

Neenah Public Library Board of Trustee Meeting Minutes – June 17, 2026

The meeting of the Neenah Public Library Board of Trustees held on Wednesday, June 17, 2026, in the Shattuck Community Room, was called to order by Koller at 4:00 p.m.

Members present: Carol Codner, Frank Cuthbert, Tami Erickson, Ben Frank, Kate Hancock-Cooke, Lisa Hemes, Michael Koller, Jenn McMahon, Pat Rickman, and Emmaxia Rockweit.

Members excused: Randy Fieldhack, Elizabeth Irish, and Kay Doiron

Also present: Nicole Hardina-Wilhelm, director; Nancy Baird, circulation services manager; and Mehta Hess, adult services manager.

Minutes

On motion of Rickman, seconded by Cuthbert, the Board unanimously approved the Library Board meeting minutes of May 20, 2026.

Hemes arrived at 4:03 p.m.

Bills for consideration

On the motion of Koller, seconded by Codner, the Board unanimously approved payment of the June bills.

Erickson arrived at 4:06 p.m.

Capital Improvement Budget 2027-2031

On the motion of Rickman, seconded by McMahon, the Board approved the Capital Improvement budget for 2027-2031.

Trust Fund Request—Landscaping

The Board granted permission for Hardina-Wilhelm to explore options and solicit quotes for landscaping on the water side of the library.

Director's and Technical Services Report

Director Hardina-Wilhelm reported that serving lunches for children is going very well. In fact, today, all 247 lunches received were given out. She also mentioned that the thunderstorm on June 10 caused several power outages that day. The generator kept some lights on and the library stayed open. Power was restored just prior to the lunch service, although a backup plan to serve in the lobby was ready to enact if needed.

Department Reports

Adult Services: Hess noted that the participant signups for the Adult Summer reading program has reached 1,077 to date, outnumbering last year's total of 553. She credited this in part to the collaboration with the youth department to have a combined signup form. Hess also highlighted another successful Repair Café, and mentioned the acquisition of a Bookworm Gardens Experience Pass, which will be available for checkout soon.

Circulation Services: Baird relayed a very complimentary email from a long-time volunteer to Lisa Laux Robak, Volunteer Coordinator. The volunteer, who is moving out of the Fox Valley, praised Lisa for her exceptional leadership as Volunteer Coordinator and the wonderful experience it had been working under her supervision.

Youth Service: Hardina-Wilhelm shared the Youth Services report and noted that there are over 4,000 signups for the Summer Reading Challenge to date. There were 88 participants at the Summer Kick-Off program on Tuesday, June 16. She also wrote that Nina's Neighborhood Vet Clinic is very popular. The American Animal Hospital of Neenah generously donated the money and many of the vet supplies for the Nina's Clinic.

Next regularly scheduled meeting

Wednesday, July 15, at 4:00 p.m. in the Orlady Community Room.

Adjournment

On motion of Koller, seconded by Codner, the Library Board adjourned at 5:27 p.m.

Respectfully submitted,

A handwritten signature in blue ink that reads "Nancy Baird". The signature is written in a cursive style with a large initial "N" and "B".

Nancy Baird