



PARK & RECREATION COMMISSION MINUTES

REGULAR MEETING – July 18, 2024

MEMBERS PRESENT

X	Jim Wise	X	Kate Hancock - Cooke	X	Gary Lawell
	Peter Kelly	X	Eric Maggio	X	Ted Galloway
X	Lee Hillstrom	X	Ashley Ondresky		Scott Weber

STAFF PRESENT

X Michael T. Kading, Director of Parks & Recreation
X Jim Kluge, Superintendent of Recreation
X Trevor Fink, Superintendent of Parks
X Stephanie Schott, Recreation Supervisor

OTHERS PRESENT: Steve Crowley, Jill Fritsch, Sandy Gauger, Dave Mix, Bob Borszich

MEETING CALLED TO ORDER BY Commissioner Ondresky at 4:30 P.M.

CORRESPONDENCE

None.

APPEARANCES

None.

MINUTES

MSC Galloway / Hillstrom to approve the minutes of the June 20, 2024 meeting. All voting aye.

BILL VOUCHERS

Commissioner Kelly reviewed the vouchers for July and found them to be in order.

FINANCIAL REPORT

MSC Lawell / Hillstrom to accept and place on file the second quarter financial report as presented. All voting aye.

MISSION ACTION REPORT

The report was distributed earlier. The following items were discussed:

- Commissioner Galloway commented that the fireworks were completed just in time before the rain and inquired if the director has contacted NNYC about boat parking on the wall at Riverside. Director Kading responded that he has spoken to NNYC representatives and expressed thanks for the information pertaining to Rec and Douglas Parks.
 - Commissioner Ondresky shared that she has received many positive comments about the Independence Day fireworks and thanked staff for the kayak rental information.
 - Commissioner Hancock-Cooke inquired if staff needed help at Movie in the Park. Recreation Supervisor Schott indicated that she felt they were in a good place with staff and thanked Hancock-Cooke for her inquiry.
 - Superintendent of Recreation Kluge shared that the Riverside Players opening was tonight and that it would be held this weekend and the following weekend.
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- Commissioner Lawell asked if the department would be sponsoring two shows next year. Kluge indicated that is the plan.

BUSINESS FOR CONSIDERATION

BUSINESS ITEM #1: Neenah Baseball Southview Park Lighting Request

Steve Crowley, Neenah Baseball (NBI) representative, introduced himself and made a brief presentation on the potential of installing lighting at the Southview Park ballfields.

- Commissioner Maggio asked which field would be done first. Crowley indicated that most likely Scheels 1, as it has the most versatility.
- Commissioner Lawell inquired about the start time of games. Crowley responded that most games start at 5:00p and last approximately 1.5 hours.
- Commissioner Ondresky asked about the timing of tournaments. Crowley responded that NBI is generally leaving before the lights on the tennis courts go off, which is 10:00p.
- Commissioner Hancock-Cooke asked for clarification on the lights out timing and light spillage. Crowley indicated that NBI is receptive to discussing the timing of lights out and that the light spillage report is found in the packet that was distributed to the Commission.

ACTION: MSC Lawell / Maggio to direct staff to develop a memorandum of understanding with NBI to permit additional lighting installation at Southview Park.

BUSINESS ITEM # 2: Oak Hill Cemetery Monument Reconsideration

Director Kading reviewed the information found in the Commission packet, including staff's recommendation that individuals' names are not listed on the monument. Further noted was that Ms. Fritsch was offered the option of a QR code, which would allow for additional information, such as pictures, listing all donors, and historical information pertaining to the monuments.

Ms. Fritsch reintroduced herself and made the request to add verbiage to the bottom of the monument, such as, "Donated by family & friends of Daniel Fritsch."

- Commissioner Galloway asked if there was an alternative, such as a ground monument.
- Commissioner Lawell is not in favor of adding an individual's name to the monument.
- Commissioner Hancock-Cooke is in favor and feels that there is precedent for doing so.
- Commissioner Maggio is in favor of adding the name.
- Commissioner Hillstrom asked for clarification of the motion. Kading noted that a motion had not yet been made.
- Mr. Borszich asked if his family desired to purchase and place a monument with his name on it, would it be permitted?
- MSC Maggio / Hancock-Cooke to permit the donor to place additional verbiage on the monument, such as "Donated by family & friends of Daniel Fritsch."
- Mr. Mix expressed great concern about placing an individual's name on the monument, as it will set precedent for the future.
- Ms. Fritsch stated that this was meant to be part of the monument from the beginning as part of the original \$10,000. She also clarified that she has taken out a loan to pay for the monument and recently received a \$3,000 donation.
- Commissioner Galloway is concerned about the long-term ramifications of permitting individuals' names on war monuments and respects Commissioner Lawell's thoughts on this topic.

- Commissioner Hancock-Cooke reiterated her opinion that we should have a memorial statement on the monument.
- Commissioner Maggio stated it was the original intention to place the individual's name on the monument.

Action: MSC Lawell / Galloway to table the motion to the August 15, 2024 Commission Meeting. Motion carried 4-3.

BUSINESS ITEM # 3: Field Groomer Purchase Authorization

The Commission reviewed the information presented in the packet and had no further questions.

ACTION: MSC Galloway / Wise to accept the quote presented by Horst Distributing for the ABI Force Field groomer in the amount of \$44,627. All voting aye.

BUSINESS ITEM # 4: 2025 CIP Recommendation

The following changes to the CIP were reviewed:

- Carpenter Preserve reduced from \$315,000 to \$100,000.
- Southview Courts were added in the amount of \$100,000 based on recently rejected bids.
- TR3 tractor and RO UTV were removed from the equipment CIP in the amount of \$95,000.
- LM4 was moved up from 2028 in the amount of \$140,000.

Commissioners felt that this could be approved with the proposed 2024 Operational and Maintenance Budget during the August 15, 2024 Commission Meeting.

ACTION: No action taken.

BUSINESS ITEM # 5: 2024 CIP Update

The CIP was reviewed.

BUSINESS ITEM # 6: Announcements and Future Agenda Items

Commissioners agreed to conduct the August 15, 2024 Commission Meeting at the Oak Hill Cemetery.

LIAISON REPORTS

ARROWHEAD DEVELOPMENT: Hillstrom reported that an RFP is due July 31 for engineering services.

PLANS COMMISSION: Hancock-Cooke indicated there is nothing to report.

HARBOR COMMITTEE: Galloway reported that the water is high and running fast through the Neenah Channel. Weed cutting has been delayed until the water situation has stabilized and allows for reassessment.

MSC Hillstrom / Hancock-Cooke to adjourn at 5:44p

Recorded for the Commission by Michael T. Kading, CPRP

**COMMISSION'S OAK HILL CEMETERY MONUMENT TASK FORCE
FEBRUARY 28, 2024**

Members: Kate Hancock-Cooke, Eric Maggio, Gary Lawell

Staff: Superintendent Fink, Foreman Alberts, Director Kading

Others: Jill Fritsch (Mathe), County Veterans Affairs Director Jeff Bucholtz, Alderperson Kathie Boyette

Introductions were made.

Mathe gave a brief overview of the proposed project and involvement. She would like to have some sort of monument or recognition for those who have served in the military beyond the wars that are currently recognized at the cemetery. She has spoken to Twin City Monument about types and costs of monuments (this info was shared during February Commission meeting).

Alberts reviewed the status of the monuments that are at the cemetery and has spoken to Twin City Monument about the opportunity to utilize the back of the WWII monument.

Bucholtz distributed a report entitled, "U.S. Periods of War and Dates of Recent Conflicts," which outlines the status of current wars and conflicts. He further questioned the purpose of the monument – to recognize conflicts or persons involved in these conflicts and felt there needed to be clear direction.

Maggio stated he felt that we needed to understand and determine if we are going to recognize those killed in action and/or those who die afterwards from complications of the conflicts.

Lawell agreed with Maggio and that we need clear direction and policies/procedures in place to help make this decision in the future.

Hancock-Cooke stated that we may need to shift/change the scope of how/why we recognize individuals who serve.

Boyette indicated that it was her understanding that the potential donor has indicated that she was not seeking to list names and questioned how two years ago we could not use the WWII monument and now there may be a proposal to use the back side of the monument.

Mathe shared that she is just trying to recognize/honor, share, and teach future generations about these conflicts and the individuals who served in these conflicts.

Fink indicated that it was previously thought that we should not use the back of the monument and that it should be reserved. The fact that some conflicts have remained open has also had an impact on how to best utilize the back of the WWII monument.

It was determined that the back of the WWII monument can and will be used to recognized those who have:

1. Served in wars/conflicts since Vietnam,
2. Were killed in action,
3. Received the Gold Star recognition, and
4. Resided in the four original municipalities.

Individuals meeting these criteria shall have their full name and conflict engaged in engraved on the monument.

Moving forward, we need to determine whether a monument should be placed at the cemetery.

Lawell further suggested the development of policies and procedures so that future individuals will have a course of action to follow.

Fink suggested that veterans should be included in these discussions. Bucholtz agreed.

A second task force meeting will be called with the purpose of discussing the placement of an additional monument to recognize the wars/conflicts that have occurred since Vietnam. Meeting date is to be determined.

COMMISSION'S OAK HILL CEMETERY MONUMENT TASK FORCE
March 21, 2024

Members: Eric Maggio, Gary Lawell

Staff: Park Supervisor Williams, Cemetery Foreman Alberts, Director Kading

Others: Jill Fritsch (Mathe), County Veterans Affairs Director Jeff Bucholtz, Alderperson Kathie Boyette

Introductions were made.

Notes from February 28, 2024, were reviewed.

The first order of business was to determine if, in fact, the task force would recommend placement of a monument that would recognize conflicts post-Vietnam at Oak Hill Cemetery. Everyone agreed that it would be appropriate for such a monument.

The task force began to work on design and verbiage to be placed on the monument. After much discussion, the task force agreed that the following shall be recognized:

Persian Gulf War

Operation Desert Storm
Operation Desert Shield

Global War on Terrorism

Operation Enduring Freedom – Afghanistan
Operation Freedom's Sentinel – Afghanistan
Operation Enduring Sentinel – Afghanistan
Operation Iraqi Freedom – Iraq
Operation New Dawn – Iraq
Operation Inherent Resolve – Islamic State

U.S. Periods of War and Dates of Recent Conflicts, Updated February 5, 2024; Congressional Research Service RS21405, <https://crsreports.congress.gov>

Since the meeting, Ms. Fritsch has spoken with representatives at Twin Cities Monument regarding the text and has sent out a draft proposal (see attached).

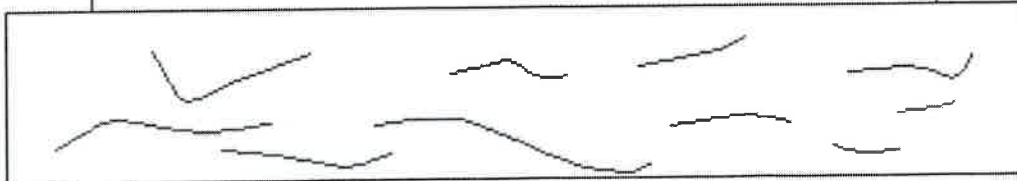
The final task will be to confirm verbiage. This will likely be done via email.

Dated.
3.28.24

HONORING
ALL WHO SERVED

PERSIAN GULF WAR
DESERT STORM DESERT SHIELD

THE GLOBAL WAR
ON TERRORISM
OPERATION ENDURING FREEDOM
OPERATION IRAQI FREEDOM
OPERATION NEW DAWN



SELECT JET BLACK

3-0 X 0-6 X 4-8 ALL POL
3-4 X 1-0 X 0-8 ALL POL
4-0 X 1-4 X 0-8 POL TOP/BRP