

**Minutes of the Board of Public Works Meeting
Tuesday, May 23, 2023 at 11:30 a.m.**

MEMBERS PRESENT: Mayor Lang, Director of Finance Rasmussen, Director of Community Development & Assessment Haese, Director of Public Works Kaiser, Aldermen Lendrum and Hillstrom. City Attorney Rashid was excused.

ALSO PRESENT: Water Utility Director Mach, Police Chief Olson, and City Clerk Nagel.

CALL TO ORDER: Mayor Lang called the meeting to order at 12:03 p.m.

- I. Approval of the minutes of the May 9, 2023 meeting. (Minutes can be found on the City web site)
MSC Lendrum/Hillstrom to approve the meeting minutes as written, all voting aye.
- II. Appearances.
None.
- III. Unfinished Business.
None.
- IV. New Business.
 - A. Public Works
 - 1. Change Order No. 1, Contract 5-23, for street, curb and gutter, sidewalk and apron construction for mill butt joints and 2-inch overlay repair on Oakridge Road from Tullar Road to where the concrete starts to the east of Tullar Road intersection to MCC, Inc. Appleton, WI, in the amount of \$29,250.00. (Attachment)
MSC Kaiser/Lendrum to approve Change Order No. 1, Contract 5-23, to MCC, Inc. Appleton, WI, in the amount of \$29,250.00 for the Oakridge Road repair, all voting aye.

Info. Only

Discussion: Director Kaiser advised this change order for repair Oakridge Road from Tullar Road to where the concrete starts east of Tullar with a mill butt joints and two-inch overlay as discussed.

- B. Water Utility
 - 1. Pay Request No. 4, Contract 11A-22, Water Service Replacement Reddin Avenue & Zemlock Avenue, Donald Hietpas & Sons Inc., Little Chute, in the amount of \$49,871.83. (Attachment)
MSC Haese/Kaiser to approve Pay Request No. 4, Contract 11A-22, Water Service Replacement Reddin Avenue & Zemlock Avenue, Donald Hietpas & Sons Inc., Little Chute, in the amount of \$49,871.83, all voting aye.

Info. Only

Discussion: The project is close to being complete, only restoration work remains. Application for reimbursement is due in July.

- C. Police Department Training Facility
 - 1. Change Order Neenah Police Training Center to provide water to Community Gardens to EGI Mechanical Inc, in the amount of \$9,700, funded by \$8,700 out of the Public Facilities fund and \$1,000 funded by the Community Gardens organization. (Attachment)
MSC Kaiser/Haese to decline the request and direct staff to work with Community Gardens Organization on water source options.

Info. Only

Discussion: There was also discussion on the Public Service Commission rules and regulations. Several different water source options were discussed ultimately leading to directing staff to work with Community Garden Organization.

IV. Any announcements/questions for the Board.
None.

V. Adjournment.
MSC Hillstrom/Haese to adjourn, all voting aye. Meeting adjourned at 12:40 p.m.

Respectfully Submitted,



Charlotte Nagel
City Clerk