

**Minutes of the Board of Public Works Meeting
Wednesday, July 2, 2024 at 10:30 AM**

MEMBERS PRESENT: Mayor Lang, Director of Finance Rasmussen, Director of Community Development & Assessment Haese, Public Works Engineer Kummerow, and Alderman Hillstrom.

EXCUSED: Alderman Lendrum.

ALSO PRESENT: Water Utility Director Mach, and City Clerk Nagel.

CALL TO ORDER: Mayor Lang called the meeting to order at 10:33 AM.

I. Approval of the minutes of the June 27, 2024 meeting. (Minutes can be found on the city website)
MSC Hillstrom/Rasmussen to approve the meeting minutes as presented, all voting aye.

II. Appearances.
None.

III. Unfinished Business.
None.

IV. New Business.

A. Water Utility

1. Pay Request No. 6, Contract 2-23W West Side Booster Station Building Construction, to RJM Construction, LLC., in the amount of \$76,939.00. (Attachment)

MSC Haese/Hillstrom to approve Pay Request No. 6, Contract 2-23W West Side Booster Station Building Construction, to RJM Construction, LLC., in the amount of \$76,939.00, all voting aye.

Director Mach advised the Board that the project is about 90% complete. The punch list items need to be done, then the project is complete.

2. Change Order 1 Contract 2-23W West Side Booster Station Building Construction, to RJM Construction, LLC, in the amount of \$2,739.44. (Attachment)

MSC Hillstrom/Rasmussen to approve Change Order 1 Contract 2-23W West Side Booster Station Building Construction, to RJM Construction, LLC, in the amount of \$2,739.44, all voting aye.

Director Mach explained that due to the timing of the completion of Contract A and the start of Contract B, staff requested to remove the sidewalk around the building and site grading from the contract as it will interfere with the installation of the electrical service. In exchange for removing this work, staff sought services for interior epoxy coatings. RJM is requesting an extension of the completion date by 49 days to August 16, 2024 to complete the painting. The net difference with the change order is \$2,739.44.

V. Any announcements/questions for the Board.

A. None.

VI. Adjournment.

MSC Hillstrom/Haese to adjourn, all voting aye. Meeting adjourned at 10:37 AM.

Respectfully Submitted,

Charlotte K. Nagel

Charlotte Nagel
City Clerk

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