clerk Nagel, and Alderman Pollnow.

EXCUSED: None.

II. Approval of the minutes of the June 26, 2025 meeting. (Minutes can be found on the city website)

MSC Ellis/Kaiser to approve the June 26, 2025 minutes as written, all voting aye.

III. Appearances.

A. Alderman Pollnow – Would like Board of Public Works meetings held at a consistent day and time. He would also like to see project budgeted amount included in minutes.

IV. Unfinished Business. None.

V. New Business.

A. Community Development

1. Approve the Courtside Fields Subdivision Development and Fee Agreement. (Attachment).

Director Nieforth presented the Development and Fee Agreement to the Board which is similar to others on file. Lauden Blvd angle parking will be cleaned up with the reconstruction project included in the 2026 CIP. The regional stormwater pond will be owned and operated by the city. The north side middle open space will be owned by the developer with future use yet to be determined.

Discussion was had on the installation timing of the sidewalk installation on the east side Elm. The track and the bleachers will have to be removed by the developer.

MSC Ellis/Rashid, to recommend Council approve the Courtside Fields Subdivision Development and Fee Agreement, all aye.

B. Public Works

1. Change Order No.3, Contract 14-24, Oak Hill Cemetery and Washington Park Fiber Connection Project, to Directional Drilling Services, for 350' of cobble adder fiber, in the amount of \$6,475.00. (Attachment).

The additional costs were due to unanticipated underground conditions discovered during drilling. The excess costs will come from the smart cities fund.

MSC Kaiser/Nieforth to approve Change Oder No. 3, on Contract 14-24, in the amount of \$6,475.00, all voting aye. All voting aye.

2. Final Pay Request, Contract 11-24, Douglas Storm Water Pond, to Calnin & Goss, Inc., in the amount of \$48,341.87. (Attachment).

Final Pay Request is for retainage, along with seeding and fertilizer used this spring. The pond is complete.

MSC Kaiser/Ellis to recommend Council approve Final Pay Request, Contract 11-24, Douglas Storm Water Pond, to Calnin & Goss, Inc., in the amount of \$48,341.87, all voting aye.

3. Pay Request No.3, Contract 1-25, Utility and Street Construction, on Alexander Dr., Bruce St., Forest Manor Dr., Lexington Ct., and Southfield Plat, to Donald Hietpas & Sons Construction Co., in the amount of \$88,929. (Attachment).

MSC to approve Pay Request No.3, Contract 1-25, in the amount of \$88,929.00, all voting aye.

4. Pay Request No.4, Contract 2-25, Utility and Street Construction, on Douglas St. and Elm St., to Feaker & Sons Construction Inc., in the amount of \$263,171.28. (Attachment).

Pay Request No. 4 is for gravel and grading of the project.

MSC Kaiser/Ellis to approve Pay Request No.4, Contract 2-25, in the amount of \$263,171.28, all voting aye.

5. Pay Request No.1, Contract 3-25, Utility and Street Construction, on Caroline St. and Hickory Ln., to David Tenor Corporation, in the amount of \$84,037.50. (Attachment).

MSC Kaiser/Lendrum to approve Pay Request No.1, Contract 3-25, in the amount of \$84,037.50, all aye.

VI. Any announcements/questions for the Board.
None.

VII. Adjournment.
MSC Kaiser/Rasmussen to adjourn, all voting aye. Meeting adjourned at 1:43 PM.

Respectfully Submitted,



Charlotte Nagel, City Clerk