

**CITY OF NEENAH  
FINANCE AND PERSONNEL COMMITTEE MEETING  
Monday, January 10, 2022 – 6:30 p.m.**

**Due to the Public Health Emergency caused by the COVID-19 Pandemic, this meeting occurred at a virtual location accessed by conference call on gotomeeting.com.**

**MINUTES**

**Present:** Chairman Erickson; Aldermen Stevenson, Skyrms, Boyette and Borchardt; Mayor Kaufert, City Attorney Westbrook; Director of Finance Easker.

**Others Present:** Director of Human Resources and Safety Kehl, Director of Community Development Haese, Chief of Police Olson, Director of Information Systems Wenninger, Assistant Planner Kasimor, Director of Water Utility Mach.

**Absent/Excused:** None.

**Public Appearances:** None.

**Minutes:** Motion/Second/Carried Borchardt/Stevenson to approve the minutes from the December 1, 2021 Special Meeting and the December 6, 2021 Regular Meeting. All voting aye.

**Purchase and Installation of Security Cameras for Downtown (Smart Cities):**

Committee reviewed memo from Director Wenninger requesting authorization to enter into an agreement with One Source Technologies to provide IP cameras, licensing, cabling materials and labor for an implementation along Wisconsin Avenue at a cost not to exceed \$16,500 with the funding source being Smart Cities funds approved in Information Systems 2020 Capital Equipment Budget. His memo indicated that Police staff, I/S staff, downtown businesses and One Source Technology all provided input into the implementation plan to provide the five cameras at various downtown intersections.

Committee and staff discussed various aspects of the proposed camera purchase and installation. Issues discussed included the stated purposes and benefits of the camera installation, future locations for security camera installation, including the amount of funding available to finance future projects, and the ability for the installation to provide the City other analytical data such as traffic counts.

**Motion/Second/Carried Stevenson/Boyette requesting Council's authorization to enter into an agreement with One Source Technologies to provide IP cameras, licensing, cabling materials and labor for an implementation along Wisconsin Avenue at a cost not to exceed \$16,500 with the funding source being Smart Cities funds approved in Information Systems 2020 Capital Equipment Budget.**

All voting aye.

**2022 Intermunicipal Agreement with the City of Appleton for Dial-A-Ride Cost**

**Sharing:** Committee reviewed memo from Assistant Planner Kasimor recommending approval of the 2022 Intermunicipal Agreement with the City of Appleton for Dial-A-Ride cost sharing. The agreement is similar in scope and responsibility to those from previous years. Under the agreement, the Neenah/Menasha/Winnebago County/United Way Fox Cities local share cost of the program is estimated at \$44,677, of which the City of Neenah share is estimated at \$12,000.

REPORT

**Motion/Second/Carried Stevenson/Skyrms recommending Council's approval of the 2022 Intermunicipal Agreement with the City of Appleton for Dial-A-Ride cost sharing.** All voting aye.

**Resolution No. 2022-02 Designating an Authorized Representative for the Purpose of Filing Applications for Financial Assistance from the State of**

**Wisconsin Environmental Improvement Fund:** Committee reviewed memo from Director Mach and Resolution No. 2022-02 designating an authorized representative for the purpose of filing applications for financial assistance from the State of Wisconsin Environmental Improvement Fund. As with a similar program in the past, the City's Director of Finance would be designated as the authorized representative. The designation is necessary to allow for the Water Utility to access funds to be used to finance up to 250 lead line replacements for utility residential customers. The program also allows for up to 100% forgiveness to the land owners who participate in the lead line replacement.

Committee and staff discussed various aspects of the proposed resolution. Issues discussed included which other communities have similar programs, the EPA as the source of the state funding and a discussion on the fairness and equity of a program that provides 100% cost forgiveness to only those home owners who replace their lead line in 2022.

RESOLUTION

**Motion/Second/Carried Skyrms/Boyette recommending Council approve Resolution 2022-02 Authorized Representatives to File Applications for Financial Assistance from State of Wisconsin Environmental Improvement Fund.** All voting aye.

**Tentative Agreement for Collective Bargaining Agreement Between the City and the Neenah Professional Police Association, 2022 - 2025:**

Committee reviewed memo from City Attorney Westbrook recommending Council approve the Tentative Agreement with the Neenah Professional Police Association for contract terms from January 1, 2022 to December 31, 2025 and authorize preparation and execution of amended contracts reflecting the changes outlined in the Tentative Agreement between the City and Union. The contract creates an additional step for Patrol Officers and adjusts Investigator and Sergeant pay accordingly for 2022, and then provides a 2.25% increase on both 1/1/23 and 1/1/24 and a 2.50% increase on 1/1/25. Other provisions included eliminating various separate certification and clothing payments and

REPORT

incorporating those payments into the yearly base wage, providing additional pay for officers on Military active duty and an MOU to create an internal police department committee to study the potential of a new schedule starting in 2024. Committee and staff discussed various aspects of the proposed union contract.

**Motion/Second/Carried Borchardt/Stevenson recommending Council approve the Tentative Agreement with the Neenah Professional Police Association for contract terms from January 1, 2022 to December 31, 2025 and authorize preparation and execution of amended contracts reflecting the changes outlined in the Tentative Agreement between the City and Union. All voting aye.**

**Fiscal Matters: November Vouchers: Motion/Second/Carried Borchardt/Boyette to approve the November vouchers as presented. All voting aye.**

**Motion/Second/Carried Boyette/Stevenson to adjourn the meeting at 7:30 p.m. All voting aye.**

Respectfully submitted,

/s/

Michael K. Easker, CPA  
Director of Finance