



City of Neenah  
Common Council Minutes  
Wednesday, February 4, 2026 at 6:00 PM  
Neenah City Hall  
211 Walnut Street  
Council Chambers

[A broadcast of this meeting can be viewed and heard through this link on the City's YouTube channel.](#)

The Common Council of the City of Neenah, Winnebago County, Wisconsin, met in regular session at 6:00 PM, February 4, 2026, in the Council Chambers of Neenah City Hall.

Mayor Lang is the chair.

Present: Aldermen Bruno, Erickson, Linski, Ellis, Steiner, Pollnow, Lendrum, Weber, and Council President Borchardt. Staff present Director of Finance Rasmussen, Director of Community Development & Assessment Nieforth, Public Works Director Kaiser, City Attorney Rashid, and City Clerk Nagel.

Also Present: Fire Chief Teesch, Community Development Deputy Director Schmidt, Park & Recreation Director Kading, Police Captain Wagner, Paralegal DeWitt, Civil Engineer Kummerow, Civil Engineer Eckhart, and those noted on the attached Meeting Sign-In Sheets.

After some technical difficulties were resolved, Mayor Lang called the meeting to order at 6:07 p.m.

- I. Roll Call and Pledge of Allegiance  
The City Clerk called a voice roll call as the Mayor/Aldermen recorded their attendance in the RollCall-Pro System followed by the Pledge of Allegiance led by Alderman Ellis.
- II. Introduction and Confirmation of Mayor's Appointment(s)
  - A. None.
- III. Approval of Council Proceedings (**Unanimous Consent**)
  - A. [Approval of the Council Minutes and Proceedings of January 21, 2026 regular session.](#)  
**Seeing no objections, the above Minutes and Proceedings were ordered approved as written.**
- IV. Public Hearings (**Attachment**) (**No action required**)
  - A. Public hearing on Common Council's declaration to exercise police power under Municipal Code, Section 13-1, and Wis. Stats. Sec. 66.0703 to levy special assessments upon property on both sides of the streets below described by constructing and installing sanitary sewer laterals and water services for properties served by sanitary sewers and potable water:

Elm Street (Cecil to Division)	Reed Street (Cecil to Washington)
Laudan Boulevard (Elm to Congress)	Henry Street (Winneconne to Douglas)
Henry Street (Monroe to Winneconne)	Sterling Avenue (Western to Greenfield)
Greenfield (Sterling to Terminus)	

Mayor Lang opened the public hearing at 6:26 PM.

1. Judd Stevenson, 1467 White Tail Drive, formerly 632 Reed St. The Shattuck property is near and dear to his heart. He is concerned that when there is development begins simultaneously on both Reed and Elm streets, is there allowance for concrete trucks to pour foundations and driveways. If both streets are torn up at the same time, is the developer going to be able to have access the area to build houses?
2. Jessica Williams, 628 Reed St. Asked what is considered disabled on the eligibility grants. She is having difficulty saying yes or no when she doesn't know what she is paying for. Therefore, she would like an itemized list of what is services are going to be received for the cost. Ms. Williams also does not think that the neighborhood should have to pay interest if they opt for the work to be done. Since the city is going to split the difference with the work being done, the interest should be split as well as. Ms. Williams believes 6% interest is too high for work that the homeowners are being forced to have done. Ms. Williams would like to information provided on televising the laterals. Since the city is going to be digging holes near and around the home foundation, there is potential for radon. Will the city be testing for radon once the project is complete.
3. Ed Faulks, 761 Elm St. Mr. Faulks has lived at this address for 44 years and the basement has never flooded. Now, he is forced to put in a sump pump when it hasn't been necessary to have one in the past. Mr. Faulks is most concerned about the street construction. The last time the street was redone it was ruined a year later. This was happened during the Home Makeover Project. If the grass is disturbed in the front, who is going to be responsible to restore the grass.
4. Kyle Hendrickson, 635 Greenfield St. Is the interest rate fixed or variable. What is the timeline for applying and receiving financial assistance for those who qualify.

After three calls for comments, there were no additional comments. Mayor Lang closed the public hearing at 6:26 PM.

Director Kaiser answered some of the questions brought up during the public hearing.

- The contractor takes care of the terrace grass with a mix of seed and mulch. All the homeowner has to do is water.
- The sump pump requirement relates to how many homes were built in a certain vintage. Flooding in the basement may be possible if there is drain tile around the house tied into the sewer lateral. Should that be the case, the drain tile is allowing clear water into the sewerage system where it is not wanted. There are costs related to treating sewer water. Getting a sump pump and the tie in completed during the project will mitigate potential water in the basement and separate storm water from sewer water at that point, making the two systems more efficient.
- The city has been working with the developer and the builder through the entire planning process. The builder is well aware of how the project will proceed.
- Director Kaiser requested Ms. Williams meet with the Public Works Department to go through her questions. She should also speak with Engineer Kummerow on the televising information along with an itemized list on the estimated assessment.

Director Rasmussen answered the financial questions citing Chapter 13, Section 2 of the city code which dictates the city shall charge 2% above the borrowing rate. For 2026, the interest rate would be 5.3% interest rate.

Mayor Lang asked Ms. Williams if she could compile a list of the questions and email it to Director Kaiser for response.

Director Kaiser explained the purpose of the public hearing to hear comments from the affected property owners. The next step is a final resolution which will come to Council in two weeks. The final resolution gives the approval to do the work. Unless Council has a different way to handle the financing, the expectations of the project are known. Director Kaiser advised it would be unlikely that a private contractor would do the work for less than what then the costs of going through the city's contract.

Mayor Lang closed the public hearing at 6:26 PM.

V. Public Forum

- A. Speakers should give their name and residential address (not mailing address) and are allowed five minutes to speak on any topic.

Mayor Lang opened the public forum at 6:26 PM. There being no appearances, the public forum was closed.

VI. Mayor/Council consideration of public forum issues

- A. Alderman Pollnow advised both Reed and Elm Streets have been part of the Capital Improvement Plan, which has been publicly notices several times, and for whatever reason, residents seem to be taken by surprise. This happens every year with street projects, and asked Director Kaiser to give a synopsis of the project approval process.

Mayor Lang turned the meeting to Director Kaiser who went through the approval history of the project starting at the Capital Improvement Process.

- B. Alderman Lendrum reminded the audience to call their aldermen. Their aldermen can walk residents through the documents and dates in order to understand the special assessment process. All budget documents are on the city website under Financial Documents.

VII. Consent Agenda – None.

VIII. Reports of standing committees

- A. [Regular Public Services and Safety Committee meeting of January 27, 2026](#): (Chairman Lendrum/Vice Chairman Weber) (Minutes can be found on the City website)
1. Committee recommends Council approve the proposal from Energy Control & Design for the boiler replacement at Fire Station No.32 in the amount of \$139,073 using 2026 Capital Facility Budgeted funds of \$135,000 and the remaining \$4,073 to be funded utilizing Capital Facility fund balance.  
**(RollCall-Pro)**

**MSCRP Lendrum/Weber to approve the proposal from Energy Control & Design for the boiler replacement at Fire Station No.32 in the amount of \$139,073 as recommended by Committee. Motion carried, 9-0.**

2. Committee recommends Council approve the upgrade to Cellebrite Inseyet cell phone extraction software and to purchase the Magnet Forensic Graykey cell phone extraction software at cost not to exceed \$13,000.00.using budgeted 2026 Capital Improvement funds. **(RollCall-Pro)**  
**MSCRP Lendrum/Borchardt to approve the upgrade to Cellebrite Inseyet cell phone extraction software and to purchase the Magnet Forensic Graykey cell phone extraction software recommended by Committee. Motion carried 9-0.**
3. **Committee recommends Council approve the City Hall** first floor and basement HVAC control upgrade proposal from Energy Control & Design in the amount of \$86,968 using \$75,000 2026 budgeted Capital Facility funds and the remaining balance of \$11,968 utilizing Public Facility fund balance. **(RollCall-Pro)**  
**MSCRP Lendrum/Weber to approve the City Hall first floor and basement HVAC control upgrade proposal from Energy Control & Design in the amount of \$86,968 as recommended by Committee. Motion carried, 9-0.**
4. Committee recommends Council approve a budget amendment to the 2026 Capital Facilities budget to perform a space needs analysis for City Hall in the amount of \$50,000 utilizing ARPA interest fund balance. **(Two-thirds vote required) (RollCall-Pro)**  
**MSCRP Lendrum/Linski to approve a budget amendment to the 2026 Capital Facilities budget to perform a space needs analysis for City Hall in the amount of \$50,000 as recommended by Committee. Motion carried, 9-0.**

Alderman Pollnow is concerned with Director Kaiser's workload. Alderman Pollnow listed all the projects Director Kaiser (Public Works Department) is currently working on.

Mayor Lang advised that Director Kaiser is bringing forth the building study which has been discussed for several years. Mayor Lang thinks having the building professionally evaluated now is good timing as many of the inefficiencies were learned through COVID. Using ARPA dollars to fund the study is an appropriate use of the funds.

Director Kaiser appreciates Alderman Pollnow's concern with his workload. However, he is confident that all the work will come together because of the excellent staff members working on a variety of projects simultaneously. Together, the department is able to complete a diversified workload.

- B. [Regular Finance and Personnel Committee meeting of December 29, 2025:](#) (Chairman Steiner/Vice Chairman Erickson) (Minutes can be found on the City website)

1. Committee recommends Council approve Ordinance No. 2025-16, Annexation 239, annexing 1.80 acres located along Dogwood Trail in the Town of Neenah to the City of Neenah. **(Action on this item is under Plan Commission)**
  - C. [Regular Finance and Personnel Committee meeting of January 26, 2026:](#) (Chairman Steiner/Vice Chairman Erickson) (Minutes can be found on the City website)
    1. Meeting cancelled, no report.
  - D. [NMFR Joint Finance & Personnel Committee meeting of January 20, 2026:](#) (Council President Borchardt) (Minutes can be found on the City website)
    1. Committee recommends the City of Neenah and City of Menasha Common Councils approve the Professional Services Agreement with Innovative Public Advisors for the NMFR Organizational Structure Assessment and Future Needs Analysis in the amount not to exceed \$33,500 with the City of Neenah's portion of \$20,374.70 to be funded by ARPA Interest and the City of Menasha's portion of \$13,125.30 to be funded through a budget amendment, and authorize the appropriate City officials to execute the agreement. **(RollCall-Pro)**  
**MSCR P Borchardt/Bruno to approve the Professional Services Agreement with Innovative Public Advisors for the NMFR Organizational Structure Assessment and Future Needs Analysis in the amount not to exceed \$33,500 with the City of Neenah's portion of \$20,374.70 to be funded by ARPA Interest. Motion carried, 9-0.**
- IX. Reports of special committees and liaisons and various special projects committees
- A. [Regular Plan Commission meeting of December 30, 2025:](#) (Council Rep Steiner) (Minutes can be found on the City website)
    1. Commission recommends Council approve Ordinance No. 2025-16, Annexation #239 annexing 1.80 acres located along Dogwood Trail in the Town of Neenah to the City of Neenah and the property receive an R-1, Single-Family Residence District zoning classification. **(RollCall-Pro)**  
**MSCR P Steiner/Pollnow to approve Ordinance No. 2025-16, Annexation #239 annexing 1.80 acres located along Dogwood Trail in the Town of Neenah to the City of Neenah and the property receive an R-1, Single-Family Residence District zoning classification. Motion carried, 9-0.**
  - B. [Regular Plan Commission meeting of January 27, 2026:](#) (Council Rep Steiner) (Minutes can be found on the City website)
    1. Meeting cancelled, no report
  - C. [Report from the Community Development Authority meeting of February 2, 2026](#) – Director Nieforth
    1. Meeting cancelled, no report.
  - D. [Report from the Sustainable Neenah Committee meeting of January 28, 2026](#) – Alderman Linski
    1. Meeting cancelled, no report.
  - E. Report from the Bergstrom Mahler Museum – Alderman Bruno
    1. Save the Date flyer was handed out.
    2. The Gallery Renovation is project is moving forward with Miron Construction. Phase 1 includes the remodeling of two galleries, and is expected to be

completed mid-June. The museum will be open during the renovation. To donate to the museum visit "Our Time to Shine" campaign on the website.

3. Membership drive update was given.
4. The next fundraiser is The Crystal Ball presented by Miron Construction on February 28<sup>th</sup>.

X. Presentation of petitions

- A. Any other petition received by the City Clerk's Office after distribution of the agenda.
  1. None.

XI. Council Directives

- A. None.

XII. Unfinished Business

- A. None.

XIII. New Business

- A. Any announcements/questions that may legally come before the Council.
- B. Alderman Ellis will be bringing up the following items before Council after the April 7<sup>th</sup> Election for discussion purposes:
  1. An Administrator/Mayor form of government for the city
  2. Consolidation of services with neighboring communities
  3. Term limits and a recommendation for any elected official. In tandem with term limits, the Council should look at redistricting the aldermanic districts.

XIV. Closed Session

- A. The Common Council may convene into closed session pursuant to Wis. Stat. §19.85(1)(e) for the purpose of deliberating or negotiating the purchase of public properties, the investing of public funds, and the conducting of other specified public business as competitive or bargaining reasons require closed session for 2405, 2415, and 2455 Schultz Drive, and a parcel in the Town of Neenah on the northeast corner of Breezewood Lane and Pendleton Road.

**MSCR P Ellis/Borchardt for the Common Council may convene into closed session pursuant to Wis. Stat. §19.85(1)(e) for the purpose of deliberating or negotiating the purchase of public properties, the investing of public funds, and the conducting of other specified public business as competitive or bargaining reasons require closed session for 2405, 2415, and 2455 Schultz Drive, and a parcel in the Town of Neenah on the northeast corner of Breezewood Lane and Pendleton Road. Motion carried, 9-0.**

At 6:50 PM, the Common Council convened into closed session.

- B. The Common Council may reconvene into open session pursuant to Wis. Stats. § 19.85(2) to consider or act on any item (s) discussed in closed session.  
The Common Council adjourned in closed session

XV. Adjournment

**Motion by Alderman Pollnow, seconded by Alderman Borchardt to adjourn. Motion carried in a voice vote 9-0. Meeting adjourned at 7:25 PM.**

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Respectfully submitted,

A handwritten signature in black ink that reads "Charlotte K. Nagel". The signature is written in a cursive style with a large initial 'C'.

Charlotte Nagel, City Clerk

**City of Neenah – Common Council Meeting**  
**Wednesday, February 4, 2026**  
**Attendance Sheet**

NAME	ADDRESS
1. Jessica Williams	628 Reed St. Neenah WI 54956
2. Mary Zeumer	624 Reed St.
3. <del>Amy Wagner</del>	2111 Madison
4. <del>Todd Stevenson</del>	467 Whitford Dr.
5. MICHAEL DUNHAM	658 REED ST.
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**City of Neenah – Common Council Meeting**  
**Wednesday, February 4, 2026**  
**Attendance Sheet**

NAME	ADDRESS
1. Frank Cuthbert	1533 Fallow Dr. Neenah
2. Sarah Masre-Nokes	645 Elm St Neenah
3. Taylor Banker	641 Elm St. Neenah
4. Lisa LaFleur	716 Reed St Neenah
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**City of Neenah – Common Council Meeting**  
**Wednesday, February 4, 2026**  
**Attendance Sheet**

NAME	ADDRESS
1. DAD	654 MCKINLEY ST.
2. Sally Erdman	764 Reed St.
3. Susan Salmer for Jill Salmer	137 Tyler St. (Venezia) corner
4. Bonnie Kubinski	1038 Stealing Ave, Neenah
5. Kyle Hendrickson	635 Greenfield St
6. Eda Taemi Faulks	761 ELM ST.
7. JAT + JAU KRISHOCK	757 ELM ST.
8. Dean Hoks	682 Reed St
9. Mark Stritch	782 ELM ST
10. Debra Reichel	649 ELM STREET
11. Sheri Dunham	658 Reed St.
12. MARY HERBOLD	703 ELM
13. Christian Blanton	709 E Cecil
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**SAVE THE DATE!** There are always great things to do at YOUR MUSEUM:

- **Exhibition:** *Collection Showcase* through December 31, 2025
- **Exhibition:** *A Legacy of Giving: The Collection of Sue Soy*, December 12– August 26, 2025
- **Exhibition:** *Building Skyward: Michael Mikula* through February 15, 2026
- **Community Event:** *Fused By Number* Community Reception, December 18<sup>th</sup> from 4pm - 6pm. **Admission Free.** <https://bmmglass.com/fused-by-numbers/>
- **FUN-Raiser:** *Annual Fund Drive*, Now through January 15<sup>th</sup>, 2026. May we count on you to make a year-end donation today? Your gift to the Museum is truly a gift to your community!  
This year, generous museum supporters Kathy and Bob Brost, Jock and Maria Stafford, Sandra and John Valentine, and Christine Waterhouse have graciously agreed to a combined \$40,000 matching gift during our year-end appeal. Your gift will be amplified dollar-for-dollar! <https://bmmglass.com/donate/>
- **FUN-Raiser Event:** *The Crystal Ball presented by Miron Construction*, February 28<sup>th</sup> from 7-10pm. at the Reserve Building in downtown Neenah. Tickets \$150 pp, \$1,500 per table of 8, sponsorships available. <https://bmmglass.com/the-crystal-ball/>
- **Check out our upcoming Art Activity Days:** <https://bmmglass.com/product-category/classes/art-activity-days/>
- **Check out available classes:** <https://bmmglass.com/product-category/classes/adult-classes/>

# *The Crystal Ball* *So Hot, it's Cool*

PRESENTED BY



**Building Excellence**

A Gala & FUNraiser for  
Bergstrom-Mahler Museum of Glass



# The Crystal Ball & Hot, it's Cool

PRESENTED BY



**Building Excellence**

## THE CRYSTAL BALL

presented by Miron Construction

A Gala & FUNraiser for Bergstrom-Mahler  
Museum of Glass

The Ballroom at The Reserve  
116 South Commercial Street, Neenah, WI  
Saturday, February 28, 2026  
7-10pm

We thank our event sponsors:

Presenting Sponsor



**Building Excellence**



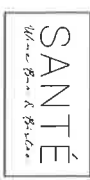
LEGACY  
PRIVATE TRUST COMPANY



Kathy & Bob Brost  
Kate & Nick Schmidt



The Harp Gallery  
Antique and Vintage Furniture



Tickets: 920-751-4658,  
[bmmglass.com/the-crystal-ball](http://bmmglass.com/the-crystal-ball)  
or scan the QR code.

**General Ticketed Admission: \$150/person**

Includes heavy hors d'oeuvres, signature cocktail or mocktail, and entertainment.

**Table for Eight: \$1,500**

Includes heavy hors d'oeuvres, signature cocktail or mocktail, entertainment, a bottle of champagne for the table and VIP gifts. *Limited to 17 tables.*

**Afterparty: \$40**

Enhance your Crystal Ball experience and join the afterparty fun at Santé Wine Bar & Bistro, 10pm-12am. Includes one drink, elevated charcuterie. *Limited tickets available.*



165 NORTH PARK AVENUE, NEENAH, WI 54956  
920.751.4658 | @BMMGLASS | BMMGLASS.COM