



## PARK & RECREATION COMMISSION MINUTES

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REGULAR MEETING – May 15, 2025

### Members Present

X	Jim Wise	X	Kate Hancock - Cooke	X	Gary Lawell
X	Peter Kelly	X	Eric Maggio	X	Ted Galloway
X	Lee Hillstrom		Ashley Ondresky	X	Scott Weber

### Staff Present

X	Michael T. Kading, Director of Parks & Recreation
X	Jim Kluge, Superintendent of Recreation
X	Trevor Fink, Superintendent of Parks
X	Megan Thompson, Recreation Supervisor

Others Present: Frank Cuthbert, Ron Klatt, Alderman Pollnow, Alderman Bruno, Bernie Meyer, and Mayor Lang

MEETING CALLED TO ORDER BY Commissioner Maggio at 4:30 P.M.

### Correspondence

None

### Appearances

F. Cuthbert complimented Gerry Andrews on the volunteer tree planting at Carpenter Preserve held May 3. Over 900 trees were planted in 3 hours with the help of 40 volunteers.

B. Meyer expressed concern regarding the location of the proposed parking lot at Carpenter Preserve off Breezewood. Ms. Meyer stated that she has been told this is a sensitive area and that a road could not go through there.

### Minutes

MSC Hillstrom/Weber to approve the minutes of the April 17, 2025 Commission Meeting. Motion carried by voice vote 8-0.

### Bill Vouchers

Commissioner Maggio reviewed the vouchers for May and found them to be in order.

### Mission Action Report

The report was distributed earlier. The following items were discussed:

- Commissioner Lawell requested that staff report monthly on the use of the kayak rental stations.
  - Commissioner Galloway inquired about the Rec Park parking lot and when we can expect it to be repaired.
  - Commissioner Kelly inquired about Touch A Truck, and staff indicated that it went really well. Kelly also asked about Doty Park Phase 2 Shoreline Improvements, and staff
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indicated that given the excellent bid pricing, the portion east to the property line was being considered as a change order. This will require additional design and permitting. The project is not intended to start until after Labor Day, giving us some time to sort out the details.

- Commissioner Hillstrom asked about CommunityFest planning. Director Kading indicated that all of the major pieces are in place. Hillstrom further asked about the pool. Superintendent Kluge indicated that we are fully staffed, supplies are arriving, and the pool will be filled after Memorial Day.
- Commissioner Maggio asked how Junk in the Trunk went. Kluge indicated that 21 vendors were present, and it was a good day with good weather. The location should be evaluated. Vendors indicated that more should be held.

## **BUSINESS FOR CONSIDERATION**

### **NEW BUSINESS ITEM #1: Request from Doty Island Community Partners to Place a Statue in Doty Park**

Ms. Bruno presented a request to the Commission pertaining to the permanent placement of a statue at Doty Park memorializing Roosevelt School, the teachers, and the students. With permission, DICP would like to also place a plaque explaining the history of the school and its relationship to the island and hopes to work out a mutual agreement.

Mr. Klatt further presented that he has lived on the island and attended school at Roosevelt and feels that Doty Park would be an appropriate location, as many field trips were taken there.

Commissioner Hancock-Cook stated that per policy, this needed to be presented before the Neenah Arts Council.

Staff indicated that a Memorandum of Understanding should be developed outlining each party's responsibilities.

**Action:** MSC Hancock-Cooke/Lawell to permit placement of the statue and plaque and directed staff to develop an MOU with DICP.

### **BUSINESS ITEM # 2: Accept and Recommend Doty Park Phase 1 Shoreline Construction Contract**

Director Kading reviewed the bidding and project process. The bids were very favorable for the City and may allow us to extend the project boundaries to the portion east of the canal to the private property. Staff has already contacted the WI-DNR regarding permitting.

**Action:** MSC Kelly/Galloway to accept and recommend awarding the contract to complete the scope of service outlined in the bid specifications for the Doty Park Phase 1 Shoreline Improvements to Vinton Construction, Two Rivers, WI, in the amount of \$1,266,181.80 utilizing 2025 Capital Improvement Project funds.

**BUSINESS ITEM # 3: Accept and Recommend Doty Park Phase 1 Shoreline Construction Administration Agreement**

The item was reviewed by Director Kading.

**Action:** MSC Hancock-Cooke/Lawell to accept and recommend awarding the Construction Administration Agreement to Edgewater Resources in the amount of \$126,976 and reimbursable in the amount of \$11,222.

**BUSINESS ITEM # 4: 2025 CIP Update**

Report accepted as given

**BUSINESS ITEM # 5: Announcements and Future Agenda Items**

Future Agenda Items

- Carpenter Preserve Parking Lot and Wetland Discussion
- Review Lighthouse Plans
- Douglas Park – Play Equipment Evaluation, Timeline
- Offsite Meetings

Announcements

- Commissioner Hancock-Cooke: 17 volunteers helped out at Baldwin Park FFWA cleanup and collected 58 lbs. of garbage.
- Alderman Bruno reported that 95 volunteers worked on Doty Island and collected 900+ lbs. of garbage.

**Liaison Reports**

Plans Commission: Hancock-Cooke reported working on the housing study, which may have an impact on parks and future locations.

Harbor Committee: No report

Meeting was adjourned at 5:25p

Recorded for the Commission by Michael T. Kading, CPRP