

Neenah Public Library Board of Trustee Meeting Minutes – May 21, 2025

The meeting of the Neenah Public Library Board of Trustees held on May 21, 2025, in the Shattuck Community Room, was called to order by Fieldhack at 4:02 p.m.

Members present: Carol Codner, Tami Erickson, Randy Fieldhack, Lisa Hemes, Elizabeth Irish, Michael Koller, Joshua Kutney, Pat Rickman, and George Scherck.

Members excused: Jenn McMahon, Harrison Flint, and Alivia Haller.

Also present, Nicole Hardina-Wilhelm, director, Nancy Baird, circulation manager, Mehta Hess, adult services manager, Katrina Wulff, youth services manager.

Minutes

On motion of Rickman, seconded by Erickson, the Board approved the Library Board meeting minutes of April 16, 2025.

On motion of Fieldhack, seconded by Irish, the Board approved the Library Finance and Personnel meeting minutes of May 7, 2025.

Director's and Technical Services Report

Director Hardina-Wilhelm spoke about the success of the NJSD Art Show Reception and her meeting with Mr. Bergstrom about parking solutions.

Department reports

Adult Services Department

Hess talked about Mike Thomas's retirement and replacement as well as the success of the Lawrence Jazz concert series.

Circulation Department

Baird shared statistics about library card holders and circulation trends.

Youth Services Department

Wulff relayed that the Pint-Sized Prom was well attended and made the front page of the Neenah News. Wulff has been visiting system libraries in her role as the Winnefox Youth Services Coordinator to explain how libraries can support Act 20.

Bills for consideration

On the motion of Hemes, seconded by Rickman, the Board unanimously approved payment of the April bills.

Teen Representative Reappointment

On the motion of Rickman, seconded by Fieldhack, the Board unanimously approved to reappoint Teen Representative Alivia Haller to a third term, to end in May 2026.

Teen Representative Appointment

On the motion of Helms, seconded by Rickman, the Board unanimously approved the appointment of Kay Doiron to the Library Board as ad hoc Teen Representative to serve through May 2026.

Library Director's 2025 Goals

On the motion of Fieldhack, seconded by Irish, the Board unanimously accepted the Director's Goals as presented.

Next regularly scheduled meeting

Wednesday, June 18, 2025, at 4:00 p.m. in the Shattuck Community Room.

Hardina-Wilhelm, Baird, Wulff, and Hess left at 5:00 p.m.

Closed Session

At 5:02 p.m., on a motion by Hemes, seconded by Erickson, the Board approved moving into closed session as provided for by Wisconsin State Statutes 19.85(1)(c) to consider the performance and compensation of the library director as part of the City's annual employee evaluation process.

Codner, Chair of the Finance and Personnel Committee, asked Board members to review the completed evaluation presented by the Committee. Additional comments were added by Board members.

On a motion by Fieldhack, seconded by Erickson, the Board approved the updated Performance Evaluation for Director Hardina- Wilhelm.

Adjournment

On motion of Codner seconded by Koller, the Library Board adjourned at 5:13 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Katrina Wulff', with a stylized, cursive script.

Katrina Wulff