



City of Neenah  
Board of Public Works Minutes  
Tuesday, September 23, 2025 at 11:30 AM  
Hauser Room  
Neenah City Hall  
211 Walnut Street

- I. Call to order  
Meeting was called to order by Mayor Lang at 11:31 AM

**MEMBERS PRESENT:** Mayor Lang, Director of Public Works Kaiser, Finance Director Rasmussen, Director of Community Development & Assessment Nieforth, and Aldermen Lendrum and Ellis.

**ALSO PRESENT:** Water Utility Director Mach and Clerk Nagel.

**EXCUSED:** City Attorney Rashid.

- II. [Approval of the minutes of the September 15, 2025 meeting.](#) (Minutes can be found on the city website)  
**MSC Lendrum/Nieforth to approve the September 15, 2025 minutes as written, all voting aye.**

- III. Appearances  
A. None.

- IV. Unfinished Business  
A. None.

- V. New Business  
A. Public Works – Director Kaiser  
1. Pay Request No.1, Contract 5-25, HMA Street Repairs, MCC Inc., in the amount of \$12,323.59. (Attachment)  
**MSC Kaiser/Rasmussen to approve Pay Request No.1, Contract 5-25, HMA Street Repairs, MCC Inc., in the amount of \$12,323.59, all voting aye.**

Director Kaiser advised Pay Request No. 1 is for hot mixed asphalt street repairs to date.

- B. Water Utility – Director Mach  
1. Recommendation to Water Works Commission to approve the Final Pay Request for Contract 2-24W West Side Booster Station Contract B, Process, Mechanical, Electrical and Plumbing Construction, to Sabel Mechanical LLC, in the amount of \$90,837.27. (Attachment)

**MSC Kaiser/Ellis recommend the Water Works Commission approve the Final Pay Request for Contract 2-24W West Side Booster Station Contract B, Process, Mechanical, Electrical and Plumbing Construction, to Sabel Mechanical LLC, in the amount of \$90,837.27, all voting aye.**

Director Mach advised the budget was \$1.3 Million for both A and B contracts collectively. Both contracts collectively can in at budget. Once

Info. Only

Report Water  
Commission  
Only

the booster station went online, the service area had excellent water pressure.

VI. Any announcements/questions for the Board

A. None.

VII. Adjournment

**MSC Kaiser/Nieforth to adjourn, all voting aye. Meeting adjourned at 11:38 AM.**

Respectfully Submitted,

A handwritten signature in black ink that reads "Charlotte Nagel". The signature is written in a cursive style with a yellow highlight on the letter "a" in "Nagel".

Charlotte Nagel, City Clerk